



Patented  
Medicine Prices  
Review Board

Conseil d'examen  
du prix des médicaments  
brevetés

# Patented Medicine Prices Review Board (PMPRB)

Annual Report on the *Access to Information Act*

2022-2023

[www.pmprb-cepmb.gc.ca](http://www.pmprb-cepmb.gc.ca)



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# Introduction

The Patented Medicine Prices Review Board (PMPRB, The Board) is pleased to present to Parliament its annual report on the administration of Access to Information (ATI) services, in accordance with section 94 of the *Access to Information Act* (ATIA) and section 20 of the *Service Fees Act*. The report describes activities that support compliance with these laws for the fiscal year beginning April 1, 2022, and ending March 31, 2023.

The PMPRB became subject to the ATIA on June 14, 1990. Pursuant to sections 87 and 88 of the *Patent Act* and the *Patented Medicines Regulations*, certain information filed by patentees is privileged and may not be made public except during a public hearing before the Board. This information is also exempt from disclosure under section 24 of the ATIA.

## About the PMPRB and its mandate

The PMPRB is an independent quasi-judicial body established by Parliament in 1987 under the *Patent Act* (Act). The Minister of Health is responsible for the pharmaceutical provisions of the Act as set out in sections 79 to 103. Although part of the Health Portfolio, the PMPRB carries out its mandate at arm's length from the Minister of Health. It also operates independently of other bodies, such as Health Canada, which approves drugs for safety and efficacy; federal, provincial, and territorial public drug plans, which have responsibility for approving the listing of drugs on their respective formularies and determining price levels for the purpose of reimbursement; and the Common Drug Review, which provides listing recommendations based on cost-effectiveness to participating public drug plans.

The PMPRB has a dual regulatory and reporting role. The mandate of the PMPRB is to ensure that the prices at which patentees sell their patented medicines in Canada to hospitals, wholesalers and pharmacies are not excessive; and, to report on pharmaceutical trends and research and development spending by patentees.

## Purpose of the Access to Information Act

The ATIA gives Canadian citizens and permanent residents of Canada the right to access information contained in federal government records, subject to certain specific and limited exceptions. The ATIA complements, but does not replace, other means of obtaining government information.

# Organizational Structure

## Access to Information and Privacy Division

The PMPRB is a small agency of approximately 77 FTEs. ATI requests are received and processed by the Access to Information and Privacy Analyst (ATIP Analyst), who is responsible for reporting to the coordinator, who in turn reports to the Chairperson of the Board on the disposition of the requests. The ATIP Analyst is responsible for consultations with the applicants, other government institutions, third parties, legal services, and the Office of the Information Commissioner.

A processing structure for the receipt, review and retrieval of requests is established to ensure incoming requests are registered with the ATIP Analyst, tasked to the appropriate Branch for action, and receipt of acknowledgement is sent to the applicant. The documents relevant to the request are retrieved by the Branch and forwarded to the ATIP Analyst who reviews and recommends severances, consults with legal services on accuracy and any potential issues, and forwards all documents to the coordinator for final approval. Once approval is received, the ATIP Analyst prepares the documents and processes the information for dissemination within the prescribed timeframe.

The ATIP Analyst liaises and coordinates with the Treasury Board Secretariat (TBS), the Office of the Information Commissioner, and any other government department or agency. Also, the ATIP Analyst works with the Team Leader, Information Management and ATIP in developing the corporate policies and practices related to access to information and privacy.

## Delegation of Authority

The Chairperson of the Board has delegated the responsibilities associated with the administration of the ATIA to the Senior Director, Corporate Services and Chief Financial Officer. As a result, Access to Information duties are part of the Information Services Division, Corporate Services, and operational responsibility for the application of the Act has been delegated to Devon Menard, Senior Director, Corporate Services and Chief Financial Officer, to act as the Access to Information Coordinator (Coordinator); see [Appendix A](#) for the signed Delegation Order.

