



# QUARTERLY FINANCIAL PERFORMANCE

Unaudited

For the period ended June 30, 2024



**STANDARDS COUNCIL OF CANADA**  
**QUARTERLY FINANCIAL PERFORMANCE**  
For the period ended June 30, 2024

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## Management Responsibility for Financial Quarterly Statements

Management is responsible for the preparation and fair presentation of these quarterly financial statements in accordance with the Treasury Board Standard on Quarterly Financial Reports for Crown Corporations and for such internal controls as management determines are necessary to enable the preparation of quarterly financial statements that are free from material misstatement. Management is also responsible for ensuring all other information in this quarterly financial report is consistent, where appropriate, with the quarterly financial statements.

Based on our knowledge, these unaudited quarterly financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the corporation, as at the date of and for the periods presented in the quarterly financial statements.

A handwritten signature in blue ink that reads "Chantal Guay".

Chantal Guay, ing., P. Eng.  
Chief Executive Officer

A handwritten signature in blue ink that reads "Greg Fyfe".

Greg Fyfe, CPA, CMA  
Chief Financial Officer and  
Vice-President Corporate Services

Ottawa, Canada  
**August 29, 2024**

## Management Discussion and Analysis

### Highlights of Year-to-date Q1 Results

#### *Financial Overview - unaudited*

For the Period Ended June 30

(in thousands of dollars)

	For the quarter,			For the year-to-date,		
	Actual	Budget	Prior Year	Actual	Budget	Prior Year
<b>Revenue from Operations</b>	<b>3,683</b>	<b>4,023</b>	<b>4,201</b>	<b>3,683</b>	<b>4,023</b>	<b>4,201</b>
<b>Expenses</b>						
Accreditation Services	2,222	2,371	2,251	2,222	2,371	2,251
Standards Solutions & Strategy	3,211	3,537	3,243	3,211	3,537	3,243
Management & Administrative	3,496	3,350	3,148	3,496	3,350	3,148
<b>Total Expenses</b>	<b>8,929</b>	<b>9,258</b>	<b>8,642</b>	<b>8,929</b>	<b>9,258</b>	<b>8,642</b>
<b>Deficit before Appropriations</b>	<b>(5,246)</b>	<b>(5,235)</b>	<b>(4,441)</b>	<b>(5,246)</b>	<b>(5,235)</b>	<b>(4,441)</b>
Parliamentary Appropriation	5,539	5,349	4,480	5,539	5,349	4,480
<b>Total Surplus for the period</b>	<b>293</b>	<b>114</b>	<b>39</b>	<b>293</b>	<b>114</b>	<b>39</b>

Standards Council of Canada (SCC) ended its first quarter with a year-to-date surplus of \$0.3 million, which was \$0.2 million higher than its planned surplus of \$0.1 million and was \$0.3 million higher than the prior year's first quarter results which experienced a surplus of \$39 thousand. The current year actuals to budget variance through June 30 was primarily due to timing on planned deliverables. Although early in the fiscal year, activities are proceeding according to plan and SCC is not yet forecasting a material variance from its budget.

Revenue from operations through June 30<sup>th</sup> was \$3.7 million, which was \$0.3 million lower than planned revenue of \$4.0 million for the same period. Year-to-date revenue was also \$0.5 million lower than the \$4.2 million of revenue recognized for the same period last year. These variances stem from the timing and the calendarization of the budget for Innovative Services revenue.

- Accreditation Services revenue of \$3.0 million was on pace with its budget of \$3.0 million and \$0.2 million higher than the \$2.8 million recognized for the same period last year. Accreditation revenue is managed across a number of assessment engagements for all of its programs with year-over-year growth stemming from an increased proportion of recoverable travel costs as a component of revenue.
- Royalties revenue was \$0.6 million, which was \$0.1 million higher than budget of \$0.5 million and was on par with prior year-to-date actual results of \$0.6 million. SCC expects

sales to remain at historical levels, consequently, the plan and forecast for the balance of fiscal 2024-2025 is to be on par with prior year results.

- Other Income and Innovative Services were \$0.1 million which was \$0.5 million lower than budget of \$0.6 million and \$0.7 million lower than prior year first quarter revenue of \$0.8 million. Innovative Services is derived from the delivery of project milestones against SCC's advisory services agreements. Budgeted activities are on track for completion during the fiscal year with billing milestones planned to catch-up to plan in future quarter(s). Other income stems from training courses on accreditation programs, registration fees and interest on bank balances. As of June 30<sup>th</sup>, Other income was \$0.1 million for actuals, budget, and prior year.

Operating expenses through June 30<sup>th</sup> were \$8.9 million. These expenses were \$0.3 million lower than planned expenses of \$9.2 million and were \$0.3 million higher than last year's first quarter-to-date operating expenses of \$8.6 million.

