

RCMP External Review Committee

Quarterly Financial Report

Statement outlining results, risks and significant changes in operations, personnel and program

For the quarter ended September 30, 2023

Table of Contents

- Introduction
- Mandate
- Basis of Presentation
- Highlights of Fiscal Quarter and Fiscal Year to Date Results
 - Significant changes to authorities
 - Significant changes to expenditures
- Risks and Uncertainties
- Significant Changes In Relation To Operations, Personnel and Program
- Approval by Senior Officials
- Appendix

Introduction

This quarterly report has been prepared by management as required by section 65.1 of the *Financial Administration Act* and in the form and manner prescribed by the Treasury Board. This quarterly financial report should be read in conjunction with the 2023-24 Main Estimates and previous Quarterly Financial Reports.

A summary description of the RCMP External Review Committee (ERC) program activities can be found in Part II of the Main Estimates.

This quarterly report has not been subject to an external audit or review.

Mandate

The ERC is an independent administrative tribunal (a distinct organization, separate from the RCMP). It reviews appeals made by RCMP members of certain decisions affecting them that are made by RCMP managers including appeals of decisions:

- to dismiss or to demote an RCMP member, or to impose a financial penalty of more than one day's pay, for contravention of the RCMP *Code of Conduct*;
- in a harassment complaint investigation;
- to discharge or to demote a member for being absent from duty; and,
- to stop a member's pay and allowances when the member has been suspended from duty.

RCMP External Review Committee

Quarterly Financial Report

Based on its review of a file referred to it by the RCMP, the ERC provides findings and recommendations for a final decision in the matter to the Commissioner of the RCMP. The Commissioner (or a delegate) is the final decision maker and is not required to follow the findings or recommendations of the ERC; but if he does not, the *RCMP Act* requires the Commissioner to include the reasons for not following the recommendations of the ERC in the final decision.

The ERC is the only independent review mechanism available to RCMP members for these matters (which must be referred to the ERC pursuant to the *RCMP Act* and *RCMP Regulations*), other than review by the Federal Court, which a party could apply for after a final decision is made by the Commissioner.

The ERC engages in a number of outreach and communications activities which support the administration of its appeal file reviews and which contribute to awareness and understanding of workplace issues within the Force. This includes presentations or discussions with RCMP managers and workplace representatives, the regular publication of the ERC [Communiqué](#) as well as occasional [articles](#) or discussion papers on topics of interest related to the work of the ERC.

Basis of Presentation

This quarterly report has been prepared by management using an expenditure basis of accounting. The accompanying Statement of Authorities includes the department's spending authorities granted by Parliament, or received from Treasury Board Central Votes, and those used by the department, consistent with the Main Estimates for the 2023-24 fiscal year. This quarterly report has been prepared using a special purpose financial reporting framework designed to meet financial information needs with respect to the use of spending authorities.

The authority of Parliament is required before moneys can be spent by the Government. Approvals are given in the form of annually approved limits through appropriation acts, or through legislation in the form of statutory spending authority for specific purposes.

The ERC uses the full accrual method of accounting to prepare and present its annual departmental financial statements that are part of the departmental performance reporting process. However, the spending authorities voted by Parliament remain on an expenditure basis.

Highlights of Fiscal Quarter and Fiscal Year to Date Results

This section highlights the significant items that contributed to the net increase or decrease in authorities available for the year and actual expenditures for the quarter ended September 30, 2023.

