

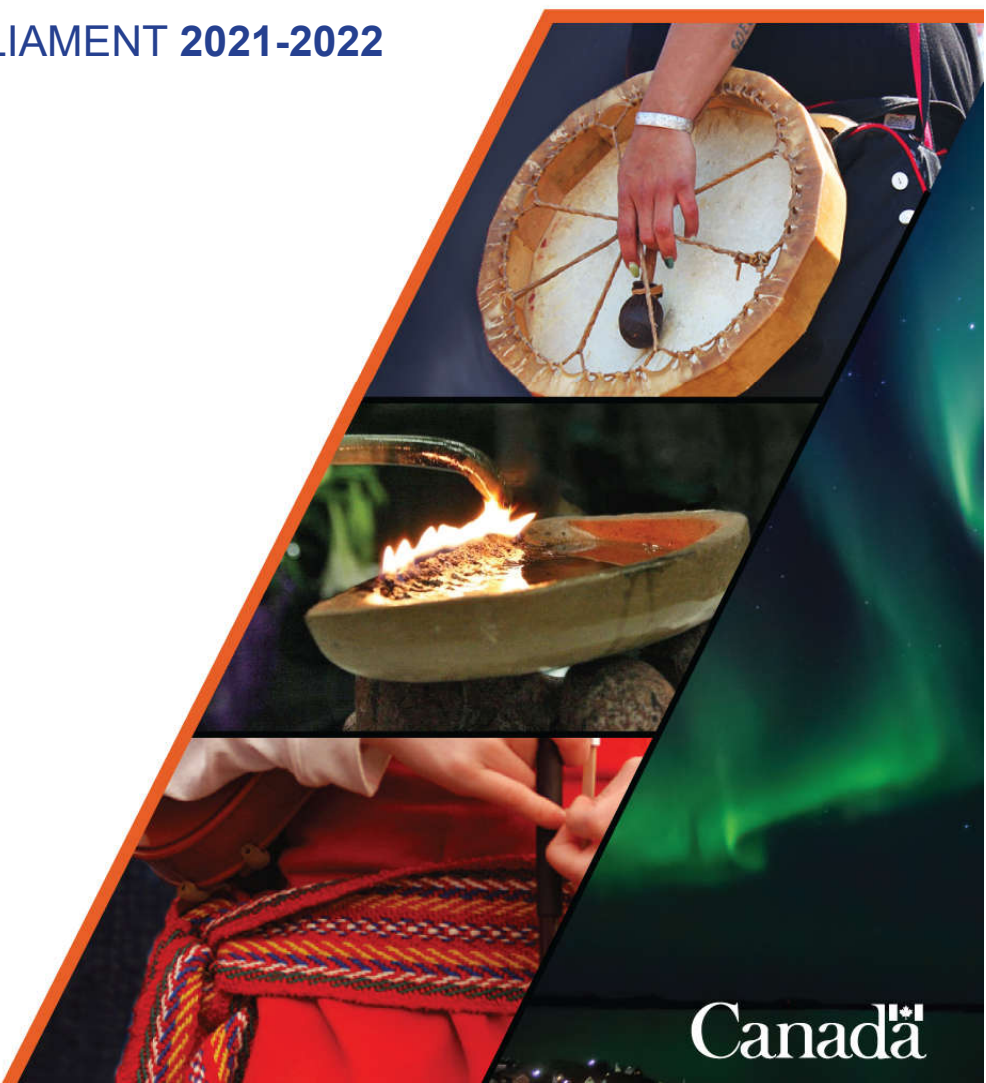


Relations Couronne-Autochtones
et Affaires du Nord Canada

Crown-Indigenous Relations
and Northern Affairs Canada

PRIVACY ACT

ANNUAL REPORT TO PARLIAMENT 2021-2022



Canada

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1-800-567-9604

TTY only 1-866-553-0554

Catalogue: R115-2E-PDF

ISSN: 2818-8470

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This publication is also available in French under the title: Loi sur la protection des renseignements personnels - Rapport annuel au parlement 2021-2022

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INTRODUCTION

I. Introduction

The purpose of the *Privacy Act* (PA) is to protect the personal information of individuals under the responsibility and control of federal institutions, and to provide individuals with a right of access to that information.