## Openness and Transparency

The PMPRB is committed to being open and transparent and continues to make more information available to Canadians. The department continues to publish information in accordance with Part 2 of the ATIA, including ATI summaries, travel and hospitality expenses, reclassification of positions, and contracts over \$10,000. The department is also committed to creating documents following accessibility guidelines; this document follows those guidelines.

## Capacity to Receive and Process Records in 2022-2023

The PMPRB receives requests by mail, email and online through the Government of Canada's ATIP Online Request System.

Although some restrictions were still in place for government offices for health and safety reasons, the ATIP Division faced no interruptions in services provided and was able to process requests for the entire fiscal year of 2022-2023. Regarding the capacity to process paper, electronic and secret records, the ATIP Division had full capacity to process these records for 52 weeks.

Detailed information about the PMPRB's capacity to receive and process records can be found in the Supplemental Statistical Report on the *Access to Information Act* and *Privacy Act* ([Appendix C](#)).

# Performance for 2022-2023

In 2022-2023, the PMPRB received 19 new requests (ATI and Informal Access) and had 12 requests outstanding from the previous fiscal year, for a total of 31 requests. A total of 27 requests were closed during the 2022-2023 fiscal year, resulting in 87.1 % of requests closed within the fiscal year.

## Performance for 2022-2023

Type of Request	Received	Closed
Access to Information	19	27
Access Informal	1	1
<b>Total</b>	<b>20</b>	<b>28</b>

The following section of the report includes an interpretation and explanation of the data contained in the PMPRB's Statistical Report, which summarizes ATI-related activity for the period between April 1, 2022, and March 31, 2023 ([Appendix B – ATI](#)).

## Access to Information Act

### Caseload and Carry Forward

In 2022-2023, the PMPRB had a total of 31 active ATI requests. Of this total, 19 were new ATI requests received in 2022-2023, while 12 were outstanding requests from the previous reporting period. The PMPRB closed 27 ATI requests and carried forward four to the 2023-2024 fiscal year.

### Key Statistics by Fiscal Year

Fiscal Year	Number of Requests Received	Number of Requests Carried Over	Total Caseload	Number of Requests Closed
2018-2019	17	0	17	17
2019-2020	27	0	27	27
2020-2021	47	0	47	36
2021-2022	128	11	139	127
2022-2023	19	12	31	27

### Source of Requests under the Access to Information Act

The majority of the PMPRB's ATI requests came from the private sector, requesting records related to the new Guidelines that have been in the works for the past four years.

The PMPRB has a statutory obligation to protect pricing information as filed by patentees. Pursuant to sections 87 and 88 of the *Patent Act* and the *Patented Medicines Regulations*, certain information filed by patentees is privileged and may not be made public except during a public hearing before the Board. This information is also exempt from disclosure under section 24 of the ATIA.

## Proportion of Requests among Sources

Source	Number of Requests
Business (Private Sector)	13
Public	2
Media	1
Organizations (e.g., political party, association, union)	0
Decline to Identify	2
Academia	1
<b>Total</b>	<b>19</b>

## Processing Time for Requests

A total of nine requests were processed within the legislated timeline, while 18 requests were closed past the legislated timeline. Requests closed past the legislated timelines are broken down as follows:

- 5 requests closed between 31 to 60 days.
- 3 requests closed between 61 to 120 days.
- 2 requests closed between 121 to 180 days.
- 4 requests closed between 181 to 365 days.
- 4 requests closed after more than 365 days.

## Extensions

All extensions invoked under the ATIA were done under section 9(1)(a) interference with operations/workload. Although only 12 requests were carried over from the 2021-2022 fiscal year, certain of these requests were complex and lengthy and have generated a large volume of documents and required significant extensions.

## Consultations Completed by Other Institutions

In addition to processing its own requests, the PMPRB also completes consultations received from other institutions and organizations to provide input relating to the disclosure of the Department's information. In 2022-2023, the PMPRB received 18 consultations from other Government of Canada institutions, closing all 18 requests and reviewing 339 pages of records. In most cases, the PMPRB consented to full disclosure of the records.