RCMP External Review Committee

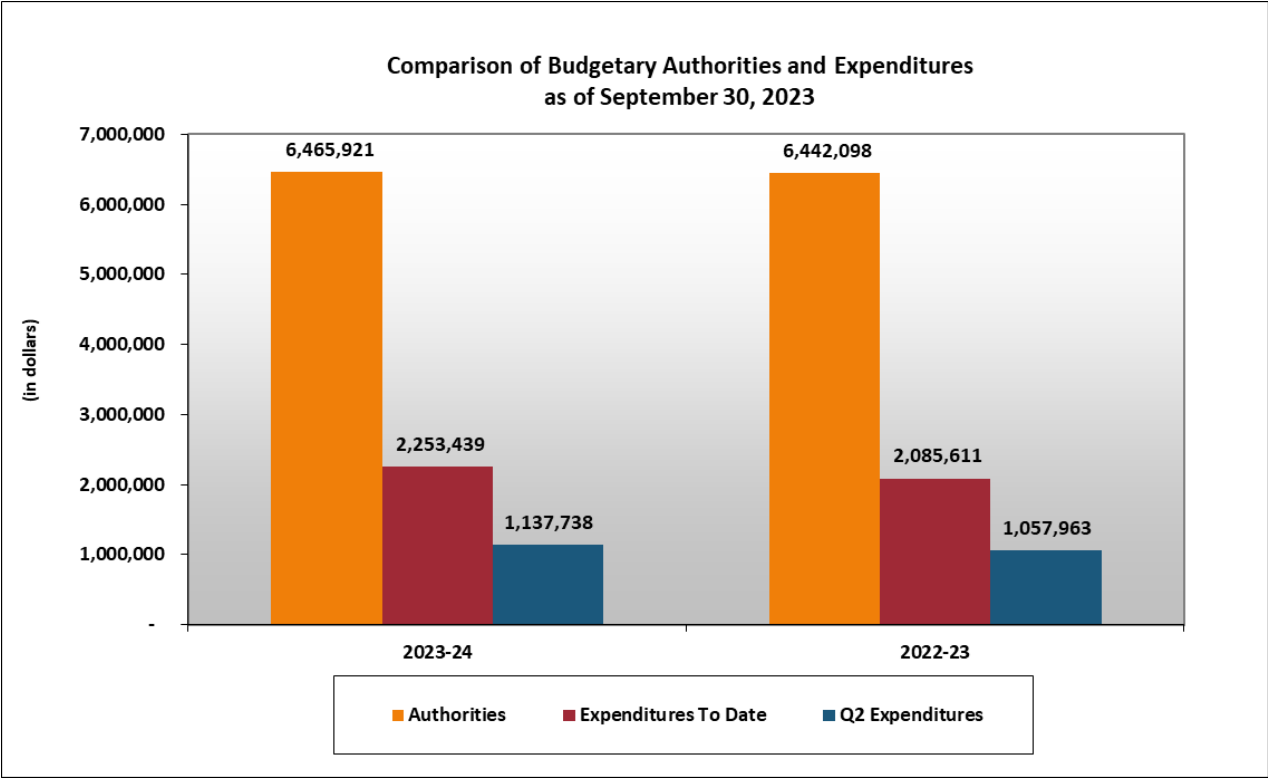
Quarterly Financial Report

Significant changes to authorities

As reflected in the Statement of Authorities, as at September 30, 2023, the ERC had authorities available for use of \$6,465,921 compared to \$6,442,098 as of September 30, 2022, insubstantial increase of \$23,823 or less than 1%.

The Statement of Authorities shows that the ERC spent approximately 35% of its authorities by the end of the second quarter, compared to 32% during the same period of the preceding fiscal year (see graph 1 below).

Graph 1: Comparison of Budgetary Authorities and Expenditures as of Q2 2023-24 and 2022-23



Significant changes to expenditures

Second quarter expenditures totaled \$1,137,738 for an increase of \$79,776 when compared to \$1,057,963 spent during the same period in 2022-23.

This variance is mainly explained by an increase in personnel expenses.

Table 2 in the Annex presents budgetary expenditures by standard object.

RCMP External Review Committee

Quarterly Financial Report

Risks and Uncertainties

Over the years, the ERC has consistently adjusted to various challenges. Its staff members have shown remarkable resilience and adaptability by dedicating themselves to delivering the ERC's mandate. The organization has effectively introduced a hybrid work model, fostering an inclusive and ever-changing work environment. Throughout these changes, the ERC has remained committed to prioritizing the well-being and mental health of its employees.

Continuous program improvement remains a priority for the ERC and will be realized through active monitoring and management of the ERC's caseload and case review practices.

The ability to hire a sufficient number of qualified personnel within relevant timelines remains a short- and medium-term risk for the ERC, particularly given the specialized knowledge and skillsets required for many positions.

Due to the very small size of the organization, ERC will be paying particular attention to managerial succession planning in the coming years.

To mitigate this risk, the ERC will continue focusing on the training and development and support of the new staff complement hired as part of the permanent program integrity resources.

Significant Changes In Relation To Operations, Personnel and Program

The second quarter saw an increase in personnel as part of the ERC's permanent program integrity resources funding.

Approved by Senior Officials:

Charles Randall Smith
Chairperson

Julie Brunet
Director General, Corporate
Services, Chief Financial Officer

Ottawa, Canada
Date: , 2023

RCMP External Review Committee
STATEMENT OF AUTHORITIES

For the quarter ended September 30, 2023

Table 1

(In dollars)

	Fiscal year 2023-24			Fiscal year 2022-23		
	Total available for use for the year ending March 31, 2024	Used during the quarter ended September 30, 2023	Year to date used at quarter end September 30, 2023	Total available for use for the year ending March 31, 2023	Used during the quarter ended September 30, 2022	Year to date used at quarter end September 30, 2022
Vote 1 - Operating expenditures	5,814,400	974,858	1,927,679	5,801,194	897,737	1,765,159
Budgetary statutory authorities - Contributions to employee benefit plans	651,521	162,880	325,761	640,904	160,226	320,452
TOTAL AUTHORITIES	6,465,921	1,137,738	2,253,439	6,442,098	1,057,963	2,085,611

RCMP External Review Committee
 Budgetary Expenditures by Standard Object
 For the quarter ended September 30, 2023

Table 2

(In dollars)

	Fiscal year 2023-24			Fiscal year 2022-23		
	Planned expenditures for the year ending March 31, 2024	Expended during the quarter ended September 30, 2023	Year to date used at quarter end September 30, 2023	Planned expenditures for the year ending March 31, 2023	Expended during the quarter ended September 30, 2022	Year to date used at quarter end September 30, 2022
EXPENDITURES:						
Personnel	4,937,841	1,020,764	2,024,835	4,913,598	888,031	1,749,453
Transportation and communications	90,000	2,070	16,260	35,000	25,121	56,310
Information	30,000	7,198	11,230	30,000	4,037	8,870
Professional and special services	810,000	71,886	152,895	830,000	131,693	248,061
Rentals	70,000	9,915	10,989	50,000	1,475	6,115
Repair and maintenance	20,000	768	768	20,000	0	0
Utilities, material and supplies	80,000	5,437	13,606	100,000	5,618	10,921
Acquisition of machinery and equipment	178,080	19,701	22,856	213,500	2,538	4,047
Other subsidies and payments	250,000	0	0	250,000	(549)	1,835
TOTAL BUDGETARY EXPENDITURES	6,465,921	1,137,738	2,253,439	6,442,098	1,057,963	2,085,611