



PrairiesCan

ANNUAL REPORT TO PARLIAMENT

Administration of the
Access to Information Act

2021-2022



Prairies Economic
Development Canada

Développement économique
Canada pour les Prairies

Canada



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INTRODUCTION

The *Access to Information Act* (Revised Statutes of Canada, Chapter A-1, 1985) came into force on July 1, 1983. It extends the present laws of Canada to provide access to information under the control of the Government of Canada.

Bill C-58, *An Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts* received royal assent on June 21, 2019. This resulted in the most significant amendments to the Act since it came into force in 1983.

The new legislation improves the way government information is provided to Canadians by:

- giving the Information Commissioner the power to make binding orders in relation to access to information requests, including the release of government records
- requiring institutions to proactively publish specific information known to be of interest to the public, without the need for a request
- allowing government institutions within the same ministerial portfolio to work together to process requests more efficiently
- eliminating all fees apart from the \$5 application fee

The *Access to Information Act* balances access to government information with exemptions and exclusions that protect important democratic values such as the need for the public service to provide full, free and frank advice to ministers, the protection of the confidentiality of Cabinet deliberations, the protection of personal information, and national security considerations.

In accordance with the principles that government information should be available to the public, the right to access is balanced against the legitimate need to protect sensitive information and permit effective functioning of government. Necessary exceptions should be limited and specific.

This annual report is tabled in Parliament in accordance with section 94 of the *Access to Information Act* and describes how Prairies Economic Development Canada (PrairiesCan) administered its responsibilities for the reporting period.

ADMINISTRATION OF THE ACT

DEPARTMENTAL MANDATE

Prairies Economic Development Canada (PrairiesCan) was established on August 06, 2021 to support economic growth and diversification in the prairie provinces and advance the interests of the region in national economic policy, programs, and projects through four key roles:

- Investor: create jobs and growth through strategic investments and targeted initiatives
- Advisor: inform economic decision-making and advocate for Prairie interests
- Pathfinder: help people navigate federal economic programs and services
- Convenor: connect economic actors to support collaboration and growth

PrairiesCan is overseen by the Minister of Northern Affairs, Minister responsible for Prairies Economic Development Canada and Minister responsible for the Canadian Northern Economic Development.

The Department operates under the provision of the *Western Economic Diversification Act*, which came into force on June 28, 1988. PrairiesCan's mandate allows the department to deliver a wide range of initiatives across the prairies and make strategic investments to build on regional competitive advantages. Its prairie base enables the department to cultivate strong partnerships with business and community organizations, researchers, academia, Indigenous peoples, provincial governments and municipal governments. These connections help PrairiesCan reflect prairie perspectives in national decision-making.

DEPARTMENTAL STRUCTURE

PrairiesCan is the former department known as Western Economic Diversification Canada (WD). WD served the four western provinces: Manitoba, Saskatchewan, Alberta and British Columbia.

On August 06, 2021, two separate organizations were created, to replace Western Economic Diversification Canada:

- Prairies Economic Development Canada (PrairiesCan)
Serves Manitoba, Saskatchewan and Alberta
- Pacific Economic Development Agency of Canada (PacifiCan)
Serves British Columbia

PrairiesCan employs 418 individuals across the prairies and in Ottawa, including economists, commerce officers and policy analysts. Specialists in such areas as communications, corporate administration, financial management, human resources, information management & technology, and procurement, provide the policy and programs analysts with support. PrairiesCan is headquartered in Edmonton, Alberta.

ACCESS TO INFORMATION AND PRIVACY (ATIP)

The Human Resources and Corporate Services unit (HRCS) is responsible for a broad range of services, including Access to Information and Privacy, administered by the unit's ATIP Centre of Expertise. HRCS is part of the Finance and Corporate Management Directorate located in Edmonton, Alberta.

The ATIP Coordinator, who is supported by one Corporate Services Advisor and three ATIP Officers, oversees PrairiesCan's ATIP Centre of Expertise in addition to numerous other programs within the department. The Corporate Services Advisor and ATIP Officers process all access and privacy requests.

The ATIP Centre of Expertise is responsible for the implementation and management of the Access to Information and Privacy programs and services for PrairiesCan including:

- making decisions on the disposition of access and privacy requests, and responding to all requests submitted under the *Access to Information Act* and the *Privacy Act*;
- conducting consultations with other federal government departments, other levels of government and third parties with respect to access to information and privacy issues, when required;
- promoting awareness of the legislation to ensure departmental responsiveness to statutory obligations;
- monitoring and advising on departmental compliance with the Acts, regulations, procedures and policies; and
- acting on behalf of the Department when dealing with the Treasury Board Secretariat, the Information Commissioner, the Privacy Commissioner, and other government organizations.