The \$0.3 million variance to plan was driven by:

- \$0.4 million lower than planned Professional Fees spending that was deferred to future quarters; mostly in conjunction with milestones related to Innovative Services revenue as well as some fees related to projects for ongoing operation;
- \$0.2 million of higher than planned salaries and benefits driven by one-time costs that are recovered via appropriations; and
- \$0.1 million of lower than planned spending across all other expense categories, with no significant concentration of variance within any single expense category.

The operating expenses increase versus prior year of +\$0.3 million was driven by:

- \$0.3 million of higher Salaries & Benefits due primarily to expenditure of one-time costs that are recovered via appropriations;
- \$0.1 million of higher travel and meeting costs associated with planned 2024-2025 activities;
- \$0.2 million of lower professional services consistent with planned activities and budget for the year, and
- \$0.1 million of higher spending across all other expense categories, with no significant concentration of variance within any single expense category.

Through June 30<sup>th</sup>, 2024, SCC has recognized \$5.5 million in parliamentary appropriations, which was \$0.2 million higher than budget of \$5.3 million and \$1.0 million higher than the \$4.5 million recorded for the same period last year. The variances to budget were due to the recovery of one-time expenses while the prior year variance was due to the expected annual funding profiles from several approved programs including:

- \$0.7 million increase for the Infrastructure Program;
- \$0.2 million increase for the Canadian Program for Cyber Security Certification for the Pan-Canadian Artificial Intelligence Strategy;
- \$0.2 million increase in recoverable one-time expenses, which was partially offset by
- \$0.1 million decrease for SCC's 50-30 Program, consistent with the programs funding profile.

## Summarized Financial Position - unaudited

(in thousands of dollars)

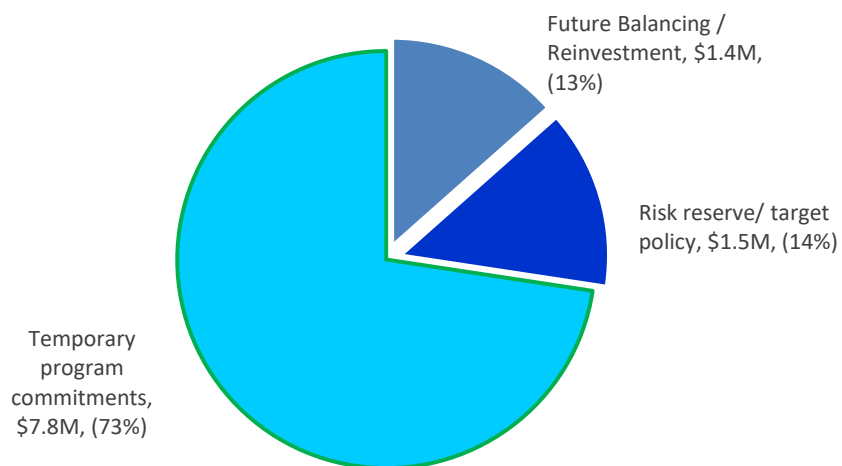
	June 30, 2024	March 31, 2024
<b>Assets</b>		
Total Financial Assets	14,488	12,517
Total Liabilities	6,979	5,064
<b>Net Financial Assets</b>	<b>7,509</b>	<b>7,453</b>
<b>Total Non-Financial Assets</b>	<b>3,235</b>	<b>2,998</b>
<b>Accumulated Surplus</b>	<b>10,744</b>	<b>10,451</b>

SCC's Net Financial Assets at the end of its first quarter were \$7.5 million, which was on par with its Net Financial Assets at March 31, 2024. There was a \$1.9 million increase in Total Financial Assets that was driven by an increase in cash from the collections of receivables and sales. Liabilities also increased by \$1.9 million which was caused by an increase in deferred revenue from the billing of annual fees that will be recognized into revenue throughout the remainder of the fiscal year 2024-2025.

At June 30, 2024 SCC's Accumulated Surplus was \$10.7 million which was a \$0.2 million increase from its prior fiscal year-end and was a result of SCC's year-to-date surplus that was consistent with planned activities for the period.

SCC's Corporate Plan reflects the balance between funding and expenditures over the next five years. SCC's Accumulated Surplus is fully committed to fulfill SCC's temporary program deliverables and a "strategic reinvestment component" for IM/IT modernization and security, as well as the staffing required for future programs where the funding has already been received. SCC estimates that these carryovers will consume \$7.8 million of SCC's quarter-ended accumulated surplus of \$10.7 million. SCC is also required to maintain a \$1.5 million reserve for risk as per its Target Reserve Policy. The remaining balance of \$1.4 million at June 30<sup>th</sup> is fully committed to maintain current operational levels and offset inflationary pressures over the next 6 – 12 months leaving little capacity to invest against future opportunities as they arise.

