



Military Police
Complaints Commission
of Canada

Commission d'examen des plaintes
concernant la police militaire
du Canada

Privacy Act

Annual Report

April 1, 2023 – March 31, 2024

For an electronic version of the publication, please consult the Military Police Complaints Commission of Canada's website at mpcc-cppm.gc.ca.

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1. Introduction

The Military Police Complaints Commission of Canada (the Commission) is pleased to submit to Parliament its Annual Report on the administration of the [Privacy Act](#) for its fiscal year 2023-24 (April 1, 2023 to March 31, 2024). This report was prepared and tabled in accordance with [section 72 of the Privacy Act](#).

The purpose of the Privacy Act is to provide:

- individuals with the right to access and correct personal information about themselves that is under the control of a government institution; and
- the legal framework for the collection, retention, use, disclosure, disposition and accuracy of personal information in the administration of programs and activities by government institutions subject to the act.

Under the *Privacy Act*, personal information is defined as “information about an identifiable individual that is recorded in any form.”

Examples include information relating to:

- the race, national or ethnic origin, colour, religion, age or marital status of an individual;
- the education or the medical, criminal, financial or employment history of an individual;
- the address, fingerprints or blood type of an individual; and
- any identifying number, symbol or other particular identifier assigned to an individual.

The Commission is an administrative tribunal created by Parliament to provide independent, civilian oversight of the Canadian Forces Military Police. As a federal institution, it is part of the Defence portfolio for reporting purposes.

The Commission's mandate is set out in Part IV of the *National Defence Act*, which provides the following powers:

- monitoring investigations by the Canadian Forces Provost Marshal of military police conduct complaints;
- reviewing disposition of conduct complaints about military police members, at the request of complainants;
- investigating complaints of interference made by military police members;
- conducting public interest investigations and hearings;
- reporting findings and making recommendations to the military police and national defence leadership.

The mission of the Commission is to promote and ensure the highest standards of conduct by the military police, to deter interference in military police investigations and to enhance public confidence in military policing.

The Commission did not have any non-operational (“paper”) subsidiaries to report during this review period.

Finally, the Commission has submitted and tabled its reports to Parliament.

2. Organizational Structure to Fulfill the Commission’s *Privacy Act* Responsibilities

The Commission is a micro-organization of 31 employees. To fulfil its *Privacy Act* requirements, privacy protection is a shared responsibility; however, the Access to Information and Privacy (ATIP) mandate resides with the Corporate Services Sector.

The Senior Director, Corporate Services, is identified as the Commission’s ATIP Coordinator. He is supported by both the Manager of Corporate Reporting, ATIP and Administration and the Administrative Services Officer which in total dedicate an average of 10.75% of their time to fulfil the Commission’s obligations under both the *Access to Information Act* and the *Privacy Act*. The Commission also hires one ATIP consultant, as required.

The ATIP coordinator is responsible for implementing and managing programs and services relating to the Commission’s administration of the *Access to Information Act* and the *Privacy Act*, as well as for providing advice to its employees as they fulfil their obligations under both Acts.

Responding to *Privacy Act* requests is a shared responsibility between the delegated request processing team and the Offices of Primary Interest (OPI).

The main activities involved in processing *Privacy Act* requests are as follows:

- Analyze purpose/history of requests, interpret legislation, and determine information that may be disclosed, exempted or excluded.
- Provide advice and consultation to requesters, third-party stakeholders and the Commission’s management and employees, respond to questions and concerns, ensure that they have a clear understanding of legislation, the Commission policies and procedures for handling requests and other *Privacy Act* related issues, including document security classification.
- Conduct research and consultations with other departments and third parties to prepare responses to requests.
- Provide recommendations for the preparation of evidence to be disclosed during a Public Interest Hearing in accordance with *Privacy Act* legislation, Open Court Principles and other related policies and procedures.
- Prepare reports for the Commission’s management on *Privacy Act* requests and other *Privacy Act* related matters, including statistical reports, Annual Reports for submission to Parliament and information required by Info Source.

The Commission did not provide services related to privacy to other government institutions and was not a party to any services agreements with other government institutions under [section 73.1 of the Privacy Act](#).

