

# *Annual Report on the Administration of the Access to Information Act*

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2023-2024



Federal Economic Development  
Agency for Northern Ontario

Agence fédérale de développement  
économique pour le Nord de l'Ontario

Canada

# 2023-2024 Annual Report on the Administration of the Access to Information Act

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# 2023-2024 Annual Report on the Administration of the Access to Information Act

## Introduction

### Purpose

The *Access to Information Act* (Revised Statutes of Canada, 1985, Chapter A-1) was proclaimed on July 1, 1983.

The *Access to Information Act* gives Canadian citizens and permanent residents a broad right of access to information contained in government records, subject to certain specific and limited exceptions.

Section 94 of the *Access to Information Act* requires that the head of every government institution prepare, for submission to Parliament, an annual report on the administration of the Act within the institution during each financial year.

Section 20 of the *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by institutions.

This annual report is tabled in Parliament pursuant to section 94 of the *Access to Information Act* and section 20 of the *Service Fees Act* and describes how the Federal Economic Development Agency for Northern Ontario (FedNor) administered its responsibilities for the reporting period.

## Institutional mandate

FedNor is the Government of Canada's economic development organization for [Northern Ontario](#), and as such, it is key to helping deliver on the federal government's [Prosperity and Growth Strategy for Northern Ontario](#).

Through its programs and services, and through its financial support of projects that lead to job creation and economic growth, FedNor works with businesses and community partners to build a stronger Northern Ontario.

FedNor has two main funding vehicles: the [Northern Ontario Development Program](#) focuses on [community economic development](#), and the [Regional Economic Growth through Innovation program](#), which focuses on business [scale-up and productivity](#), and [regional innovation ecosystems](#).

Through the [Community Futures Program](#), FedNor also supports a network of 24 Community Futures Development Corporations (CFDCs) across Northern Ontario. These locally driven CFDCs provide business financing and services, as well as support for community-based economic development projects.



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Also, as the need is determined and priorities change, FedNor delivers other Government of Canada programs designed to contribute to economic development in Northern Ontario. Recent examples include the [Economic Development Initiative](#) for official language minority communities.

In addition to its efforts through these funding vehicles, FedNor is strongly focused on outreach and collaboration efforts that engage community leaders and stakeholders as we work to better meet the current and future needs of Northern Ontario. FedNor does this by identifying and actively co-leading important files including the emerging Ring of Fire mining development – considered a generational mining opportunity that could re-shape Northern Ontario's economy – as well as by collaborating with our federal partners to ensure Northerners have full access to the wide slate of programs and services offered by the Government of Canada.

In short, FedNor is your federal partner in Northern Ontario.

On August 12, 2021, FedNor ceased to operate as an initiative of Innovation, Science and Economic Development Canada, and became a fully independent agency of the Government of Canada, led by the Honourable Patty Hajdu, Minister of Indigenous Services and Minister responsible for the Federal Economic Development Agency for Northern Ontario. At the time of this report, FedNor is also led and supported by President Valerie Gideon.

For more information on the agency's organizational mandate letter commitments, see the [ministers' mandate letters](#) section of the Prime Minister's website.

## Organizational structure

For the purposes of the *Access to Information Act (Act)*, the President of FedNor has delegated powers, duties and functions under the *Act* to the Manager of Government Affairs who performs the role of Access to Information and Privacy (ATIP) Coordinator responsible for leading the ATIP Program. The ATIP Coordinator administers the *Act* with assistance from an administrative officer.

The ATIP Coordinator is responsible for all daily ATIP activities and operations, as well as the development, coordination and implementation of effective policies, guidelines and procedures necessary to manage the agency's compliance with the Acts. The ATIP coordinator responds to all formal requests submitted under the applicable Act.

## Delegation of authority

The President's *Access to Information Delegation Order* was updated on June 20, 2023. A copy of the Delegation Order is attached in Annex A. It provides delegated authority to the Vice President of Policy and Communications, the Director of Program Policy and the Manager of Government Affairs.



## Performance

FedNor's 2023-2024 Statistical Report on the Access to Information Act is attached as Annex B. The following is an overview of key data on FedNor's performance for the fiscal year.

## Requests received under the Access to Information Act

FedNor received three new requests during the reporting period. Two requests were processed and closed during the reporting period and one request was carried over to the next reporting period. Of the two requests closed, both were completed within their legislated timelines.

In 2023-24, one request required an extension between 181 and 365 days. The request was required to conduct an extensive search.