### Forecasted Accumulated Surplus Balance (\$10.7M)



## Risks and Uncertainties: Q1 Overview Enterprise Risk Management (ERM)

SCC's risk management framework is based on the international standard *ISO 31000-Risk Management* and aligns to Treasury Board guidelines with respect to its risk management practices. SCC monitors its overall risk with a corporate risk register which is updated and reported quarterly to SCC's management, its Council, and its Audit Committee.

As of June 30, SCC had no corporate risks rated as high., however; it is actively monitoring and mitigating three finance-related risks assessed as medium.

- **Financial Sustainability:** The risk of SCC's ability to deliver on its strategic objectives due to financial pressures was downgraded in Q1 from high to medium, due to a one-time cash infusion of \$7.2 million allotted to SCC in April's Federal Budget, and the ongoing advancement of SCC's Financial Sustainability Transformation (FST) Program over the quarter.
- **Revenue and Contribution Growth for Accreditation Business:** The risk that revenue targets for the Accreditation Services branch are not met is being actively managed, with both customer growth and retention targets monitored on a monthly basis. In addition, to account for the recent effects of inflation, price increases on assessments and travel were put into effect April 1<sup>st</sup> 2024.
- **Increased Access to Standards Referenced in Regulation:** The risk relating to increasing demands for standards cited in regulations to be freely available was upgraded from low to medium in Q1. The likelihood has been assessed as increasing due to recent legal actions in the United States and the European Union pertaining to the accessibility of standards and codes. This action threatens the intellectual property rights of standards development organizations, as well as SCC's ability to generate royalty revenues from the sale of standards. This risk has been returned to active status, and SCC will mitigate it by continuing to engage with interested parties on issues of accessibility and copyright of standards.



## Statement of Financial Position- unaudited

(in thousands of dollars)

as at:	June 30, 2024	March 31, 2024
<b>Assets</b>		
<b>Financial Assets</b>		
Cash and cash equivalents	11,233	6,752
Accounts receivable	3,255	5,765
<b>Total Financial Assets</b>	<b>14,488</b>	<b>12,517</b>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	904	2,606
Salaries and benefits payable	2,538	1,707
Deferred contributions	83	89
Deferred revenue	2,943	131
Deferred lease inducement	511	531
<b>Total Liabilities</b>	<b>6,979</b>	<b>5,064</b>
<b>Net Financial Assets</b>	<b>7,509</b>	<b>7,453</b>
<b>Non-Financial Assets</b>		
Prepaid expenses	1,557	1,413
Tangible Capital Assets (Net)	1,678	1,585
<b>Total Non-Financial Assets</b>	<b>3,235</b>	<b>2,998</b>
<b>Accumulated Surplus</b>	<b>10,744</b>	<b>10,451</b>

The accompanying notes and supplementary schedules are an integral part of these unaudited financial statements.

## Statement of Operations- unaudited

For the Period Ended June 30

(in thousands of dollars)

	2024 - 2025 Budget		2024 - 2025 Actual		2023 - 2024 Actual	
	Q1	Year-to-date	Q1	Year-to-date	Q1	Year-to-date
<b>Revenues from Operations</b>						
Accreditation Revenue	2,950	2,950	2,949	2,949	2,753	2,753
SCC eStore	503	503	585	585	621	621
Delegate Support Contributions	3	3	4	4	1	1
Innovative Services	463	463	12	12	699	699
Other Income	104	104	133	133	127	127
<b>Total Revenue from Operations</b>	<b>4,023</b>	<b>4,023</b>	<b>3,683</b>	<b>3,683</b>	<b>4,201</b>	<b>4,201</b>
<b>Expenses</b>						
Accreditation Services	2,371	2,371	2,222	2,222	2,251	2,251
Standards Solutions & Strategy	3,537	3,537	3,211	3,211	3,243	3,243
Management & Administrative Services	3,350	3,350	3,496	3,496	3,148	3,148
<b>Total Expenses</b>	<b>9,258</b>	<b>9,258</b>	<b>8,929</b>	<b>8,929</b>	<b>8,642</b>	<b>8,642</b>
<b>Deficit before Appropriations</b>	<b>(5,235)</b>	<b>(5,235)</b>	<b>(5,246)</b>	<b>(5,246)</b>	<b>(4,441)</b>	<b>(4,441)</b>
Parliamentary Appropriation	5,349	5,349	5,539	5,539	4,480	4,480
<b>Total Surplus for the period</b>	<b>114</b>	<b>114</b>	<b>293</b>	<b>293</b>	<b>39</b>	<b>39</b>
Accumulated Surplus, beginning of period	9,328	9,328	10,451	10,451	9,016	9,016
<b>Accumulated Surplus, end of period</b>	<b>9,442</b>	<b>9,442</b>	<b>10,744</b>	<b>10,744</b>	<b>9,055</b>	<b>9,055</b>

The accompanying notes and supplementary schedules are an integral part of these unaudited financial statements.