## Dissemination of Completed Requests

Of the ATI requests completed in 2022-2023, 7.4% were completely disclosed, 81.5% were disclosed in part and only 3.7% were entirely exempted. Requests abandoned, transferred, or declined to act with the approval of the Office of the Information Commissioner represent 0% of all requests. Requests where no records existed represented 3.7% and requests where information could not be confirmed nor denied represented 3.7% of all requests received.

## Exemptions Invoked

Sections 13 to 24 of the ATIA provide specific legislated exemptions intended to protect information from disclosures, while section 26 provides a temporary exemption relating to information that will soon be published. In some instances, records may have multiple exemptions applied to them to appropriately safeguard information.

A part of the exemptions applied was for section 19(1); this is a mandatory exemption that safeguards personal information. The application of section 21 (the protection of information related to government operations) was applied to most of the released and partially released documents. Details on the other exemptions applied can be found in the 2022-2023 Statistical Report.

## Translations

No translations were required to respond to requests in the 2022-2023 fiscal year.

## Format of Information Released

Of the requests that were fully or partially disclosed, all of them were released electronically.

# Reporting on fees for the *Service Fees Act*

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution.

Concerning fees collected under the *Access to Information Act*, the information below is reported in accordance with the requirements of section 20 of the *Service Fees Act*.

**Enabling authority:** *Access to Information Act*

**Fee amount:** The only fee charged is \$5 to submit a request under the *Access to Information Act*.

**Total Revenue:** The total fee revenue for 2022-2023 would have been \$95.00.

**Fees waived:** In accordance with the Interim Directive on the Administration of the *Access to Information Act*, issued on May 5, 2016, and the changes to the *Access to Information Act* that came into force on June 21, 2019, the PMPRB waives all fees prescribed by the ATIA and associated Regulations. A total of \$95.00 was waived or refunded by the PMPRB in 2022-2023.



# Costs for Administering the *Access to Information Act*

The PMPRB spent a total of \$213,106 on ATI functions in 2022-2023. Of this total, salaries represent \$205,297 and goods and services costs represent \$7,809.

The cost of goods and services is related to the ATIP software used by the organization to process all requests while the salary reflects the salary of the ATIP analyst but also a portion of legal counsel time. This is due to the fact that all PMPRBs ATI requests are reviewed by legal services.

## Training and Awareness

### **Formal Training**

No training was done for the 2022-2023 fiscal year in ATI.

## Policies, Guidelines, Procedures, and Initiatives

### **ATIP Analyst Monthly Meetings**

The ATIP Analyst attends the monthly ATIP Community meetings hosted by TBS. Several topics were addressed, such as effective file management strategies and procedures, the complaint process, and the principles of the ATIA.

## Summary of Key Issues and Actions Taken on Complaints and Audits

### **Complaints Management**

#### **Complaints to the Information Commissioner (The Commissioner)**

In 2022-2023, four complaints under the ATIA were filed with the Officer of the Information Commissioner regarding the PMPRB. No orders were issued to the PMPRB by the Commissioner in 2022-2023.

Areas of complaint include time extensions taken and exemptions applied. The PMPRB reviews the outcomes of all investigations and, where appropriate, incorporates lessons learned into business processes.

# Monitoring Compliance

The current monitoring process is done regularly through the ATIP Analyst and the Team Leader, Information Management and ATIP. They report on daily activities and request statuses are provided on an as-needed (*ad hoc*) basis.

# Appendix A: *Access to Information Act* and *Privacy Act* – Delegation Order

## Delegation Order

Pursuant to subsection 95 (1) of the *Access to Information Act* (ATIA), R.S.C.C. A-1 and subsection 73 (1) of the *Privacy Act*, R.S.C., 1985, c. P-21, as amended:

I, Thomas J. Digby, Chairperson of the *Patented Medicine Prices Review Board*, a government institution as listed in Schedule 1 (Section 3) of the Act, do hereby authorize Devon Menard, Senior Director, Corporate Services and Chief Financial Officer of the *Patented Medicine Prices Review Board* to exercise, perform and to carry out the duties, functions, and powers of the Access to Information and Privacy Coordinator.