FedNor has no active complaints.

## Consultations completed for other institutions

FedNor received four consultation requests from other Government of Canada departments. Of those four cases, four were completed during the reporting period. Two were processed within 1-15 days, one within 31-60 days, and one within 121-180 days. Of the four requests, all involved recommendations for records to be disclosed entirely.

## Fees and operating costs

### Access to information fees

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution. With respect to fees collected under the *Access to Information Act*, the information that follows is reported in accordance with the requirements of section 20 of the *Service Fees Act*.

In accordance with the changes to the *Access to Information Act* that came into force on June 21, 2019, FedNor may only charge an application fee of \$5, as set out in paragraph



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7(1)(a) of the Regulations. Pursuant to the Directive on Access to Information Requests, issued on July 13, 2022, institutions can waive this application fee as deemed appropriate.

FedNor collected \$10.00 to process two requests during the reporting period.

### Operating costs

The cost of delivering FedNor's Access to Information program and services for 2023-2024 was \$153,399, all of which were salary costs, equating to 0.297 full-time employees and 0.900 part time employees, when averaged over the year.

## Training and awareness

All FedNor employees are required to take the Canada School of Pubic Service course on Access to Information and Privacy Fundamentals. Between April 1, 2023 and March 31, 2024, 25 people completed the course.

Throughout the reporting period, the ATIP Coordinator provided ongoing advice and coaching to employees on access to information-related matters, as required.

Guidelines and procedures are provided to staff as part of the tasking documentation when they are tasked to respond to an access to information request.

## Policy, guidelines, procedures, and initiatives

In 2023-24, FedNor set up its Access to Information and Privacy process. This included establishing internal tasking protocols and guidelines to ensure consistency across the agency. The Government Affairs unit continues to refine the processes to ensure compliance and consistency.

## Proactive publication under Part 2 of the Access to Information Act

FedNor is a government institution listed in Schedule I.1 of the *Financial Administration Act* and complies with the proactive publication requirement under Part 2 of the *Access to Information Act*.



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The Government Affairs unit at FedNor collaborates with Corporate Services to ensure that all proactive disclosure requirements are met. It should be noted that during the reporting period, the Minister responsible for FedNor was the Minister of Indigenous Services Canada. Consequently, the responsibilities for proactive publication under sections 75-78 of the Act, fell to Indigenous Services.

### **Proactive Publication Requirements Table**





Legislative requirement	Section	Publication timeline	Proactive publication (web link)
<b>All government institutions as defined in section 3 of the <i>Access to Information Act</i></b>			
Travel expenses	82	Within 30 days after the end of the month of reimbursement	<a href="http://www.canada.ca/govinfo/travel-expenses">Government Travel Expenses (canada.ca)</a>
Hospitality expenses	83	Within 30 days after the end of the month of reimbursement	<a href="http://www.canada.ca/govinfo/hospitality-expenses">Search Government Hospitality Expenses   Open Government - Government of Canada</a>
Reports tabled in Parliament	84	Within 30 days after tabling	
<b>Government entities or departments, agencies, and other bodies subject to the Act and listed in Schedules I, I.1, or II of the <i>Financial Administration Act</i></b>			
Contracts over \$10,000	86	Q1-3: Within 30 days after the quarter Q4: Within 60 days after the quarter	<a href="http://www.canada.ca/govinfo/contracts-over-10000">Search Government Contracts over \$10,000 (canada.ca)</a>
Grants & contributions over \$25,000	87	Within 30 days after the quarter	<a href="http://www.canada.ca/govinfo/grants-contributions">Grants and Contributions (canada.ca)</a>
Packages of briefing materials prepared for new or incoming deputy heads or equivalent	88(a)	Within 120 days after appointment	<a href="http://www.canada.ca/govinfo/briefing-material">Briefing Material (canada.ca)</a>
Titles and reference numbers of memoranda prepared for a deputy head or equivalent, that is received by their office	88(b)	Within 30 days after the end of the month received	<a href="http://www.canada.ca/govinfo/briefing-note-titles-numbers">Briefing Note Titles and Numbers (canada.ca)</a>
Packages of briefing materials prepared for a deputy head or equivalent's appearance before a committee of Parliament	88(c)	Within 120 days after appearance	<a href="http://www.canada.ca/govinfo/briefing-material">Briefing Material (canada.ca)</a>
<b>Government institutions that are departments named in Schedule I to the <i>Financial Administration Act</i> or portions of the core public administration named in Schedule IV to that Act (i.e., government institutions for which Treasury Board is the employer)</b>			
Reclassification of positions	85	Within 30 days after the quarter	<a href="http://www.canada.ca/govinfo/position-reclassification">Search Government Position Reclassifications   Open Government - Government of Canada</a>
<b>Ministers</b>			