## Expenses- unaudited

For the Period Ended June 30

(in thousands of dollars)

	For the quarter ended			Quarter Actuals vs	
	▼ Actual	Budget	Prior Year	Budget	Prior Year
<b>Expenses</b>					
Salaries & Employee Benefits	5,852	5,684	5,589	(168)	(263)
Travel	763	818	631	55	(132)
Professional and special services	576	949	814	373	238
Assessment Services	429	497	497	68	68
Memberships in Int'l Organizations	362	351	327	(11)	(35)
Office Supplies	262	228	209	(34)	(53)
Office Accomodation	211	211	168	-	(43)
Amortization	100	107	106	7	6
Conferences & Events	95	153	93	58	(2)
Training and Development	63	55	49	(8)	(14)
Offsite Storage & Other	48	25	22	(23)	(26)
Hospitality	45	54	27	9	(18)
Insurance	34	33	28	(1)	(6)
Bad Debt Expense	30	2	1	(28)	(29)
Bank Charges	21	15	19	(6)	(2)
Publications & Printing	13	11	14	(2)	1
Telecommunications & Postage	13	26	22	13	9
Repair & Upkeep	10	19	22	9	12
Rental of Office Equipment	2	2	4	-	2
Public Relations	-	18	-	18	-
<b>Total Expenses</b>	<b>8,929</b>	<b>9,258</b>	<b>8,642</b>	<b>329</b>	<b>(287)</b>

The accompanying notes and supplementary schedules are an integral part of these unaudited financial statements.

## Expenses- unaudited

For the Period Ended June 30

(in thousands of dollars)

	For year to date ended			Y-T-D Actuals vs	
	▼ Actual	Budget	Prior Year	Budget	Prior Year
<b>Expenses</b>					
Salaries & Employee Benefits	5,852	5,684	5,589	(168)	(263)
Travel	763	818	631	55	(132)
Professional and special services	576	949	814	373	238
Assessment Services	429	497	497	68	68
Memberships in Int'l Organizations	362	351	327	(11)	(35)
Office Supplies	262	228	209	(34)	(53)
Office Accomodation	211	211	168	-	(43)
Amortization	100	107	106	7	6
Conferences & Events	95	153	93	58	(2)
Training and Development	63	55	49	(8)	(14)
Offsite Storage & Other	48	25	22	(23)	(26)
Hospitality	45	54	27	9	(18)
Insurance	34	33	28	(1)	(6)
Bad Debt Expense	30	2	1	(28)	(29)
Bank Charges	21	15	19	(6)	(2)
Publications & Printing	13	11	14	(2)	1
Telecommunications & Postage	13	26	22	13	9
Repair & Upkeep	10	19	22	9	12
Rental of Office Equipment	2	2	4	-	2
Public Relations	-	18	-	18	-
<b>Total Expenses</b>	<b>8,929</b>	<b>9,258</b>	<b>8,642</b>	<b>329</b>	<b>(287)</b>

The accompanying notes and supplementary schedules are an integral part of these unaudited financial statements.

## Statement of Changes in Net Financial Assets - unaudited

For the Period Ended June 30

(in thousands of dollars)

	2024 - 2025		2023 - 2024	
	Q1	Year-to-date	Q1	Year-to-date
Total Annual Surplus/ (Deficit)	293	293	39	39
Acquisition of tangible capital assets	(192)	(192)	-	-
Disposal of tangible capital assets	-	-	-	-
Amortization of tangible capital assets	100	100	105	105
Acquisition of prepaid expense	(1,311)	(1,311)	(715)	(715)
Use of prepaid expense	1,166	1,166	791	791
<b>Increase in Net Financial Assets</b>	<b>56</b>	<b>56</b>	<b>220</b>	<b>220</b>
<b>Net Financial Assets, beginning of period</b>	<b>7,453</b>	<b>7,453</b>	<b>6,215</b>	<b>6,215</b>
<b>Net Financial Assets, end of period</b>	<b>7,509</b>	<b>7,509</b>	<b>6,435</b>	<b>6,435</b>

The accompanying notes and supplementary schedules are an integral part of these unaudited financial statements.

