

# Atlantic Canada Opportunities Agency

Annual Report on Travel, Hospitality  
and Conference Expenditures



Atlantic Canada  
Opportunities  
Agency

Agence de  
promotion économique  
du Canada atlantique

Canada 

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## **Report on annual expenditures for travel, hospitality and conferences for the year ended March 31, 2023**

As required by the Treasury Board [Directive on Travel, Hospitality, Conference and Event Expenditures](#), this report provides information on travel, hospitality and conference expenditures for the Atlantic Canada Opportunities Agency (ACOA) for the fiscal year ended March 31, 2023.

Travel, hospitality and conference expenditures incurred by a federal department or agency relate to activities that support the department or agency's mandate and the government's priorities.

ACOA's travel, hospitality and conference expenditures support the delivery of the following core programs and services to Canadians:

- The Agency works with businesses to help them become more competitive, innovative and productive. It works with communities to develop and diversify local economies, and it plays an important role in developing and supporting policies and programs that strengthen the region's economy.

As ACOA's head office is located in Moncton, N.B., senior Agency officials are often called upon to attend meetings and briefings in the National Capital Region. They must also travel throughout Atlantic Canada and internationally to ensure that Atlantic Canada's economic interests are well represented in the global marketplace. In addition, there are travel costs related to training and conferences for which the primary purpose is to enable participants to maintain or acquire skills or knowledge.

The Agency manages travel, hospitality and conference fees with prudence and probity, in a manner that maximizes effectiveness in meeting ACOA's mandate and priorities. The most economical and efficient alternatives for travel, hospitality, conference fees and associated expenditures are always considered.

**Travel, Hospitality and Conference Expenditures  
Atlantic Canada Opportunities Agency**

Year ended March 31, 2023  
(in thousands of dollars)

<b>Expenditure Category</b>	<b>Expenditures for the year ended March 31, 2023 (a)</b>	<b>Expenditures for the year ended March 31, 2022 (b)</b>	<b>Variance (a-b)</b>
<b>Travel</b>			
<b>Operational activities</b>	\$1,032	\$184	\$848
<b>Key stakeholders</b>	\$197	\$36	\$161
<b>Internal governance</b>	\$40	\$8	\$32
<b>Training</b>	\$57	\$10	\$47
<b>Other</b>	\$141	\$43	\$98
<b>Total Travel</b>	<b>\$1,467</b>	<b>\$281</b>	<b>\$1,186</b>
<b>Hospitality</b>	\$45	\$8	\$37
<b>Conference Fees</b>	\$9	\$5	\$4
<b>TOTAL</b>	<b>\$1,521</b>	<b>\$294</b>	<b>\$1,227</b>
<b>International Travel by Minister and Minister's Staff (included in travel)</b>	<b>\$ -</b>	<b>\$15</b>	<b>(\$15)</b>

**Significant variances compared to the previous fiscal year**

**TRAVEL:** Compared with fiscal year 2021-2022, Agency travel expenditures increased drastically. This is due to the easing of travel restrictions related to the COVID-19 pandemic.

**HOSPITALITY:** Compared with fiscal year 2021-2022, the Agency's hospitality costs increased. This is due to the easing of restrictions related to the COVID-19 pandemic.

**CONFERENCE FEES:** Compared with fiscal year 2021-2022, the Agency's conference fees increased slightly. This is due to the easing of restrictions related to the COVID-19 pandemic.

**MINISTER AND MINISTER'S STAFF:** There were no international travel expenditures by the minister and her staff this fiscal year.