



Contracting Policy Notice: 2013-4 – Amendments to the Guidelines on the Proactive Disclosure of Contracts

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Lignes directrices sur la divulgation proactive des marchés

Amendments to the Guidelines on the Proactive Disclosure of Contracts

Contracting Policy Notice: 2013-4

Date: September 9, 2013

To: Functional Heads, Finance and Administration of all Departments and Agencies

Subject: Amendments to the *Guidelines on the Proactive Disclosure of Contracts*

Summary

The Treasury Board of Canada Secretariat amended the *Guidelines on the Proactive Disclosure of Contracts* (the Guidelines), establishing a new reporting measure for contracts involving an economic object code specified in Appendix C of the Guidelines.

New Reporting Measures

The Guidelines, which support the *Contracting Policy* requirement to proactively disclose all contracts and amendments over \$10,000, have been amended in Section 4.2.1(g)(iv) to identify contracts that should be supplemented with an additional explanation of what is being procured. Contracts involving an economic object code specified in Appendix C of the Guidelines should begin including a brief description of such contracts. Section 4.2.1(d)(i) was also amended to promote the use of accurate economic object codes, which is important for maintaining the integrity of the Public Accounts of Canada. Departments are to ensure that all expenditures are

coded appropriately in accordance with the *Directive on Recording Financial Transactions in the Accounts of Canada*. These new information requirements are to be implemented beginning with contracts awarded during the third quarter of fiscal year 2013-2014 (i.e. after October 1, 2013).

Enquiries

For questions on this policy notice, please contact TBS Public Enquiries.

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Treasury Board of Canada Secretariat

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