

MANAGEMENT RESPONSE AND ACTION PLAN

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| Evaluation Report Title: <i>Evaluation of Legislative Services</i> |
| Approval Date of Evaluation by Deputy Minister (06/2023): |

Recommendation 1: The Legislative Services Branch, in consultation with appropriate parties, should adapt the design and delivery structure of legislative services to further align these services with the requirements associated with the policy development and drafting of federal legislation and regulations. In addressing this recommendation, the Legislative Services Branch should consider human resource requirements, planning and coordination of legislative activities, training, and adaptations of services based on the nature of legislative projects.

Rationale for Recommendation: The main goal of this recommendation is to support the sustainability of legislative services, ensuring that the quality of services is achieved efficiently and systematically, avoiding situations where the legislative project team is over-extended or operating within parameters that are at odds with their established practices. Further aligning the drafting process with the policy and legislative development process used by the federal government will help to set appropriate expectations and avoid tensions.

Management Response: Management agrees with the recommendation.

| Action(s) | Deliverable(s) | Accountability | Planned Completion Date |
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| What SMART action(s) will be taken to address this recommendation? | Expected deliverable(s) to demonstrate the completion of the action. | ADM responsible for implementing the action. | |
| The Legislative Services Branch (LSB) will hire additional human resources over fiscal years 2022-23 to 2026-27 to enable it to continue to deliver high quality and excellent services, and to enhance the sustainability and efficiency of its design and delivery structure. | <ul style="list-style-type: none"> a) Human resource strategy b) Presentation to EXCOM to update on the human resource strategy | <ul style="list-style-type: none"> • Assistant Deputy Minister (ADM) Public Law and Legislative Services Sector (PLLSS) | <p>April 2024</p> <p>April 2025</p> |

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| <p>The LSB will develop a human resource strategy that clearly outlines: the number of positions to be staffed, the hiring strategy, training activities, utilization approach of the new resources and adaptations to the design and delivery structure of LSB.</p> | | | |
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