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Packages of briefing materials prepared by a government institution for new or incoming ministers	74(a)	Within 120 days after appointment	<a href="https://www.canada.ca">Briefing Material (canada.ca)</a>
Titles and reference numbers of memoranda prepared by a government institution for the minister, that is received by their office	74(b)	Within 30 days after the end of the month received	<a href="https://www.canada.ca">Briefing Note Titles and Numbers (canada.ca)</a>
Package of question period notes prepared by a government institution for the minister and in use on the last sitting day of the House of Commons in June and December	74(c)	Within 30 days after last sitting day of the House of Common in June and December	<a href="https://www.canada.ca">Question Period Notes (canada.ca)</a>
Packages of briefing materials prepared by a government institution for a minister's appearance before a committee of Parliament	74(d)	Within 120 days after appearance	<a href="https://www.canada.ca">Briefing Material (canada.ca)</a>

## Initiatives and Projects to Improve Access to Information

FedNor did not undertake any initiatives or projects to improve Access to Information.

## Key issues and actions taken on complaints

There were no complaints received concerning the administration of the Access to Information Act, and no audits, investigations or appeals to the Federal Court were undertaken.

## Monitoring compliance

Response rates are monitored on an ongoing basis to ensure that responses are within allowable periods. The ATIP coordinator provides regular updates to senior management on active requests.



# Annex A

## Delegation of ATIP authority

### FEDERAL ECONOMIC DEVELOPMENT AGENCY FOR NORTHERN ONTARIO ACCESS TO INFORMATION AND PRIVACY ACT DELEGATION ORDER

### AGENCE FÉDÉRALE DE DÉVELOPPEMENT ÉCONOMIQUE POUR LE NORD DE L'ONTARIO ARRÊTÉ DE DÉLÉGATION EN VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION DE LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

The President, pursuant to section 95 of the *Access to Information Act* and section 73 of the *Privacy Act*, hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the President as the head of the Federal Economic Development Agency for Northern Ontario, under the provisions of the Acts and related regulations set out in the schedule opposite each position. This delegation replaces all previous delegation orders.

En vertu de l'article 95 de la *Loi sur l'accès à l'information* et de l'article 73 de la *Loi sur la protection des renseignements personnels*, la présidente délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont elle est, en qualité de responsable de Agence fédérale de développement économique pour le Nord de l'Ontario, investie par les dispositions de la Loi ou de son règlement mentionnées en regard de chaque poste. Le présent document remplace et annule tout arrêté antérieur.



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## Schedule / Annexe

Position/Poste	<i>Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements</i>	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i>
Vice President, Policy and Communications / Vice-Président, Politiques et communications	Full authority / Autorité absolue	Full authority / Autorité absolue
Director, Program Policy / Directeur, Politiques de programmes	Full authority / Autorité absolue	Full authority / Autorité absolue
Manager, Government and Cabinet Affairs / Gestionnaire, Affaires gouvernementales	Full authority / Autorité absolue	Full authority / Autorité absolue
Advisor, Parliamentary Affairs and Access to Information / Conseiller, Affaires parlementaires et accès à l'information	Section / Disposition : 7, 8 (1), 9, 12 (2) (b), 12 (3) (b), 27(1)(4), 29(1), 44(2); Regulation / Règlement : 6(1)	Section/ Disposition : 14

Signed in Gatineau on this 20 day of June, 2023

Signé à Gatineau, le 20 jour de juin 2023

Valerie Gideon, President

Federal Economic Development Agency for Northern Ontario

Valerie Gideon, Présidente

Agence fédérale de développement économique pour le Nord de l'Ontario



# ANNEX B

## Annual statistical report on the *Access to Information Act*

**Name of institution:** Federal Economic Development Agency for Northern Ontario

**Reporting period:** 2023-04-01 to 2024-03-31

### Section 1: Requests under the Access to Information Act

#### 1.1 Number of requests

		Number of requests
Received during reporting period		3
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
<b>Total</b>		3
Closed during reporting period		2
Carried over to next reporting period		1
• Carried over within legislated timelines	1	
• Carried over beyond legislated timelines	0	