3. Delegation Order

Pursuant to [section 73\(1\) of the Privacy Act](#), the Chairperson has delegated certain of her powers, duties and functions under the *Privacy Act* and Regulations to the Senior Director Corporate Services, the Manager of Corporate Reporting, ATIP and Administration and the Administrative Services Officer. The Delegation Order in effect on March 31, 2024, found in [Appendix A](#) was signed in October 2023.

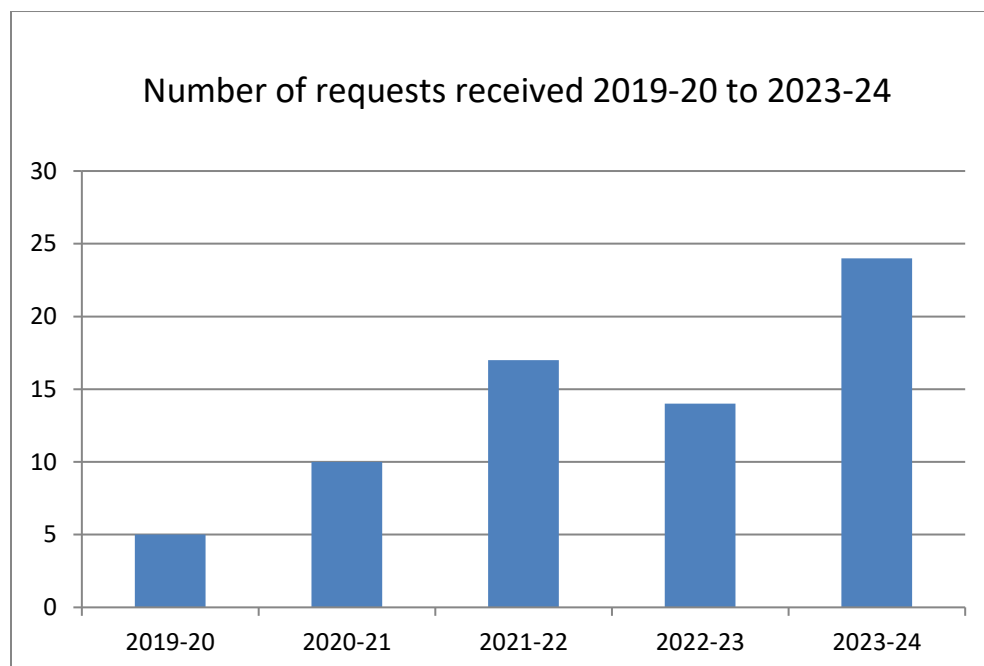
4. Performance 2023-24

During this review period, the Commission completed 24 *Privacy Act* requests, where 0 pages were processed, as 2 requests were transferred to another government department and 22 were requests for which no records existed. Therefore, the Commission had no records for this reporting period that disclosed all or in part information.

The Commission responded to 100% of the *Privacy Act* requests within the legislated timeline and completed them within 0 to 15 days. All active requests during this review period were closed, and none are outstanding from previous reporting periods.

The graphic below shows, for 2019-20 to 2023-24, the numbers of Privacy Requests the Commission completed each year. The Commission received only 5 Privacy Requests in 2019-20. The Commission received only 10 requests in 2020-21. This number increased significantly during the 2021-22 reporting period but decreased slightly in 2022-23. In 2023-24 the request has significantly increased again. There was a 70 % increase on the previous year. We continue to see an increase in requests since the launch of the centralized ATIP portal.

To note, most of the requests received are intended for the Department of National Defence (DND), to access military police documents, but are mistakenly submitted to us. When a requester types military police in the centralized ATIP portal, the Military Police Complaints Commission comes up and therefore we receive several requests intended for DND. This is one of the reasons why the Commission will be seeking to change the name of our organization through legislative change in the future.



The Commission received and closed one consultation relating to the *Privacy Act* from another government institution, within a 15-day timeframe.

For additional information, please refer to [Appendix B](#) and [Appendix C](#).

5. Training and Awareness

The Commission's learning directive requires that all new employees complete two mandatory online courses related to Access to Information and Privacy knowledge about properly processing requests and protecting personal information through the Canada School of Public Service portal i.e., Fundamentals of Information Management (COR501) and Access to Information and Privacy Fundamentals (COR502). Managers and the Human Resources ensures that the mandatory training from the Commission's learning directive is completed within the prescribed timeframe.