This report reflects activities of Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC), in respect to the stated legislation, for the period of April 1, 2021 to March 31, 2022.

This report, submitted to Parliament pursuant to section 72 of the PA, describes the activities of CIRNAC that support compliance with privacy legislation. The report details the activities and accomplishments of CIRNAC's Access to Information and Privacy (ATIP) Directorate, including highlights such as:

- Limiting the break in service during Covid-19;
- Continued training initiatives to increase departmental Privacy capacity and awareness; and
- Further development of a Privacy/Policy function.

Creation and Growth of the New Departments

In June 2019, the Department of *Crown-Indigenous Relations and Northern Affairs Act* and the *Department of Indigenous Services Act* received royal assent. This formalized the creation of CIRNAC and its sister department Indigenous Services Canada (ISC). The ATIP Directorate provides shared services support for CIRNAC and ISC through a Memorandum of Understanding (MOU) between the Departments.

Delegation on ministerial responsibilities for the PA remains institutionally specific.

Crown-Indigenous Relations and Northern Affairs Canada's Mandate

Crown-Indigenous Relations and Northern Affairs Canada continues to renew the nation-to-nation, Inuit-Crown, government-to-government relationship between Canada and First Nations, Inuit and Métis. Its mandate is to modernize Government of Canada structures to enable Indigenous peoples to build capacity and support their vision

of self-determination; and lead the Government of Canada's work in the North.

The relationship must be based on the recognition of rights, respect, co-operation, and partnership. CIRNAC will build on the progress that has been made already, including the establishment of rights and recognition tables across the country, the creation of permanent bilateral mechanisms with National Indigenous Organizations to make progress on shared priorities, and the progress made across government on the Truth and Reconciliation Commission Calls to Action.

CIRNAC is one of two federal departments that are primarily responsible for meeting the Government of Canada's obligations and commitments to First Nations, Inuit and Métis, and for fulfilling the federal government's constitutional responsibilities in the North. CIRNAC's overall mandate and wide-ranging responsibilities are shaped by centuries of history and unique demographic and geographic challenges. The mandate is derived from the *Constitution Act 1982*, the *Indian Act*, the *Department of Crown-Indigenous Relations and Northern Affairs Act* (preceded by the *Department of Indian Affairs and Northern Development Act*), territorial Acts, treaties, comprehensive claims and self-government agreements, as well as various other statutes affecting Indigenous Peoples and the North.

II. Organization

Access to Information and Privacy Directorate at CIRNAC

The ATIP Directorate is responsible for the administration of requests made under the *Access to Information Act* (ATIA) and the PA. It was established within the Corporate Secretariat and reports to the Corporate Secretary, who is directly accountable to the Deputy Head and is a member of the CIRNAC Senior Management Team (SMT). The Directorate also coordinates and implements policies, guidelines and procedures to ensure departmental compliance with the ATIA and PA.

Workshop presentations, training courses and awareness sessions designed to increase access to information and privacy capacity across the Department are provided by the ATIP Directorate.

Under a shared service agreement, ATIP analysts processed requests for both CIRNAC and ISC. Requests of varied in volume and complexity based on their classification level.

CIRNAC in part carries forth the record collection responsibility of its predecessor institutions: Indigenous and Northern Affairs Canada, Department of Indian Affairs and Northern Development, etc. As such the Minister for Crown-Indigenous Relations and Northern Affairs Canada has prioritized addressing the legacy of residential schools which entails the sharing of information under the control of the Department. Analysts with Privacy expertise are engaged with sectors to provide advice related to record sharing activities.

Additionally, the privacy specialist provided critical advice for new initiatives, resulting in privacy protection in departmental programs.

Policies and procedures continue to be established, under an evolving multi-jurisdictional reality, to ensure that privacy is considered throughout the life cycle of CIRNAC's programs and that informed policy decisions are made concerning the collection, sharing and/or use of personal information.