Other ATIP-related activities undertaken by the ATIP Centre of Expertise in 2021-2022, include:

ACTIVITY		Total
Parliamentary Questions* (PQ)	Full departmental process (data collection, research, compositions, correspondence, review and routing).	12
Parliamentary Questions*	ATIP review for other program areas, and the provision of advice and consultations on the PQ process.	33
Proactive Disclosure	Review lists of briefing materials prepared for the Minister and Deputy Minister.	24
Access Vetting	Comprehensive ATIP review and recommendations for a variety of documents for public disclosure and sharing.	13

* The category of Parliamentary Questions also includes Senatorial Questions. These statistics are categorized according to whether the ATIP unit completes the entire departmental process, or whether they only provide reviews and recommendations for other program areas. No PQ is entered into both categories or otherwise counted twice.

The ATIP unit also leads Information Management initiatives such as litigation holds and InfoSource. The unit provides a full suite of ATIP services, as per an Internal Services Agreement, to PacifiCan. Statistics and information regarding PacifiCan are contained in a separate report. Care was taken to ensure the accurate allocation of statistics and data between PrairiesCan and PacifiCan.

DELEGATION OF AUTHORITY

The current delegation order was issued December 02, 2021 in accordance with subsection 95(1) of the *Access to Information Act*. The Minister responsible for Prairies Economic Development Canada delegated full powers, authorities and responsibilities to the:

- Executive Director, Finance and Corporate Management
- Director General, Human Resources & Corporate Services
- Director, Human Resources and Corporate Services
(Access to Information and Privacy Coordinator)

The delegation also extends limited authority to the ATIP Officers (Annex B).

The ATIP Centre of Expertise is accountable for the development, coordination and implementation of policies, guidelines, systems and procedures to manage the department's compliance with the Acts. Compliance is also facilitated by an ATIP Liaison Officer, in each regional office and corporate business unit, who report to an Assistant Deputy Minister, Executive Director, or Director, to liaise with the ATIP Centre of Expertise concerning enquiries.

Each of these offices is responsible for searching and retrieving records responsive to access requests received under the *Access to Information Act*. The ATIP Centre of Expertise, however, is legally responsible for implementing and managing the ATIP program and services for PrairiesCan, including all decisions on the disclosure or non-disclosure of information pursuant to the legislation.

DEPARTMENTAL POLICIES, PROCEDURES AND BUSINESS PROCESSES

To ensure that Treasury Board Secretariat ATIP-related policies and directives are respected and implemented, the ATIP Centre of Expertise regularly reviews its various internal guidelines, procedures and business practices. No new, revised institution-specific policies, guidelines, procedures, or initiatives related to access to information were implemented in PrairiesCan during the reporting period.

The ATIP unit monitors its compliance with request deadlines via a software solution (AccessPro). A weekly report is created and disseminated, on a need-to-know distribution list, up to the Assistant Deputy Minister level. It discloses all open and outstanding ATIP files and their respective status.

TRAINING AND AWARENESS

The ATIP unit has provided ATIP process awareness training for the Alberta region ATIP Liaisons, the Policy & Strategic Direction unit and, staff of the Executive Director's Office (Finance and Corporate Management).

This training is process-centric. It's primary focus is the departmental administrative processes which require specific tasks be completed, by specific positions, in a specified time. All the relevant legislative requirements, concerning those processes are explained and discussed.

STATISTICS AND PERFORMANCE

The statistics compiled for this reporting period include:

- Access to Information data from the former Western Economic Diversification Canada (WD) for the period April 01, 2021 to August 05, 2021 inclusive
- Access to Information data from Prairies Economic Development Canada (PrairiesCan) for the period August 06, 2021 to March 31, 2022 inclusive

The statistics compiled for this reporting period, as described above, shall be described, cited and understood as belonging to PrairiesCan, for this report.

PrairiesCan completed eighty-four access to information requests in the 2021-2022 fiscal year. Twenty-nine percent of those were completed within their legislated timeline.

REQUEST COMPLETION TIME (DAYS)						Total
1-30	31-60	61-120	121-180	181-365	>365	
20	7	24	24	4	5	84

- Nineteen percent of completed access to information requests were disclosed in their entirety.
- Sixty-seven percent of completed access to information requests were disclosed in part.
- Fourteen percent produced no records, were abandoned by the requester, or were exempted/excluded in their entirety.