#### 1.2 Sources of requests

Sources	Number of requests
Media	0
Academia	0
Business (private sector)	2
Organization	0
Public	0
Decline to identify	1
<b>Total</b>	3



### 1.3 Channels of requests

Source	Number of requests
Online	2
E-mail	1
Mail	0
In-person	0
Telephone	0
Facsimile	0
<b>Total</b>	<b>3</b>

## Section 2: Informal requests

### 2.1 Number of informal requests

		Number of requests
Received during reporting period		2
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
<b>Total</b>		<b>2</b>
Closed during reporting period		2
Carried over to next reporting period		0

### 2.2 Channels of informal requests

Source	Number of requests
Online	1
E-mail	1
Mail	0
In-person	0
Telephone	0
Facsimile	0
<b>Total</b>	<b>2</b>

### 2.3 Completion time of informal requests

Completion time							Total
1-15 days	16-30 days	31-60 days	61-120 days	121-180 days	181-365 days	+ 365 days	
1	1	0	0	0	0	0	2





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## 2.4 Pages released informally

Less than 100 pages released		100-500 pages released		501-1000 pages released		1001-5000 pages released		+ 5000 pages released	
# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released
1	21	0	0	0	0	0	0	0	0

## 2.5 Pages re-released informally

Less than 100 pages re-released		100-500 pages re-released		501-1000 pages re-released		1001-5000 pages re-released		+ 5000 pages re-released	
# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released
1	7	0	0	0	0	0	0	0	0

## Section 3: Applications to the Information Commissioner on declining to act on requests

	Number of requests
Outstanding from previous reporting period	0
Sent during reporting period	0
<b>Total</b>	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0





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## Section 4: Requests closed during the reporting period

### 4.1 Disposition and completion time

Disposition of requests	Completion time							Total
	1-15 days	16-30 days	31-60 days	61-120 days	121-180 days	181-365 days	+ 365 days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	2	0	0	0	0	0	2
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
<b>Total</b>	0	2	0	0	0	0	0	2

### 4.2 Exemptions

Section	# of requests	Section	# of requests	Section	# of requests	Section	# of requests
13(1)(a)	0	16(1)(b)	0	16.5	0	20(1)(c)	0
13(1)(b)	0	16(1)(c)	0	16.6	0	20(1)(d)	1
13(1)(c)	0	16(1)(d)	0	17	0	20.1	0
13(1)(d)	0	16(2)	0	18(a)	0	20.2	0
13(1)(e)	0	16(2)(a)	0	18(b)	0	20.4	0
14	0	16(2)(b)	0	18(c)	0	21(1)(a)	2
14(a)	2	16(2)(c)	0	18(d)	0	21(1)(b)	2
14(b)	0	16(3)	0	18.1(1)(a)	0	21(1)(c)	2
15(1)	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(d)	0
15(1) IA*	0	16.1(1)(b)	0	18.1(1)(c)	0	22	0
15(1) Def*	0	16.1(1)(c)	0	18.1(1)(d)	0	22.1(1)	0
15(1) SA*	0	16.1(1)(d)	0	19(1)	1	23	0
16(1)(a)(i)	0	16.2(1)	0	20(1)(a)	0	23.1	0
		16.3	0				
16(1)(a)(ii)	0	16.4(1)(a)	0	20(1)(b)	1	24(1)	0
16(1)(a)(iii)	0	16.4(1)(b)	0	20(1)(b.1)	0	26	0

\* IA (International Affairs), Def (Defence of Canada), SA (Subversive Activities)



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## 4.3 Exclusions

Section	# of requests	Section	# of requests	Section	# of requests
68(a)	0	69(1)	0	69(1)(g) re (a)	1
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

## 4.4 Format of information released

Paper	Electronic				Other
	E-Record	Data set	Video	Audio	
0	2	0	0	0	0

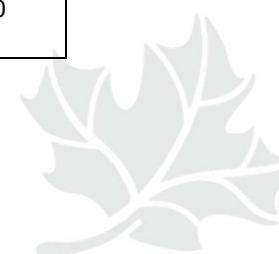
## 4.5 Complexity

### 4.5.1 Relevant pages processed and disclosed for paper and e-record formats

# of pages processed	# of pages disclosed	# of requests
10	0	2

### 4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

Disposition	Less than 100 pages processed		101-500 pages processed		501-1000 pages processed		1001-5000 pages processed		More than 5000 pages processed	
	# of requests	Pages processed	# of requests	Pages processed	# of requests	Pages processed	# of requests	Pages processed	# of requests	Pages processed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	2	10	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the	0	0	0	0	0	0	0	0	0	0