The ATIP Directorate provides advice and guidance to the Department on a number of topics:

- i. The application of the ATIA and PA;
- ii. The release of sensitive or protected information to the public;
- iii. Education and awareness of access to information and privacy issues throughout the Department;
- iv. Proactive publications;
- v. Departmental Privacy Impact Assessments (PIAs);
- vi. Permissible disclosures of personal information pursuant to subsection 8(2) of the PA;

- vii. Appropriate PA Statements on Data Collection Instruments , i.e. forms, surveys, recorded events, etc.;
- viii. Updates to Info Source and the preparation and registration of Personal Information Banks and their related Classes of Records ;
- ix. Protocols surrounding privacy breaches; and
- x. Privacy advice in Memoranda of Understanding, Information Sharing Agreements and more complicated Multi-Jurisdictional Information Sharing Agreements (MISAs).

The Intake Team triages and coordinates the receipt of requests for personal information under the control of the Department made pursuant to the *Privacy Act*.

The Operations Team ensures that a response is provided within the legislated timeframe. All requests are monitored using the tracking system Access Pro Case Management.

ATIP analysts work closely with the relevant program areas to ensure that all responsive documents are provided and the information contained within those documents are treated in accordance with the Acts to allow for government records to be safely disclosed to the Canadian public.

The Privacy/Policy team provides expert advice, maintains and monitors privacy risks and assists with the creation of privacy training material. The Privacy/Policy team also supports CIRNAC in the development of Departmental policies that reflect the Department's unique relationship with its clients and Indigenous partners all while ensuring the Department meets its obligations under the *Privacy Act*.

In addition to the ATIP Directorate, within each of the sectors and regional offices of CIRNAC are located ATIP Liaison Officers (ALOs) who receive requests for records from the ATIP Directorate and subsequently task the requests, as appropriate, to areas within their sector. The ALOs play a crucial role in ensuring appropriate records, impact statements and approvals are obtained and communicated to ATIP Directorate officials within the designated time allowances.

Director's Office

The Director (EX-01), as institutional ATIP Coordinator, holds full delegated authority under the ATIA. The Director is supported in day-to-day administrative tasks by the Deputy Director Operations (PM-06), Deputy Director Privacy/Policy (PM-06), an Administrative Assistant (AS-01) and in reporting by the Systems Administrator (AS-04).

Privacy/Policy Team

The Privacy/Policy Team is led by two Team Leaders (PM-05), who are responsible for the overview of request processing by their team, including the review of privacy/policy requests. The Privacy/Policy Team consists of Analysts at the PM-04, PM-03 and PM-02 levels who respond to Privacy Policy matters (such as privacy breaches, formal/informal and court ordered disclosure requests, Privacy Assessments etc.), provides training and Privacy advice, supported by a intake Clerk (CR-04).

Operations Team

The Operations Team is led by three Team Leaders (PM-05), who are responsible for the overview of request processing by their team, including the review of completed requests. The Operations Team consists of Analysts at the PM-04, PM-03, and PM-02 levels who process Access and Privacy requests of varying volume and complexity, as well as provide training.

Intake Team

The Intake Team is led by one Team Lead (PM-5) and is comprised of various Intake Officers (PM-04, PM-01 and CR-04's), who enter all applications into the electronic case management system, acknowledge receipt of requests, perform imaging services, interact with and respond to inquiries from the public.

III. Delegation Order

Under section 73 of the *Privacy Act*, the Minister's authority may be delegated to departmental officials in order to administer the PA within CIRNAC.

During the reporting period, the delegation order signed by the Honorable Minister Carolyn Bennett, Minister of Crown-Indigenous Relations on January 28, 2021, was in effect ([Appendix A](#)).

