

PacifiCan

ANNUAL REPORT TO PARLIAMENT

Administration of the
Access to Information Act

2021-2022



Pacific Economic
Development Canada

Développement économique
Canada pour le Pacifique

Canada



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INTRODUCTION

The *Access to Information Act* (Revised Statutes of Canada, Chapter A-1, 1985) came into force on July 1, 1983. It extends the present laws of Canada to provide access to information under the control of the Government of Canada.

Bill C-58, *An Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts* received royal assent on June 21, 2019. This resulted in the most significant amendments to the Act since it came into force in 1983.

The new legislation improves the way government information is provided to Canadians by:

- giving the Information Commissioner the power to make binding orders in relation to access to information requests, including the release of government records
- requiring institutions to proactively publish specific information known to be of interest to the public, without the need for a request
- allowing government institutions within the same ministerial portfolio to work together to process requests more efficiently
- eliminating all fees apart from the \$5 application fee

The *Access to Information Act* balances access to government information with exemptions and exclusions that protect important democratic values such as the need for the public service to provide full, free and frank advice to ministers, the protection of the confidentiality of Cabinet deliberations, the protection of personal information, and national security considerations.

In accordance with the principles that government information should be available to the public, the right to access is balanced against the legitimate need to protect sensitive information and permit effective functioning of government. Necessary exceptions should be limited and specific.

This annual report is tabled in Parliament in accordance with section 94 of the *Access to Information Act* and describes how Pacific Economic Development Canada (PacifiCan) administered its responsibilities for the reporting period.



ADMINISTRATION OF THE ACT

■ DEPARTMENTAL MANDATE

Support the growth and diversification of British Columbia's economy and advance the interests of the region in national economic policy, programs and projects.

PacifiCan is overseen by the Minister of International Development and Minister responsible for the Pacific Economic Development Agency of Canada.

The Agency operates under the provision of the *Western Economic Diversification Act*, which came into force on June 28, 1988. An Order in Council created PacifiCan, by way of the *Public Service Rearrangement and Transfer of Duties Act*¹, and transferred what was the BC Regional Office of WD, including its complement of executives, managers and staff, to PacifiCan.

PacifiCan's mandate allows the agency to deliver a wide range of initiatives across British Columbia and make strategic investments to build on regional competitive advantages. Its presence enables the cultivation of strong partnerships with business and community organizations, researchers, academia, Indigenous peoples, provincial governments and municipal governments. These connections help PacifiCan reflect the region's perspectives in national decision-making.

■ DEPARTMENTAL STRUCTURE

PacifiCan is the former BC regional office of Western Economic Diversification Canada (WD). WD served the four western provinces: Manitoba, Saskatchewan, Alberta and British Columbia.

On August 06, 2021, two separate organizations were created, to replace Western Economic Diversification Canada:

- Pacific Economic Development Canada (PacifiCan)
Serves British Columbia
- Prairies Economic Development Canada (PrairiesCan)
Serves Manitoba, Saskatchewan and Alberta

PacifiCan employs 137 individuals in British Columbia and in Ottawa, including economists, commerce officers and policy analysts. Specialists in such areas as communications, corporate administration, financial management, human resources, information management & technology, and procurement, provide the policy and programs analysts with support.

¹ Transfer of Duties Order: <https://laws-lois.justice.gc.ca/eng/regulations/SI-2021-43/FullText.html?wbdisable=false#>



PacifiCan is headquartered in Vancouver, British Columbia, and will establish headquarters in Surrey with additional service locations in Victoria, Kelowna, Prince George, Surrey, Cranbrook, Fort St. John, Prince Rupert and Campbell River. The agency will also have an office in Ottawa.

■ ACCESS TO INFORMATION AND PRIVACY (ATIP)

ATIP services are currently provided to PacifiCan by way of an Internal Services Agreement (ISA) with Prairies Economic Development Canada (PrairiesCan). Costs for these services are reimbursed to PrairiesCan. As per the August 2021 Order in Council, the President of PacifiCan is the head of the organization for the purpose of the *Access to information Act*.

