

**CANADIAN HIGH ARCTIC RESEARCH STATION**

**2017-2018 ANNUAL REPORT ON THE *ACCESS TO INFORMATION ACT***

**APRIL 1, 2017 - MARCH 31, 2018**

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**INTRODUCTION**

The purpose of the *Access to Information Act* is to extend the present laws of Canada to provide a right of access to information in records under the control of a government institution in accordance with the principles that government information should be available to the public, that necessary exceptions to the right of access should be limited and specific and that decisions on the disclosure of government information should be reviewed independently of government.

In accordance with section 72 of the *Access to Information Act*, this annual report is prepared and tabled in Parliament.

Established on June 1, 2015, the Canadian High Arctic Research Station has the following purpose:

- advance knowledge of the Canadian Arctic in order to improve economic opportunities, environmental stewardship and the quality of life of its residents and all other Canadians;
- promote the development and dissemination of knowledge of the other circumpolar regions, including the Antarctic;
- strengthen Canada's leadership on Arctic issues; and
- establish a hub for scientific research in the Canadian Arctic

The Canadian High Arctic Research Station has no full-time ATIP staff. All requests are dealt with by a staff member who fulfills Access to Information and Privacy Coordinator duties on an *ad hoc* basis, with assistance from other staff as required.

The head of the Canadian High Arctic Research Station has not delegated any of his powers and responsibilities under the Act.

**STATISTICAL REPORTS**

The Canadian High Arctic Research Station received no requests for information under the *Access to Information Act*.

**COMPLAINTS AND INVESTIGATIONS**

There have been no complaints or investigations pursuant to the *Access to Information Act* in 2017-2018.

**NEW POLICIES, GUIDELINES, AND PROCEDURES**

No new policies, guidelines or procedures were implemented during the reporting period, 2017-2018.

**TRAINING**

No training activities were provided during the reporting period, 2017-2018.

**MONITORING**

No monitoring was conducted during the reporting period, 2017-2018.