Under section 73 of the PA, the order delegates full authority and responsibility for the PA to the following positions:

- Deputy Minister
- Associate Deputy Minister
- Corporate Secretary
- Departmental ATIP Director (Coordinator)
- ATIP Deputy Directors

STATISTICS

IV. Interpretation of the Statistical Report

CIRNAC's Statistical Report and Supplemental Report were submitted to the Treasury Board Secretariat (TBS) on August 2, 2022 ([Appendix B](#)). The Report details various aspects of the requests CIRNAC received and processed during the period of April 1, 2021 to March 31, 2022.

1. Requests under the *Privacy Act*

In 2021-2022, CIRNAC received 945 requests, representing an increase of approximately 14% compared to the 831 received in 2020-2021 (Table 1.1). Another 117 requests were carried over from the previous year, this reflected a total of 1,062 requests to be processed in course of the reporting period. The ATIP Directorate completed 1,009 requests, 7% more than received, and carried 53 requests, a decrease of 55%, into the next reporting period 2022-2023.

1.1 Number of requests received

This fiscal year there was an increase of 722% in privacy requests since the 2018-2019 reporting period. This increase is reflective of the settlement and resolution agreement for day schools.

Table 1.1 Number of Requests from 2018-2022

Number of Requests	2018-2019	2019-2020	2020-2021	2021-2022
Received during reporting period	115	786	831	945
Outstanding from previous reporting period	14	10	224	117
Total	129	796	1055	1062
Closed during reporting period	119	584	938	1009
Carried over to next reporting period	10	212	117	53

1.2 Channels of requests

The channels of requests serve to identify the mechanism used by the Canadian public to make a request for their personal information during the current reporting period: Government of Canada Online Portal, e-mail, mail, in person, phone or fax. This is a new reporting requirement. In the course of this reporting period, the majority of requests were received by email (Table 1.2).

Table 1.2 Channels of requests

Source	Number of Requests
Online	269
E-mail	666
Mail	10
In person	0
Phone	0
Fax	0
Total	945

2. Informal requests

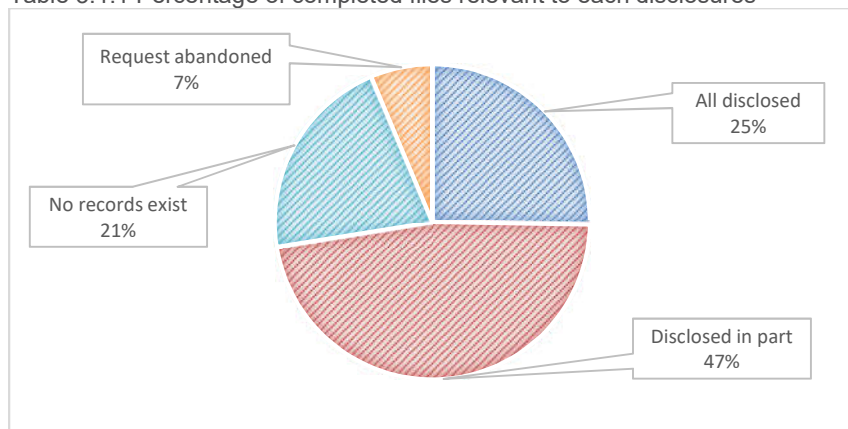
No Informal requests were received pursuant to the PA in 2021-2022.

3. Requests closed during the reporting period

3.1 Disposition and completion time

Of the 1,009 requests closed during the reporting period, CIRNAC was able to fully or partially disclose records in 731 cases (72% of the requests) (Table 3.1.1). The most frequent outcome of requests processed during the reporting period was a partial disclosure, in 476 cases or 33% of the time. No records existed in 214 cases or 21% of the time. In 64 instances requests were abandoned by the requester, likely because the original request was not complete or sufficient authorization for disclosure was not obtained (Table 3.1.2).

Table 3.1.1 Percentage of completed files relevant to each disclosures



In course of the current reporting period, 94 requests were processed and completed within the initial 15 days of receipt and another 566 were closed within 30-days. Resulting in 65% of received requests completed within 30-days. An additional 300 files were completed between 31 and 60 days of receipt, with or without an extension recorded on the file. The remaining 49 files were finalized in 61 or more days.