PacifiCan's ATIP Coordinator is supported by a Corporate Services Advisor and three ATIP Officers from the PrairiesCan ATIP Centre of Expertise, in Edmonton, Alberta. The Corporate Services Advisor and ATIP Officers process all access to information and privacy requests.

The ATIP Centre of Expertise is responsible for the implementation and management of the ATIP programs and services for PacifiCan including:

- preparing files for decision on the disposition of access and privacy requests, and responding to all requests submitted under the *Access to Information Act* and the *Privacy Act*;
- promoting awareness of the legislation to ensure departmental responsiveness to statutory obligations;
- monitoring and advising on the Agency's compliance with the Acts, regulations, procedures and policies; and
- providing advice and recommendations to the Agency when dealing with the Treasury Board Secretariat, the Information Commissioner, the Privacy Commissioner, and other government organizations.



Other ATIP-related activities undertaken by the ATIP Centre of Expertise in 2021-2022, include:

ACTIVITY		Total
Parliamentary Questions* (PQ)	Full departmental process (data collection, research, compositions, correspondence, review and routing).	7
Parliamentary Questions*	ATIP review for other program areas, and the provision of advice and consultations on the PQ process.	7
Proactive Disclosure	Review lists of briefing materials prepared for the Minister and President.	24

* The category of Parliamentary Questions also includes Senatorial Questions. These statistics are categorized according to whether the ATIP unit completes the entire departmental process, or whether they only provide reviews and recommendations for other program areas. No PQ is entered into both categories or otherwise counted twice.

Statistics and information regarding PrairiesCan are contained in a separate report. All ATIP data from April 01, 2021 to August 05, 2021 is accounted for in PrairiesCan's annual report. Care was taken to ensure the accurate allocation of statistics and data between PrairiesCan and PacifiCan.

■ DELEGATION OF AUTHORITY

The head of the institution did not delegate any of their powers or responsibilities under the Act during this reporting period.

The ATIP Centre of Expertise is accountable for the development, coordination and implementation of policies, guidelines, systems and procedures to manage the Agency's compliance with the Acts. Compliance is also facilitated by an ATIP Liaison Officer, in Vancouver, who works with the ATIP Centre of Expertise concerning requests and enquiries.

The ATIP Liaison Officer works with the business and program areas to search and retrieve records that are responsive to access to information requests received under the *Access to Information Act*. The ATIP Centre of Expertise, however, is responsible for the ATIP services for PacifiCan, including the provision of advice and recommendations concerning ATIP matters.



■ POLICIES, PROCEDURES AND BUSINESS PROCESSES

To ensure that Treasury Board Secretariat ATIP-related policies and directives are respected and implemented, the ATIP Centre of Expertise regularly reviews its various internal guidelines, procedures and business practices. No new, revised institution-specific policies, guidelines, procedures, or initiatives related to access to information were implemented in PacifiCan during the reporting period.

The ATIP unit monitors its compliance with request deadlines via a software solution (AccessPro). A weekly report is created and disseminated, on a need-to-know distribution list, up to the Vice President level. It discloses all open and outstanding ATIP files and their respective status.

■ TRAINING AND AWARENESS

The ATIP unit has provided ATIP process awareness training for the Agency's Parliamentary Affairs staff.

This training is process-centric. Its primary focus is the departmental administrative processes which require specific tasks be completed, by specific positions, in a specified time. All the relevant legislative requirements, concerning those processes are explained and discussed.



STATISTICS AND PERFORMANCE

The statistics compiled for this reporting period include Access to Information data from the Pacific Economic Development Agency of Canada (PacifiCan) for the period August 06, 2021 to March 31, 2022 inclusive.

The statistics compiled for this reporting period, as described above, shall be described, cited and understood as belonging to PacifiCan, for this report.

PacifiCan completed twenty access to information requests in the 2021-2022 fiscal year. Ninety-five percent of those were completed within their legislated timeline.

REQUEST COMPLETION TIME (DAYS)						Total
1-30	31-60	61-120	121-180	181-365	>365	
17	2	1	0	0	0	20

- Twenty-five percent of completed access to information requests were disclosed in their entirety.
- Forty-five percent of completed access to information requests were disclosed in part.
- Twenty-five percent of access to information requests resulted in no records being located.
- Five percent (one request) was excluded in its entirety due to cabinet confidence.

