

Department of National Defence
Fees Report
Fiscal year 2023–24

The Honourable Bill Blair, P.C., C.O.M., M.P.
Minister of National Defence

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Minister's message

I am pleased to present the Department of National Defence's report on fees for 2023–24.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services and, through better reporting to Parliament, improves transparency and oversight.

The report contains information on all the fees the Department has authority to charge for within the fiscal year under section 20 of the *Service Fees Act* and in accordance with section 4.2.9 of the Treasury Board *Directive on Charging and Special Financial Authorities* in the manner prescribed by the Treasury Board Secretariat (TBS) annual reporting instructions.

Provision of Services provided by the Department of National Defence falls under fees set by contract. Revenues for 2023–24 were higher by only \$753.3 thousand than for 2022–23.

I will continue to lead my department's reporting regime provided under the *Service Fees Act*.

The Honourable Bill Blair, P.C., C.O.M., M.P.
Minister of National Defence

About this report

This report, which is tabled under section 20 of the *Service Fees Act*, the *Low-Materiality Fees Regulations*, and subsection 4.2.9 of the Treasury Board *Directive on Charging and Special Financial Authorities*, contains information about the fees Department of National Defence had the authority to charge in fiscal year 2023–24.

The report covers fees that are subject to the *Service Fees Act*.

For reporting purposes, fees are categorized by fee-setting mechanism. There are three mechanisms:

1. Act, regulation or fees notice
The authority to set these fees is delegated to a department, minister or Governor in Council pursuant to an act of Parliament.
2. Contract
Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market rate or auction
The authority to set these fees is pursuant to an act of Parliament or a regulation, and the minister, department or Governor in Council has no control in determining the fee amount.

No fees under Department of National Defence's authority are set by act, regulation or fees notice. This report therefore only covers fees set by contract. It provides total revenue and costs only.

Fees charged by the Department of National Defence under the *Access to Information Act* are not subject to the *Service Fees Act* and are not included in this report. Information on Department of National Defence's access to information fees can be found in our annual report to Parliament on the administration of the *Access to Information Act Reports and publications*.

Remissions

In 2023–24, the Department of National Defence was not subject to the requirements in section 7 of the *Service Fees Act* and had no authority to remit, so this report does not include remission amounts.

Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees the Department of National Defence had the authority to charge in 2023–24, by fee-setting mechanism.

Overall totals for 2023–24, by fee-setting mechanism

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	18,108,651.96	18,546,910.29	Remissions do not apply to fees set by contract.