DATED in OTTAWA, in the Province of Ontario, this September 7, 2023.

E-SIGNED by Thomas Digby  
on 2023-09-08 00:26:51 EDT

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Thomas J. Digby  
Chairperson of the Board  
Patented Medicine Prices Review Board

# Appendix B: Access to Information Act Statistical Report

Name of Institution: Patented Medicine Prices Review Board

Reporting Period: 2022-04-01 to 2023-03-31

## Section 1: Requests Under the Access to Information Act

### 1.1 Number of Requests

		Number of Requests
Received during reporting period		19
Outstanding from previous reporting periods		12
• Outstanding from previous reporting period	12	
• Outstanding from more than one reporting period	0	
<b>Total</b>		<b>31</b>
Closed during reporting period		27
Carried over to next reporting period		4
• Carried over within legislated timeline	0	
• Carried over beyond legislated timeline	4	

### 1.2 Sources of Requests

Source	Number of Requests
Media	1
Academia	1
Business (private sector)	13
Organization	0
Public	2
Decline to Identify	2
<b>Total</b>	<b>19</b>

### 1.3 Channels of Requests

Source	Number of Requests
Online	18
E-mail	1
Mail	0
In person	0
Phone	0
Fax	0
<b>Total</b>	<b>19</b>

## Section 2: Informal Requests

### 2.1 Number of Informal Requests

		Number of Requests
Received during reporting period		1
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
<b>Total</b>		1
Closed during reporting period		1
Carried over to next reporting period		0

### 2.2 Channels of Informal Requests

Source	Number of Requests
Online	0
E-mail	1
Mail	0
In person	0
Phone	0
Fax	0
<b>Total</b>	1

### 2.3 Completion Time of Informal Requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	0	0	0	1	0	0	1

### 2.4 Pages Released Informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

### 2.5 Pages Re-released Informally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released
0	0	0	0	0	0	0	0	1	8452

### Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
<b>Total</b>	<b>0</b>
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

### Section 4: Requests Closed During the Reporting Period

#### 4.1 Disposition and Completion Time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	1	0	0	0	1	0	0	2
Disclosed in part	1	4	5	3	1	4	4	22
All exempted	0	1	0	0	0	0	0	1
All excluded	0	0	0	0	0	0	0	0
No records exist	1	0	0	0	0	0	0	1
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	1	0	0	0	0	0	0	1
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>27</b>



**4.5.2 Relevant Pages Processed Per Request Disposition for Paper and e-record Formats by Size of Requests**

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	2	4	0	0	0	0	0	0	0	0
Disclosed in part	8	58	6	2410	3	4931	5	6366	0	0
All exempted	1	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	1	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>12</b>	<b>62</b>	<b>6</b>	<b>2410</b>	<b>3</b>	<b>4931</b>	<b>5</b>	<b>6366</b>	<b>0</b>	<b>0</b>

**4.5.3 Relevant Minutes Processed and Disclosed for Audio Formats**

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

**4.5.4 Relevant Minutes Processed Per Request Disposition for Audio Formats by Size of Requests**

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



#### 4.5.5 Relevant Minutes Processed and Disclosed for Video Formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

#### 4.5.6 Relevant Minutes Processed Per Request Disposition for Video Formats by Size of Requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### 4.5.7 Other Complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	1	25	0	26
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	<b>1</b>	<b>25</b>	<b>0</b>	<b>26</b>

## 4.6 Closed Requests

### 4.6.1 Requests Closed Within Legislated Timelines

Number of requests closed within legislated timelines	20
Percentage of requests closed within legislated timelines (%)	74

## 4.7 Deemed Refusals

### 4.7.1 Reasons for Not Meeting Legislated Timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
7	7	0	0	0

### 4.7.2 Requests Closed Beyond Legislated Timelines (Including any Extension Taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	1	1
16 to 30 days	1	0	1
31 to 60 days	0	2	2
61 to 120 days	1	0	1
121 to 180 days	0	2	2
181 to 365 days	0	0	0
More than 365 days	0	0	0
<b>Total</b>	2	5	7