The Commission welcomed a new Commission member in June 2023, and he was briefed on the *Privacy Act* upon his onboarding. Furthermore, employees arriving at the Commission attend an internal awareness session which provides an overview of the proper handling of information and privacy requests, as well as their role and responsibilities relating to the *Privacy Act*, within their first weeks at the Commission.

6. Policies, Guidelines and Procedures

During this reporting period, the ATIP team implemented a new procedure to provide quarterly status reports on Access to Information and Privacy requests received and closed to the attention of the Commission's Executive committee.

7. Initiatives and Projects to Improve Privacy

The following internal initiatives to improve Privacy were implemented during the reporting period:

- Creation of a standardized template to inform applicants that their applications will be transferred to DND - May 2023
- Revision and approval of the new ATIP delegation order - July to October 2023
- Review of the extension request letter template – January 2024

8. Summary of Key Issues and Actions Taken on Complaints

Over the period covered by this report, one complaint was filed against the Commission with the Office of the Privacy Commissioner of Canada (OPC). The OPC investigator reached out to the Commission to advise of an official complaint due to the requestor believing information was not disclosed. The Commission provided representation to the OPC by presenting their information and previous proof of communication with the requestor. The Commission resent the communication to the requestor for a third time, to ensure they received the final report. The OPC investigator was satisfied with the information and the steps completed by the Commission and closed the file.

No audits were conducted and no appeals concerning privacy requests were filed in Federal Court.

9. Material Privacy Breaches

No material privacy breach occurred at the Commission during the reporting period.

10. Privacy Impact Assessments

No Privacy Impact Assessments were completed during the reporting period.

11. Public Interest Disclosures

During the reporting period, the Commission did not disclose any personal information pursuant to [subsection 8\(2\)\(m\) of the *Privacy Act*](#).

12. Monitoring Compliance

The Manager, Corporate Reporting, ATIP and Administration regularly monitors the timelines associated with the processing of requests through ongoing communications with OPIs and the Senior Director of Corporate Services. From the receipt to the closure of all Privacy requests, the Commission monitors processing times by promptly entering all actions and activities in its internal ATIP status report (which includes both Access to Information and Privacy requests). Legislated timelines are also carefully entered into the report to prevent any delays in the processing of the requests received and to ensure that requests are dealt with in a timely manner. In view of the upward trend in the number of requests, the Commission has noted the need to capture this information for monitoring purposes and is implementing a process to track this information more formally for the next reporting period.

Throughout the year, the Senior Director of Corporate Services / ATIP Coordinator submits the ATIP Status reports to the Executive Committee as an information item on their meeting agendas. The Executive Committee consists of the Chairperson (Deputy Head), the Senior General Counsel and Director General, the Senior Director Corporate Services / ATIP Coordinator and the General Counsel and Senior Director of Operations.

During the review process of requests, the Commission evaluates records that need to be sent for consultation with other federal institutions. Consultation with other federal institutions is done when it is required for the proper exercise of discretion or when there is an intention to disclose records. The ATIP consultant identifies the need for consultation and explains it to the office of primary interest (OPI). Once the OPI agrees, it will then be provided to the Deputy Head for approval.

During this reporting period, the Commission was unable to explore ways to assess the feasibility of making frequently requested types of information publicly available on the Commission's website due to lack of resources (employees) in the ATIP team.

The Commission ensures appropriate privacy protections in contracts, agreements and arrangements by adding the General conditions to its various contracting documents. The four conditions applied are (1) Compliance with Applicable Laws, (2) Confidentiality, (3) Conflict of interest and (4) Access to information. The Compliance with Applicable Laws condition ensures that the contractor handles personal information in accordance with applicable privacy laws. The Confidentiality condition protects sensitive information by preventing unauthorized disclosure and maintaining privacy. The Conflict of interest condition ensures impartiality and prevents personal gain that could compromise privacy. Finally, the Access to information condition balances transparency with privacy rights, as individuals can access relevant records while protecting sensitive information.