## Statement of Cash Flows - unaudited

For the Period Ended June 30

(in thousands of dollars)

	2024 - 2025		2023 - 2024	
	Q1	Year-to-date	Q1	Year-to-date
<b>Net Cash from Operations</b>				
Deficit for the period	293	293	39	39
Adjustments for non-cash items:				
amortization of tangible capital assets	100	100	105	105
Changes in:				
accounts receivable	2,509	2,509	1,025	1,025
prepaid expense	(144)	(144)	76	76
payables and accrued liabilities	(871)	(871)	(164)	(164)
deferred revenues	2,792	2,792	2,669	2,669
deferred contributions	(6)	(6)	(2)	(2)
<b>Cash provided by operations</b>	<b>4,673</b>	<b>4,673</b>	<b>3,748</b>	<b>3,748</b>
<b>Capital transactions:</b>				
Acquisition of tangible capital assets	(192)	(192)	-	-
Disposal of tangible capital assets	-	-	-	-
<b>Cash used by capital transactions</b>	<b>(192)</b>	<b>(192)</b>	<b>-</b>	<b>-</b>
<b>Cash applied to financing transactions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Increase in Cash and Cash Equivalents</b>	<b>4,481</b>	<b>4,481</b>	<b>3,748</b>	<b>3,748</b>
<b>Cash and cash equivalents, beginning of period</b>	<b>6,752</b>	<b>6,752</b>	<b>5,386</b>	<b>5,386</b>
<b>Cash and cash equivalents, end of period</b>	<b>11,233</b>	<b>11,233</b>	<b>9,134</b>	<b>9,134</b>

The accompanying notes and supplementary schedules are an integral part of these unaudited financial statements.

[A statement of remeasurement gains and losses has been excluded as there have been no remeasurement gains or losses]

## Notes to the Quarterly Financial Statements June 30, 2024

### 1. Authority, Mandate and Activities

Standards Council of Canada (SCC) was created by Parliament as a corporation under the *Standards Council of Canada Act* in 1970 (revised 2006) to be the national coordinating body for voluntary standardization. SCC is a Crown corporation named in Part I of Schedule III to the *Financial Administration Act* and, for the purposes of the *Income Tax Act*, is deemed to be a registered charity.

SCC's mandate is to promote voluntary standardization activities in Canada, where standardization is not expressly provided for by law, in order to advance the national economy, support sustainable development, benefit the health, safety and welfare of workers and the public, assist and protect consumers, facilitate domestic and international trade and further international cooperation in relation to standardization.

In carrying out its mandate, SCC is engaged in the following activities:

- Foster quality, performance and technological innovation in Canadian goods and services through standards-related activities.
- Develop prioritized standards-related strategies and long-term objectives to advance Canada's economy; support sustainable development; benefit the health, safety and welfare of citizens; and assist and protect consumers.
- Accredite organizations engaged in standards development and conformity assessment.
- Represent Canada's interests internationally and regionally through membership in the International Organization for Standardization (ISO), the International Electrotechnical Commission (IEC), and various regional standardization organizations.
- Approve the National Standards of Canada (NSCs).
- Provide innovative services, advice and assistance to the Government of Canada in the negotiation of standardization-related aspects of international trade and mutual recognition agreements.
- Work with international standards bodies to develop agreements that facilitate trade.
- Foster and promote a better understanding of the benefits and usage of standards and accreditation services.
- Act as the premiere source to collect and distribute information on standards activities.

In July 2015, the Council was issued a directive (P.C. 2015-1109) pursuant to section 89 of the *Financial Administration Act* to align its travel, hospitality, conference and event expenditure policies and practices with Treasury Board policies, directives and related instruments on travel, hospitality, conference and event expenditures in a manner that is

consistent with its legal obligation. SCC's policies and practices are aligned with the most recent Treasury Board policies, directives and related instruments as required by the section 89 directive.

## 2. Significant Accounting Policies

The accompanying unaudited quarterly financial statements should be read in conjunction with the most recent annual audited financial statements of SCC and with the narrative discussion included in the quarterly financial report.

A summary of the significant accounting policies used in these financial statements follows:

### (a) Basis of Accounting

SCC's financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards (PSAS) established by the Canadian Public Sector Accounting Board.

These condensed quarterly Consolidated Financial Statements are in compliance with the Standard on Quarterly Financial Reports for Crown Corporations, as required by the *Financial Administration Act* and issued by the Treasury Board of Canada Secretariat.

### (b) Cash and Cash Equivalents

Consistent with the *Standards Council of Canada Act* and associated by-laws, SCC maintains a bank account in a chartered bank of Canada in which all receipts are deposited and through which all financial business of SCC takes place. Funds surplus to immediate operating requirements are invested in bank certificates of less than three months with a chartered bank bearing the current interest rate and are cashable at any time.