## 4.8 Requests for Translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	0	0	0

## Section 5: Extensions

### 5.1 Reasons for Extensions and Disposition of Requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	15	15	1	1
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	15	15	1	1

### 5.2 Length of Extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	1	1
31 to 60 days	6	6	0	0
61 to 120 days	0	0	0	0
121 to 180 days	1	1	0	0
181 to 365 days	6	6	0	0
365 days or more	2	2	0	0
<b>Total</b>	15	15	1	1

## Section 6: Fees

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	0	\$0.00	19	\$95.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
<b>Total</b>	0	\$0.00	19	\$95.00	0	\$0.00

## Section 7: Consultations Received from Other Institutions and Organizations

### 7.1 Consultations Received from Other Government of Canada Institutions and Other Organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	18	339	0	0
Outstanding from the previous reporting period	0	0	0	0
<b>Total</b>	18	339	0	0
Closed during the reporting period	18	339	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

### 7.2 Recommendations and Completion Time for Consultations Received from Other Government of Canada Institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	14	0	2	0	0	0	0	16
Disclose in part	2	0	0	0	0	0	0	2
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	16	0	2	0	0	0	0	18

### 7.3 Recommendations and Completion Time for Consultations Received from Other Organizations Outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0

## Section 8: Completion Time of Consultations on Cabinet Confidences

### 8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

### 8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

## Section 9: Investigations and Reports of Findings

### 9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
2	2	0

### 9.2 Investigations and Reports of Findings

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

## Section 10: Court Action

### 10.1 Court Action on Complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

### 10.2 Court Actions on Third Party Notifications Under Paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

## Section 11: Resources Related to the Access to Information Act

### 11.1 Allocated Costs

Expenditures		Amount
Salaries		\$205,297
Overtime		\$0
Goods and Services		\$7,809
• Professional services contracts	\$0	
• Other	\$7,809	
<b>Total</b>		<b>\$213,106</b>

### 11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	2.100
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
<b>Total</b>	<b>2.100</b>

**Note:** Enter values to three decimal places.

# Appendix C: Supplemental Statistical Report on the *Access to Information Act* and *Privacy Act*

Name of Institution: Patented Medicine Prices Review Board

Reporting Period: 2022-04-01 to 2023-03-31

## Section 1: Capacity to Receive Requests Under the Access to Information Act and the Privacy Act

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	52
Able to receive requests by email	52
Able to receive requests through the digital request service	52

## Section 2: Capacity to Process Records Under the Access to Information Act and the Privacy Act

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	0	0	52	52
Protected B Paper Records	0	0	52	52
Secret and Top Secret Paper Records	0	0	52	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	0	0	52	52

**Section 3: Open Requests and Complaints Under the Access to Information Act**

3.1 Enter the number of Open Requests that are outstanding from Previous Reporting Periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	0	4	4
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
<b>Total</b>	<b>0</b>	<b>4</b>	<b>4</b>



**3.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reports periods.**

<b>Fiscal Year Open Complaints Were Received by Institution</b>	<b>Number of Open Complaints</b>
Received in 2022-2023	3
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
<b>Total</b>	<b>3</b>

**Section 4: Open Requests and Complaints Under the Privacy Act**

4.1 Enter the number of open requests that are outstanding from previous reporting periods.

<b>Fiscal Year Open Requests Were Received</b>	<b>Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023</b>	<b>Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023</b>	<b>Total</b>
Received in 2022-2023	0	0	0
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

**4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.**

<b>Fiscal Year Open Complaints Were Received by Institution</b>	<b>Number of Open Complaints</b>
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or Earlier	0
<b>Total</b>	<b>0</b>

**Section 5: Social Insurance Number**

Has your institution begun a new collection or a new consistent use of the SIN in 2022-2023?	No
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**Section 6: Universal Access under the Privacy Act**

How many requests were received from confirmed foreign nationals outside of Canada in 2022-2023?	0
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