APPENDIX A

Privacy Act Delegation Order



Military Police
Complaints Commission
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Commission d'examen des plaintes
concernant la police militaire
du Canada

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Access to Information Act and Privacy Act Delegation Order

The Chairperson of the Military Police Complaints Commission of Canada, pursuant to [section 95\(1\) of the Access to Information Act](#) and [section 73\(1\) of the Privacy Act](#), hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise certain powers, duties and functions of the Chairperson as the head of a federal institution, under the provisions of the Act and related regulations set out in the schedule opposite each position. This designation replaces all previous delegation orders.

Arrêté de délégation en vertu de la Loi sur l'accès à l'information et de la Loi sur la protection des renseignements personnels

En vertu du [paragraphe 95\(1\) de la Loi sur l'accès à l'information](#) et du [paragraphe 73\(1\) de la Loi sur la protection des renseignements personnels](#), la présidente de la Commission d'examen des plaintes concernant la police militaire du Canada délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, certaines attributions dont la présidente est, en qualité de responsable d'une institution fédérale, investie par les dispositions de la Loi ou de son règlement mentionnées en regard de chaque poste. Le présent document remplace et annule tout arrêté antérieur.

La présidente de
La Commission d'examen des plaintes concernant la police militaire du Canada

Me Tammy Tremblay, MSM, CD, LL.M
Chairperson
Military Police Complaints Commission of Canada

Signed in Ottawa, Ontario, Canada this 13th day of October 2023
Signé à Ottawa, Ontario, Canada le 13^{ème} jour d'octobre 2023

**Schedule
Privacy Act Delegation Order**

The Chairperson of the Military Police Complaints Commission of Canada, pursuant to [section 73\(1\) of the Privacy Act](#), hereby designates the persons holding the positions set out in the schedule hereto or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the Chairperson as the head of the Military Police Complaints Commission of Canada, under the provisions of the Act and related regulations set out in the schedule opposite each position. This designation replaces all previous designation orders.

Privacy Act

Provision	Description	Chairperson	Senior Director of Corporate Services	Manager, Corporate Reporting, ATIP and Administration	Administrative Services Officer
8(2)(e)	Disclose to investigative body	•	•		
8(2)(j)	Disclosure for research or statistical purposes	•	•		
8(2)(m)	Disclosure in the public interest or in the interest of the individual	•	•		
8(4)	Copies of requests under paragraph 8(2)(e)	•	•	•	•
8(5)	Notice of disclosure under paragraph 8(2)(m)	•	•		
9(1)	Record of disclosures	•	•		
9(4)	Consistent uses	•	•		
10	Personal information banks	•	•		
14	Notice where access requested	•	•	•	•
15	Extension of time limits	•	•		
16(1)(a) & (b)	Where access is refused	•	•		
17(2)(b)	Language of access	•	•	•	•
17(3)(b)	Access in an alternative format	•	•	•	•
Exemption Provisions of the Privacy Act					
18(2)	Exemption – Exempt banks	•	•		
19(1)	Exemption – Personal information obtained in confidence	•	•		

Provision	Description	Chairperson	Senior Director of Corporate Services	Manager, Corporate Reporting, ATIP and Administration	Administrative Services Officer
19(2)	Exemption – Where disclosure authorized	•	•		
20	Exemption – Federal-provincial affairs	•	•		
21	Exemption – International affairs and defence	•	•		
22	Exemption - Law enforcement and investigations	•	•		
22.3	Exemption - <i>Public Servants Disclosure Protection Act</i>	•	•		
23	Exemption - Security clearances	•	•		
24	Exemption - Individuals sentenced for an offence	•	•		
25	Exemption - Safety of individuals	•	•		
26	Exemption - Information about another individual	•	•		
27	Exemption – Protected information – solicitors, advocates and notaries	•			
28	Exemption - Medical record	•	•		
Other Provisions of the <i>Privacy Act</i>					
33(2)	Right to make representations	•	•		
35(1)(b)	Notice of actions to implement recommendations of Commissioner	•	•	•	•
35(4)	Access to be given to complainant	•	•	•	•
36(3)(b)	Notice of actions to implement recommendations of Commissioner concerning exempt banks	•	•	•	•
51(2)(b)	Special rules for hearings	•	•		
51(3)	<i>Ex parte</i> representations	•	•		
72	Annual report to Parliament	•	•		