Eleven extensions were taken:

- Three extensions were taken due to interference with operations as per paragraph 9(1)(a)
- Five extensions were taken to accomodate internal consultations as per paragraph 9(1)(b)
- Three extensions were taken to accomodate third party consultations as per paragraph 9(1)(c)

Two access to information requests, that were carried over from the 2020-2021 fiscal year, were again carried over to the next reporting period of 2022-2023. Both are beyond their legislated timelines.

Forty-four consultations were completed during the reporting period. All of them came from other government departments and they were all completed in thirty days or less.

PrairiesCan's ability to fulfill its *Access to Information Act* responsibilities was not impacted by COVID-19 related measures. ATIP operations continued without interruption for the 2021-2022 reporting period.

PrairiesCan has one active complaint that is outstanding from the 2017-2018 fiscal year. No actions were taken during the reporting period concerning that complaint. No complaints were received or concluded during the 2021-2022 reporting period.

FEES COLLECTED

PrairiesCan collected \$105 in Access to Information application fees during this reporting period. \$295 worth of fees were waived.

There has been a trend where media outlets will make a single request for multiple briefing notes and just submit a single \$5 fee. In those cases, PrairiesCan creates a file for each briefing note requested, and treats them as separate requests. The fee is applied to the first briefing note on their list and the rest are waived.

OPERATIONAL COSTS ASSOCIATED WITH ADMINISTERING THE ACT

PrairiesCan's costs for administering the *Access to Information Act* include a portion of the salaries of the:

- Executive Director, Finance & Corporate Management¹
- Director General, Human Resources and Corporate Services²
- Director, Human Resources and Corporate Services, ATIP Coordinator³

Costs for the Corporate Service Advisor's salary as well as those for the three ATIP Officers' salaries are counted. The associated costs of the ATIP Liaisons from our regional offices as well as subject matter experts and ADM reviews are also included.

A total of 3.86 FTEs were calculated as having been allocated to PrairiesCan's Access to Information program. Total costs, including \$1,938 in goods and services, amount to \$259,008.

¹ .02 of annual salary

² .04 of annual salary

³ .20 of annual salary

Annex A - Statistical Report



Government of Canada / Gouvernement du Canada

Statistical Report on the Access to Information Act

Name of institution: Prairies Economic Development Canada (PrairiesCan)

Reporting period: 4/1/2021 to 3/31/2022

Section 1: Requests Under the Access to Information Act

1.1 Number of requests

		Number of Requests
Received during reporting period		80
Outstanding from previous reporting periods		12
• Outstanding from previous reporting period	11	
• Outstanding from more than one reporting period	1	
Total		92
Closed during reporting period		84
Carried over to next reporting period		8
• Carried over within legislated timeline	1	
• Carried over beyond legislated timeline	7	

1.2 Sources of requests

Source	Number of Requests
Media	60
Academia	0
Business (private sector)	4
Organization	0
Public	15
Decline to Identify	1
Total	80

1.3 Channels of requests

Source	Number of Requests
Online	77
E-mail	3
Mail	0
In person	0
Phone	0
Fax	0
Total	80

Section 2: Informal Requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		12
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		12
Closed during reporting period		12
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of Requests
Online	12
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	12

2.3 Completion time of informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	Than 365 Days	Total
12	0	0	0	0	0	0	12

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
of Requests	Pages Released	of Requests	Pages Released	Number of Requests	Pages Released	of Requests	Pages Released	of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

2.5 Pages re-released informally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
of Requests	Pages Re-released	of Requests	Pages Re-released	Number of Requests	Pages Re-released	of Requests	Pages Re-released	of Requests	Pages Re-released
10	147	2	273	0	0	0	0	0	0

Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests Closed During the Reporting Period

4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	Than 365 Days	
All disclosed	1	0	2	5	7	1	0	16
Disclosed in part	3	9	5	17	15	2	5	56
All exempted	0	0	0	1	0	1	0	2
All excluded	0	0	0	0	2	0	0	2
No records exist	6	1	0	1	0	0	0	8
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	10	10	7	24	24	4	5	84

4.2 Exemptions

Section	of Requests	Section	of Requests	Section	of Requests	Section	of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	1	20.2	0
13(1)(c)	1	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	1	16(2)(c)	4	18(d)	1	21(1)(a)	37
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	34
14	4	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	16
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	1
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	22	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	3
15(1) - Def.*	0	16.3	0	20(1)(b)	27	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	10	26	0
16(1)(a)(ii)	0	16.5	0	20(1)(d)	7		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	2	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	72	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
3183	2543	76