### (c) Tangible Capital Assets

Tangible Capital Assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Amortization is recorded on a straight-line basis over the estimated useful life of the assets:

Furniture: 5 years

Equipment: 4 years

Leasehold improvements: lesser of term of the lease or expected useful life.



#### **(d) Prepaid Expenses**

Prepaid expenses include membership dues and are charged to expense over the periods expected to benefit from them.

#### **(e) Revenue Recognition – Deferred Revenue and Deferred Contributions**

Accreditation services fees revenues are derived from application fees, annual accreditation fees and assessment fees. Application fees are recognized as revenue when the application is made. The annual portion of accreditation fees is calculated and invoiced based on customer accreditation agreements and the fees received or receivable are recorded as deferred revenue and then amortized to revenue on a straight-line basis over the period to which the fee applies – which is one year, based on the start of SCC’s fiscal year of April 1. Funds received or receivable in respect of assessment fees are recognized as revenue at the time the related services are provided.

Royalties from sales of standards are recognized as revenue in the period during which the related sales have occurred.

Innovative Services are fees that SCC collects in exchange for providing standards related solutions and expertise to other customers. The rights to collect Innovative Services fees are created via contracts and revenue is recognized as work progresses.

Delegate support contributions are received from third parties to support delegate participation on technical committees. This restricted funding is initially recorded as “Deferred Contributions” and is recognized as delegate support contributions revenue when the related expenditures are incurred.

#### **(f) Deferred Lease Inducement**

SCC has received funds from its landlord to pay the cost of tenant improvements made to its office space. Additionally, SCC has received the benefit of tenant inducements related to its office space lease. The value of these items, calculated based on provisions in the lease agreement, is recorded as a deferred lease inducement. It is amortized on a straight-line basis over the duration of the lease and is recognized on the Statement of Operations as a reduction of rent expense.

#### **(g) Expenses**

Expenses are reported on an accrual basis to ensure that the cost of all goods and services consumed in the year is expensed. Expenses are presented by function on the Statement of Operations. Accreditation Services expenses relate to SCC accreditation programs where SCC accredits conformity assessment bodies and standards development organizations, such as testing laboratories and product certification bodies, to internationally recognized standards. Standards Solutions & Strategy expenses relate to the development and

application of standards publications to ensure the effective and coordinated operation of standardization in Canada and representation of Canada's interests on standards-related matters in foreign, regional and international forums. Management and Administrative services include the cost of general services, accommodations, insurance, network and telephone expenses, amortization and facilities maintenance.

#### **(h) Parliamentary Appropriation**

The Government of Canada provides funding to SCC. Government transfers are recognized as revenues when the transfer is authorized, and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability.

#### **(i) Pension Benefits**

SCC employees are covered by the public service pension plan (the “Plan”); a contributory defined benefit plan established through legislation and sponsored by the Government of Canada. Contributions are required from both the employees and SCC to cover current service costs. Pursuant to legislation currently in place, SCC has no legal or constructive obligation to pay further contributions with respect to any past service or funding deficiencies of the plan. Consequently, contributions are recognized as an expense in the year when employees have rendered service and represent the total pension obligation of SCC.

#### **(j) Employee Benefit Plan**

SCC sponsors an employee benefit plan for health, dental, life and long-term disability insurance through a third-party provider. SCC’s contributions to the plan are recorded at cost and charged to salaries and benefit expenses in the year incurred. These contributions represent SCC’s total obligation to the employee benefit plan. This plan does not require SCC to make further contributions for any future unfunded liabilities of the employee benefit plan.

#### **(k) Vacation Pay**

Vacation pay is expensed as the benefit accrues to employees under their respective terms of employment. The liability for unused vacation benefit is calculated at the salary levels in effect at the end of the period.

#### **(l) Measurement Uncertainty**

The preparation of financial statements in accordance with Canadian PSAS requires management to make estimates and assumptions that affect the recorded and disclosed amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date

of the financial statements and the reported amounts of the revenues and expenses during the period. Items requiring the use of significant estimates include the useful life expectancy for tangible capital assets, certain employee-related liabilities, the accrual for assessment fees as well as contingent liabilities.

Estimates are based on the best information available at the time of financial statement preparation and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

### (m) Related Party Transactions

SCC is related, in terms of common ownership, to all Government of Canada departments, agencies and Crown corporations. Transactions with these entities are undertaken on terms and conditions similar to those adopted as if the entities were dealing at arm's length and are measured at the exchange amount. Related party receivables are recorded at SCC's normal terms whereby invoices are due within 30 days. Related party payables are recorded at terms agreed upon with its vendors and are usually due within 30 days of invoicing or upon receipt of invoice.