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Information Commissioner										
<b>Total</b>	2	10	0	0	0	0	0	0	0	0

## 4.5.3 Relevant minutes processed and disclosed for audio formats

# of minutes processed	# of minutes disclosed	# of requests
0	0	0

## 4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less than 60 minutes processed		60-120 minutes processed		+ 120 minutes processed	
	# of requests	Minutes processed	# of requests	Minutes processed	# of requests	Minutes processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0

## 4.5.5 Relevant minutes processed and disclosed for video formats

# of minutes processed	# of minutes disclosed	# of requests
0	0	0



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## 4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 minutes processed		60-120 minutes processed		+ 120 minutes processed	
	# of requests	Minutes processed	# of requests	Minutes processed	# of requests	Minutes processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0

## 4.5.7 Other complexities

Disposition	Consultation required	Legal advice sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	0	0	0	0



#### 4.6 Closed requests

Number of requests closed within legislated timelines	2
Percentage of requests closed with legislated timelines	100

#### 4.7 Deemed refusals

##### 4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal reason			
	Interference with operations or workload	External consultation	Internal consultation	Other
0	0	0	0	0

##### 4.7.2 Requests closed beyond legislated timelines (including any extensions taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
<b>Total</b>	0	0	0

#### 4.8 Requests for translation

Translation requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	0	0	0



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## Section 5: Extensions

### 5.1 Reasons for extensions and disposition of requests

Disposition of requests where an extension was taken	9(1)(a) Interference with operations or workload	9(1)(b) Consultation		9(1)(c) Third-party notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	0	0	0	0

### 5.2 Length of extensions

Length of extensions	9(1)(a) Interference with operations or workload	9(1)(b) Consultation		9(1)(c) Third-party notice
		Section 69	Other	
30 days or less	0	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
More than 365 days	0	0	0	0
<b>Total</b>	0	0	0	0

## Section 6: Fees

Fee type	Fee collected		Fee waived		Fee refunded	
	# of requests	Amount	# of requests	Amount	# of requests	Amount
Application	3	\$10.00	0	\$0	0	\$0
Other fees	0	\$0	0	\$0	0	\$0
<b>Total</b>	3	\$10.00	0	\$0	0	\$0



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## Section 7: Consultations received from other institutions and organizations

### 7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada institutions	# of pages to review	Other organizations	# of pages to review
Received during the reporting period	4	81	0	0
Outstanding from the previous reporting period	0	0	0	0
<b>Total</b>	4	81	0	0
Closed during the reporting period	4	81	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

### 7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendations	Number of days required to complete consultation requests							
	1-15 days	16-30 days	31-60 days	61-120 days	121-180 days	181-365 days	+ 365 days	Total
Disclose entirely	2	0	1	0	1	0	0	4
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	2	0	1	0	1	0	0	4



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## 7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendations	Number of days required to complete consultation requests							
	1-15 days	16-30 days	31-60 days	61-120 days	121-180 days	181-365 days	+ 365 days	Total
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Section 8: Completion time of consultations on cabinet confidence

### 8.1 Requests with legal services

Number of days	Less than 100 pages processed		101-500 pages processed		501-1000 pages processed		1001-5000 pages processed		More than 5000 pages processed	
	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed
1 to 15	1	1	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### 8.2 Requests with Privy Council Office

Number of days	Less than 100 pages processed		101-500 pages processed		501-1000 pages processed		1001-5000 pages processed		More than 5000 pages processed	
	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





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## Section 9: Investigations and report of finding

### 9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) ceased to investigate	Section 35 formal representations
0	0	0

### 9.2 Investigations and reports of finding

Section 37(1) initial reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0

Section 37(2) final reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0

## Section 10: Court action

### 10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

### 10.2 Court actions on third-party notifications under paragraph 28(1)(b)

Section 44 Under paragraph 28(1)(b)
0



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## Section 11: Resources related to the *Access to Information Act*

### 11.1 Allocated costs

Expenditures		Amount
Salaries		\$152,399
Overtime		\$0
Goods and services		\$0
• Professional services contracts	\$0	
• Other	\$0	
<b>Total</b>		<b>\$152,399</b>

### 11.2 Human resources

Resources	Person years dedicated to access to information activities
Full-time employees	0.297
Part-time and casual employees	0.900
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
<b>Total</b>	<b>1.197</b>