Table 3.1.2 Disposition and completion time

Disposition of requests	Completion Time (days)							Total
	1 to 15	16 to 30	31 to 60	61 to 120	121 to 180	181 to 365	> 365	
All disclosed	8	180	60	4	1	0	2	255
Disclosed in part	10	248	179	21	4	7	7	476
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	19	136	57	1	1	0	0	214
Request abandoned	57	2	4	0	0	0	1	64
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	94	566	300	26	6	7	10	1009

3.2 Exemptions

As seen in previous years, section 26 (personal information of another individual) was the most common exemption invoked during the reporting period (474 times). The other exemptions applied in 2021-2022 were under paragraph 22(1)(b) (Law enforcement and investigation) invoked three (3) times and sections 27 (Solicitor Client Privilege), which was invoked on two (2) occasions (Table 3.2).

Table 3.2 Number of requests closed where exemption provisions were invoked

Section	Number of requests	Section	Number of requests	Section	Number of requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	3	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	1
19(1)(e)	0	22(2)	0	26	474
19(1)(f)	0	22.1	0	27	2
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.3	0		

3.3 Exclusions

No mandatory exclusion provisions were applied to requests that were closed in fiscal year 2021-2022.

3.4 Format of information released

Over the course of this reporting period, the majority of responses were provided to the requesters electronically through E-post Connect or through e-mail. On three (3) occasions, individuals who did not have access to retrieve records electronically were provided with paper copies through regular mail (Table 3.4).

Table 3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
3	728	0	0	0	

3.5 Complexity

The following sections detail several factors affecting the complexity of requests that were completed throughout 2020-2021.

3.5.1 Relevant pages processed and disclosed for paper and e-record formats by size of requests

Of the 1,009 requests closed, 795 requests generated 28,156 pages processed. The total amount of pages disclosed was 14,531 during the reporting period (Table 3.5.1).

Table 3.5.1 Relevant pages processed and disclosed.

Number of pages processed	Number of pages disclosed	Number of requests
28,156	14,531	795

3.5.2 Relevant pages processed per request disposition for paper and e-records formats by size of requests

Of the 795 requests, 748 requests (94%) required the processing of 100 pages or less. Also, a total of 9,023 pages required processing for 42 requests (5%) on files comprising between 101 and 1,000 pages. Five (5) requests or 1% had more than 1,001 pages to be reviewed.

Table 3.5.2 Relevant pages processed per request disposition for paper and e-records formats by size of requests.

Disposition	< 100 pages		101-500 pages		501-1000 pages		1001-5000 pages		> 5000 pages	
	Requests	Pages	Requests	Pages	Requests	Pages	Requests	Pages	Requests	Pages
All disclosed	255	1293	0	0	0	0	0	0	0	0
Disclosed in part	429	8259	40	7567	2	1456	5	9581	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Abandoned	64	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	748	9552	40	7567	2	1456	5	9581	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats

No audio files were provided to the CIRNAC ATIP office in response to an ATIA request.

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

No audio files were provided to the CIRNAC ATIP office in response to an ATIA request.

3.5.5 Relevant minutes processed and disclosed for video formats

No video files were provided to the CIRNAC ATIP office in response to an ATIA request.

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

No video files were provided to the CIRNAC ATIP office in response to an ATIA request.

3.5.7 Other complexities

No other complexities were recorded during the 2021-2022 reporting period.

3.6 Closed requests

The following section details the number of privacy requests closed within the legislated timelines.

3.6.1 Number of requests closed within legislated timelines

The Department achieved a 93% compliance rate up from 59% the previous fiscal. It received 945 requests and closed more (1009) than it received. It should be noted that the majority of privacy requests were related to the Federal Indian Day School Settlement (Table 3.6.1)

Table 3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	943
Percentage of requests closed within legislated timelines (%)	93.46

3.7 Deemed refusals

The following sections detail the number of, and reasons for requests in deemed refusal (past legislative timelines) throughout 2021-2022.