Related parties also include key management personnel (KMP) having authority and responsibility for planning, directing and controlling the activities of SCC, as well as their close family members. SCC has defined its KMP to be its Vice-Presidents, its Chief Executive Officer and members of its Governing Council. Transactions with KMP are measured at the exchange amount.

### 3. Accumulated Surplus

SCC is subject to the *Standards Council of Canada Act* and the *Financial Administration Act* and any directives issued pursuant to the *Financial Administrations Act*. These affect how SCC manages its capital; one of SCC's objectives is to effectively manage actual costs to budget on an annual basis and to ensure that it has adequate capital to deliver its mandate and to ensure that it continues as a going concern.

SCC targets to maintain a level of accumulated surplus that helps to minimize the impact of financial risks on the organization. SCC's goal is to maintain an accumulated surplus target of \$1.5 million. SCC has determined that this target level of accumulated surplus allows the organization to remain financially sustainable.

SCC is prohibited from issuing its own capital or its own debt to meet any financial requirements and is not subject to externally imposed minimum capital requirements. Its capital management is granted annually through the approval of its Corporate Plan and Operating and Capital Budget.

#### 4. Financial Instruments

SCC's financial instruments consist of cash and cash equivalents, accounts receivable, federal government departments and agencies receivable, accounts payable and accrued liabilities. For the quarter ended June 30, 2024, SCC's cash and cash equivalents balance of \$11.2 million that consisted of \$10.8 million term-deposits and \$0.4 million of cash (June 30, 2023, was \$9.1 million and consisted of \$6.0 million term-deposits and \$3.1 million of cash). All accounts receivable, accounts payable and accrued liabilities are incurred in the normal course of business. All are generally due within 30 days. The carrying value of each financial instrument approximates its fair value because of the short maturity of the instruments. All financial assets and financial liabilities are measured at cost or amortized cost.

In the normal course of business, SCC is primarily exposed to credit risk and liquidity risk. There has been no change to the level of risk compared to the prior year and no changes to SCC's risk management practices. SCC's exposure and strategies to mitigate these risks are noted below:

##### **Credit Risk**

Credit risk is the risk that the counterparty will not meet its obligations under a financial instrument leading to a financial loss. The maximum exposure that SCC has for credit risk is in relation to its cash and cash equivalents, accounts receivable and federal government departments and agencies receivable. The carrying amount of these financial assets represents the maximum credit risk exposure at the Statement of Financial Position date.

Cash and cash equivalents are held at a reputable Canadian bank. Credit is granted to customers in accordance with existing accreditation program policies and is automatically granted to employees for travel and to government departments, agencies, Crown corporations, and government business enterprises. There is minimal potential risk of loss related to these receivables. SCC does not hold any collateral as security. There is no concentration of credit risk with any one customer.

SCC assesses the requirement for an allowance for bad debts by considering the age of the outstanding receivable and the likelihood of collection.

An account receivable is impaired and is either written-off or provided for when SCC determines that collection is unlikely and appropriate approvals for the write-down have been obtained.

At June 30, 2024, the allowance for bad debts is estimated at \$30 thousand (June 30, 2023 was \$44 thousand).

##### **Liquidity Risk**

Liquidity risk can occur should SCC have difficulty in meeting its obligations associated with financial liabilities. SCC's financial liabilities have contractual maturities of less than 365 days. SCC's objective is to maintain sufficient cash and cash equivalents through drawdown of its

voted parliamentary appropriations, collection of accreditation fees and other services, in order to meet its operating requirements. SCC manages liquidity risk through a detailed annual planning and monthly cash flow planning and billing process, which is structured to allow for sufficient liquidity from one billing period to the next. SCC's financial liabilities are not significantly exposed to liquidity risk.

### **Market Risk**

Market risk occurs when the fair value of future cash flows of a financial instrument fluctuates due to changes in financial markets. Market risk is comprised of interest risk, currency risk and other price risks such as equity risk. SCC's financial instruments are not significantly exposed to market risk.

## **5. Tangible Capital Assets**

<b>June 30, 2024 (\$000's)</b>	<b>Furniture</b>	<b>Equipment</b>	<b>Leasehold Improv.</b>	<b>Under Construction</b>	<b>Total</b>
<b><u>Cost</u></b>					
Begin: April 1, 2024	743	2,489	1,219	433	<b>4,884</b>
Additions	-	27	-	165	<b>192</b>
Transfers	-	316	-	(316)	-
Disposals	-	-	-	-	-
End: June 30, 2024	743	2,832	1,219	282	<b>5,076</b>
<b><u>Accumulated Amortization</u></b>					
Begin: April 1, 2024	(739)	(1,919)	(640)	-	<b>(3,298)</b>
Amortization	-	(78)	(22)	-	<b>(100)</b>
Disposals	-	-	-	-	-
End: June 30, 2024	(739)	(1,997)	(662)	-	<b>(3,398)</b>
<b>Net Book Value, June 30, 2024</b>	<b>4</b>	<b>835</b>	<b>557</b>	<b>282</b>	<b>1,678</b>