4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	15	200	1	122	0	0	0	0	0	0
Disclosed in part	51	792	4	921	0	0	1	1128	0	0
All exempted	2	9	0	0	0	0	0	0	0	0
All excluded	2	11	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	70	1012	5	1043	0	0	1	1128	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Request	Minutes Processed	Number of Requests	Minutes Processed	Number of Request	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Request	Minutes Processed	Number of Requests	Minutes Processed	Number of Request	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	5	0	0	5
Disclosed in part	16	1	0	17
All exempted	1	0	0	1
All excluded	0	2	0	2
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	22	3	0	25

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	24
Percentage of requests closed within legislated timelines (%)	28.5

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
60	60	0	0	0

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	1	0	1
16 to 30 days	4	0	4
31 to 60 days	11	1	12
61 to 120 days	20	0	20
121 to 180 days	15	0	15
181 to 365 days	3	2	5
More than 365 days	1	2	3
Total	55	5	60

4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	1	0
Disclosed in part	3	0	4	3
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	3	0	5	3

5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	1	0
31 to 60 days	2	0	3	3
61 to 120 days	1	0	1	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	3	0	5	3

Section 6: Fees

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	21	\$105.00	59	\$295.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
Total	21	\$105.00	59	\$295.00	0	\$0.00

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	44	1141	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	44	1141	0	0
Closed during the reporting period	44	1141	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	36	2	0	0	0	0	0	38
Disclose in part	2	3	0	0	0	0	0	5
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	1	0	0	0	0	0	1
Other	0	0	0	0	0	0	0	0
Total	38	6	0	0	0	0	0	44

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	3	4	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	3	4	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Investigations and Reports of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
0	0	0

9.2 Investigations and Reports of finding

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

Section 10: Court Action

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

Section 11: Resources Related to the Access to Information Act

11.1 Allocated Costs

Expenditures		Amount
Salaries		\$257,070
Overtime		\$0
Goods and Services		\$1,938
• Professional services contracts	\$0	
• Other	\$1,938	
Total		\$259,008

11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	3.280
Part-time and casual employees	0.000
Regional staff	0.580
Consultants and agency personnel	0.000
Students	0.000
Total	3.860

Annex B – Delegation Order



Prairies Economic
Development Canada

Développement économique
Canada pour les Prairies

ACCESS TO INFORMATION ACT AND PRIVACY ACT DELEGATION ORDER

ARRÊTÉ DE DÉLÉGATION EN VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION ET DE LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

The Minister responsible for Prairies Economic Development Canada, pursuant to subsection 95(1) of the Access to Information Act and subsection 73(1) of the Privacy Act, hereby designate the persons holding the positions set out in the schedules attached hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the Minister as the head of Prairies Economic Development Canada, under the provisions of the Acts and related regulations set out in the schedule opposite each position. This designation replaces all previous delegation orders.

Le ministre responsable de Développement économique des Prairies, en vertu du paragraphe 95(1) de la Loi sur l'accès à l'information et du paragraphe 73(1) de la Loi sur la protection des renseignements personnels, désigne par la présente les personnes occupant les postes indiqués dans les annexes ci-jointes, ou les personnes occupant ces postes par intérim, pour exercer les pouvoirs et les fonctions du ministre à la tête de Développement économique des Prairies, en vertu des dispositions des lois et des règlements connexes indiqués dans l'annexe correspondant à chaque poste. Cette désignation remplace tous les arrêtés de délégation antérieurs.

SCHEDULE / ANNEXE

Position / Poste	<i>Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements</i>	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i>
Executive Director, Finance and Corporate Management / Directeur exécutif, Finances et Gestion ministérielle	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Director General, Human Resources & Corporate Services / Directeur général, Ressources humaines et services généraux	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Access to Information and Privacy Coordinator / Coordonnateur de l'accès à l'information et de la protection des renseignements personnels	Full Authority/Pleine autorité	Full Authority/Pleine autorité
ATIP Officer / Agente de l'AIPRP	Section / Disposition; 9; 11(2); 27(1) and (4); 28(1), (2) and (4); 33; 43(1), 44(2) and/et 6(1) of Regulations / du règlements	Section / Disposition: 15

Dated, at the City of Ottawa this 2nd day of December, 2021
Signé à Ottawa, le 2^{ème} jour de Décembre 2021

THE HONOURABLE DAN VANDAL
MINISTER OF PRAIRIES ECONOMIC DEVELOPMENT CANADA

L'HONORABLE DAN VANDAL
MINISTRE RESPONSABLE DE DÉVELOPPEMENT ÉCONOMIQUE DES PRAIRIES