Provision	Description	Chairperson	Senior Director	Manager, Corporate Reporting, ATIP and Administration	Administrative Services Officer
Privacy Regulations					
9	Examination of information	•	•	•	•
11(2)	Notification that correction to personal information has been made	•	•	•	•
11(4)	Notification that correction to personal information has been refused	•	•	•	•
14	Examination in presence of medical practitioner or psychologist	•	•		

Dated at the City of Ottawa this 13th day of October 2023

Me Tammy Tremblay, MSM, CD, LL.M
Chairperson
Military Police Complaints Commission of Canada

APPENDIX B

2023-24 Statistical Report on the *Privacy Act*



Statistical Report on the *Privacy Act*

Name of institution: Military Police Complaints Commission of Canada

Reporting period: 2023-04-01 to 2024-03-31

Section 1: Requests Under the *Privacy Act*

1.1 Number of requests received

		Number of Requests
Received during reporting period		24
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		24
Closed during reporting period		24
Carried over to next reporting period		0
• Carried over within legislated timeline	0	
• Carried over beyond legislated timeline	0	

1.2 Channels of requests

Source	Number of Requests
Online	22
E-mail	2
Mail	0
In person	0
Phone	0
Fax	0
Total	24

Section 2: Informal requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		1
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		1
Closed during reporting period		1
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of Requests
Online	0
E-mail	1
Mail	0
In person	0
Phone	0
Fax	0
Total	1

2.3 Completion time of informal requests

Completion Time							
0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	1	0	0	0	0	0	1

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
1	0	0	0	0	0	0	0	0	0

Section 3: Requests Closed During the Reporting Period

3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	22	0	0	0	0	0	0	22
Request abandoned	2	0	0	0	0	0	0	2
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	24	0	0	0	0	0	0	24

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	0
19(1)(f)	0	22.1	0	27	0
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.4	0		

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	0	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
0	0	2

3.5.2 Relevant pages processed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	2	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	2	0	0	0	0	0	0	0	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	24
Percentage of requests closed within legislated timelines (%)	100

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

3.7.2 Request closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	1	115	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	1	115	0	0
Closed during the reporting period	1	115	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	1	0	0	0	0	0	0	1
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	1	0	0	0	0	0	0	1

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100–500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
1	1	1	0	3

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments

Number of PIAs completed	0
Number of PIAs modified	0

10.2 Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	0	0	0	0
Central	0	0	0	0
Total	0	0	0	0

Section 11: Privacy Breaches**11.1 Material Privacy Breaches reported**

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

11.2 Non-Material Privacy Breaches

Number of non-material privacy breaches	0
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Section 12: Resources Related to the Privacy Act**12.1 Allocated Costs**

Expenditures		Amount
Salaries		\$11,847
Overtime		\$0
Goods and Services		\$776
• Professional services contracts	\$776	
• Other	\$0	
Total		\$12,623

12.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	0.100
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.004
Students	0.000
Total	0.104

Note: Enter values to three decimal places.

APPENDIX C

**2023-24 Supplemental Report on the
Access to Information Act and the *Privacy Act***

Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Military Police Complaints Commission of Canada

Reporting period: 2023-04-01 to 2024-03-31

Section 1: Open Requests and Complaints Under the *Access to Information Act*

1.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2024	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2024	Total
Received in 2023-24	0	0	0
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17	0	0	0
Received in 2015-16	0	0	0
Received in 2014-15 or earlier	0	0	0
Total	0	0	0

1.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17	0
Received in 2015-16	0
Received in 2014-15 or earlier	0
Total	0

Section 2: Open Requests and Complaints Under the *Privacy Act*

2.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2024	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2024	Total
Received in 2023-24	0	0	0
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17	0	0	0
Received in 2015-16	0	0	0
Received in 2014-15 or earlier	0	0	0
Total	0	0	0

2.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17	0
Received in 2015-16	0
Received in 2014-15 or earlier	0
Total	0

Section 3: Social Insurance Number

Has your institution begun a new collection or a new consistent use of the SIN in 2023-24?	No
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Section 4: Universal Access under the Privacy Act

How many requests were received from foreign nationals outside of Canada in 2023-24?	1
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