*\*Capital Assets under construction at June 30, 2024 were not being amortized and were related to software development (equipment).*

<b>June 30, 2023 (\$000's)</b>	<b>Furniture</b>	<b>Equipment</b>	<b>Leasehold Improv.</b>	<b>Under Construction</b>	<b>Total</b>
<u>Cost</u>					
Begin: April 1, 2023	743	2,602	1,190	97	<b>4,632</b>
Additions	-	-	-	-	-
Transfers	-	-	-	-	-
Disposals	-	-	-	-	-
End: June 30, 2023	743	2,602	1,190	97	<b>4,632</b>
<u>Accumulated Amortization</u>					
Begin: April 1, 2023	(713)	(1,950)	(554)	-	<b>(3,217)</b>
Amortization	(6)	(79)	(20)	-	<b>(105)</b>
Disposals	-	-	-	-	-
End: June 30, 2023	(719)	(2,029)	(574)	-	<b>(3,322)</b>
<b>Net Book Value, June 30, 2023</b>	<b>24</b>	<b>573</b>	<b>616</b>	<b>97</b>	<b>1,310</b>

\*Capital Assets under construction at June 30, 2023 were not being amortized and were related to software development (equipment).

## 6. Royalties from Sale of Standards

Royalties related to the sale of standards are generated from ISO and the IEC since SCC is a member body. Additionally, SCC earns royalties on the sale of standards from independent distributors through National Copyright Exploitation Agreements.

Since April 1, 1998, SCC has outsourced to an independent agent the fulfillment of sales made over its StandardsStore.ca website. This agreement requires the payment of royalties to SCC based on a revenue-sharing agreement of net sales.

## 7. Pension Benefits

SCC and all eligible employees contribute to the *Public Service Pension Plan*. Pension benefits accrue up to a maximum period of 35 years at a rate of two percent per year of pensionable service, times the average of the best five consecutive years of earnings. The benefits are fully indexed to the increase in the Consumer Price Index.

SCC's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the financial statements of the Government of Canada.

## 8. Contractual Rights

SCC has signed contractual agreements with its accreditation services customers. The multi-year accreditation services contracts include an annual fee portion that is payable yearly.

SCC also has contractual agreements to collect royalty fees from ISO, IEC and various other standards sellers like the Canadian Standards Association, Camelot Clarivate and Information Handling Services (IHS). Agreements cover the fiscal year 2024-2025 and are renewed upon expiry at similar terms. Since the revenue from these contracts is based on the volume of sales, the value of the contracts fluctuates, but is expected to approximate SCC's annual average sales.

## 9. Contractual Commitments

SCC signed a 15-year office lease, effective July 2015.

SCC entered into agreements to lease office equipment. The future minimum annual rental payments under these agreements, exclusive of operating expenses are included in the table below.

	June 30, 2024 (\$000's)			
	Office Space	Office Equipment	Standardization Initiatives	Total
2024-2025	310	4	4,485	4,799
2025-2026	491	2	1,539	2,032
2026-2027	518	-	275	793
2027-2028	518	-	-	518
2028-2029	518	-	-	518
2029-2030	518	-	-	518
thereafter	257	-	-	257
	<b>3,130</b>	<b>6</b>	<b>6,300</b>	<b>9,435</b>

SCC has also entered contracts with several Standards Development Organizations (SDOs) to assist with standardization initiatives.

At June 30, 2024, \$9.4 million of contractual commitments were in place (June 30, 2023 was \$7.9 million).

## 10. Related Party Transactions

For the quarter ended June 30, SCC's related party transactions are summarized as follows:

<u>June 30 (\$000's)</u>	<u>2024</u>	<u>2023</u>
Revenue	183	275
Parliamentary Appropriations	5,539	4,480
Expenses	45	7
Federal government departments and agencies receivable and parliamentary appropriations receivable	314	247
Accounts payable and accrued liabilities	64	-

Related party revenues were derived primarily from accreditation services fees while expenses were primarily related to Professional and special services, as well as Telecommunications and postage.

There were no significant transactions with Key Management Personnel and their close family members; nor were there any transactions that have occurred at a value different from that which would have been arrived at if the parties were unrelated.

## 11. Budget Figures

Budget figures have been provided for comparison purposes to results. Budget data presented in these statements is developed based upon the 2024-2025 to 2028-2029 Corporate Plan and reviewed by the Governing Council.