Two extensions were taken to accomodate internal consultations as per paragraph 9(1)(b) of the *Access to Information Act*.

No access to information requests were carried over from previous reporting periods.

No consultations were received during the reporting period.

No complaints have ever been submitted against PacifiCan with the Information Commissioner nor the Privacy Commissioner.

PacifiCan's ability to fulfill its *Access to Information Act* responsibilities was not impacted by COVID-19 related measures. ATIP operations went on without interruption for the 2021-2022 reporting period.



■ FEES COLLECTED

PacifiCan collected \$45 in Access to Information application fees during this reporting period. \$70 worth of fees were waived.

There has been a trend where media outlets will make a single request for multiple briefing notes and just submit a single \$5 fee. In those cases, PacifiCan creates a file for each briefing note requested, and treats them as separate requests. The fee is applied to the first briefing note on their list and the rest are waived.

■ OPERATIONAL COSTS ASSOCIATED WITH ADMINISTERING THE ACT

PacifiCan's costs for administering the *Access to Information Act* is based on a percentage of all costs incurred by the ATIP Centre of Expertise plus the cost for administrative services and training specific to PacifiCan.

A total of 0.9 of an FTE was calculated as having been allocated to PacifiCan's Access to Information program. Total costs, including \$455 in goods and services, amount to \$73,976.



Annex – Statistical Report



Statistical Report on the *Access to Information Act*

Name of institution: Pacific Economic Development Canada (PacifiCan)

Reporting period: 4/1/2021 to 3/31/2022

Section 1: Requests Under the *Access to Information Act*

1.1 Number of requests

		Number of Requests
Received during reporting period		23
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		23
Closed during reporting period		20
Carried over to next reporting period		3
• Carried over within legislated timeline	3	
• Carried over beyond legislated timeline	0	

1.2 Sources of requests

Source	Number of Requests
Media	15
Academia	1
Business (private sector)	0
Organization	0
Public	5
Decline to Identify	2
Total	23

1.3 Channels of requests

Source	Number of Requests
Online	23
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	23



Section 2: Informal Requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		0
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of Requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

2.3 Completion time of informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	0	0	0	0	0	0	0

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

2.5 Pages re-released informally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released
0	0	0	0	0	0	0	0	0	0



Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests Closed During the Reporting Period

4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	1	4	0	0	0	0	0	5
Disclosed in part	1	5	2	1	0	0	0	9
All exempted	0	0	0	0	0	0	0	0
All excluded	0	1	0	0	0	0	0	1
No records exist	5	0	0	0	0	0	0	5
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	7	10	2	1	0	0	0	20

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	1	16(2)(c)	0	18(d)	1	21(1)(a)	4
13(1)(e)	1	16(3)	0	18.1(1)(a)	0	21(1)(b)	4
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	2
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	1
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	2	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	3	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	1	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	2	26	0
16(1)(a)(ii)	0	16.5	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities



4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	1	69(1)	0	69(1)(g) re (a)	1
68(b)	0	69(1)(a)	1	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	1	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	14	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
582	496	15

4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	5	173	0	0	0	0	0	0	0	0
Disclosed in part	8	171	1	194	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	1	44	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	14	388	1	194	0	0	0	0	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0



4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0



4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	2	0	0	2
All exempted	0	0	0	0
All excluded	0	1	0	1
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	2	1	0	3

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	19
Percentage of requests closed within legislated timelines (%)	95

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
1	1	0	0	0

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	1	0	1
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	1	0	1

4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0



Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	2	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	0	0	2	0

5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	2	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	0	0	2	0

Section 6: Fees

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	9	\$45.00	14	\$70.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
Total	9	\$45.00	14	\$70.00	0	\$0.00



Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0



Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	1	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Investigations and Reports of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
0	0	0

9.2 Investigations and Reports of finding

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0



Section 10: Court Action

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

Section 11: Resources Related to the Access to Information Act

11.1 Allocated Costs

Expenditures		Amount
Salaries		\$73,521
Overtime		\$0
Goods and Services		\$455
• Professional services contracts	\$0	
• Other	\$455	
Total		\$73,976

11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.900
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	0.900