3.7.1 Reason for not meeting legislated timelines

The majority of deemed refusals or late requests were a result of the Department's ability to retrieve records. In addition, the increased rise of privacy requests due to the Federal Indian Day School Settlement added further pressure. (Table 3.7.1).

Table 3.7.1 Number of requests closed within legislated timelines

Number of requests closed past the legislated timelines	Principal Reasons			
	Interference with Operations / Workload	External Consultation	Internal Consultation	Other
66	66	0	0	0

3.7.2 Request closed beyond legislated timelines (including any extension taken)

Requests closed beyond legislated due dates include any files where a request for extension was requested but not met. During this reporting period 47 requests had no requested extension taken on the file and were closed past the legislated timelines and 19 were closed past the timelines where an extension was taken on the file.

Table 3.7.2 Number of days past deadline

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	23	4	27
16 to 30 days	9	4	13
31 to 60 days	3	3	6
61 to 120 days	2	0	2
121 to 180 days	1	1	2
181 to 365 days	5	4	9
> 365 days	4	3	7
Total	47	19	66

3.8 Requests for translation

During the reporting period, there were no instances where a requester asked for responsive records be translated to another official language.

Table 3.8 Request for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

4. Disclosure under subsections 8(2) and 8(5)

Permissible disclosure pursuant to subsection 8(2) of the Privacy Act describes the circumstances under which personal information under the control of government institutions may be disclosed without the consent of the individual to whom the information pertains. In 2021-2022, CIRNAC made no permissible disclosures under 8(2)(e) and one (1) under 8(2)(m). The Treasury Board of Canada Secretariat requires these permissible disclosures to be captured in the statistical report.

There were no disclosures authorized under **8(2)(e)** pursuant to requests made by investigative bodies as found in the *Privacy Act*. The PA permits the disclosure of personal information to an investigative body specified in the regulations, on the written request of the body, for the purpose of enforcing any law of Canada or a province or carrying out a lawful investigation, if the request specifies the purpose and describes the information to be disclosed.

There was one (1) disclosure authorized under **8(2)(m)** where the head of the institution found the public interest in disclosure clearly outweighed any invasion of privacy that could result from the disclosure. The PA permits disclosure under 8(2)(m) pursuant to any purpose where, in the opinion of the head of the institution the public interest in disclosure clearly outweighs any invasion of privacy that could result from the disclosure, or disclosure would clearly benefit the individual to whom the information relates.

The Office of the Privacy Commissioner was notified of a single disclosure pursuant to section **8(2)(m)** as required under section **8(5)** of the PA.

Other permissible disclosures not captured by the statistical report include:

There was one (1) disclosure authorized under **8(2)(d)** pursuant to a request from the Department of Justice. The PA permits the disclosure of personal information to the to the Attorney General of Canada for use in legal proceedings involving the Crown in right of Canada or the Government of Canada.

There were five (5) disclosures authorized under **8(2)(j)** pursuant to requests to undertake research or statistical activities. The PA permits the disclosure personal information to any person or body for research or statistical purposes with specific provisions

There were 116 disclosures authorized under **8(2)(k)** pursuant to requests from the authorized researchers identified in the PA. The PA permits the disclosure of personal information for the purpose of researching or validating the claims, disputes or grievances of any of the aboriginal peoples of Canada.

The Department processed a combined total of 123 requests under section 8(2) of the *Privacy Act* in 2021-2022.

Table 4 Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Subsection 8(2)(m)	Subsection 8(5)
0	1	1

5. Requests for Correction of Personal Information and Notations

During the reporting period, there were no requests for correction of personal information or notations.

6. Extensions

6.1 Reasons for extensions

In 2021-2022, 395 extensions were taken under subsection 15(a) of the PA due to volume of The Federal Indian Day School Settlement. This also includes, 85 cases, where delays were due to the difficulties of obtaining records within the Department. Extensions were applied pursuant to section 15(a)(i), due to volume/interference, in the majority of the cases.

Table 6.1 Reasons for extensions

Number of requests where an extension was taken	15(a)(i) Interference with Operations				15(a)(ii) Consultation			15(b)
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence Section (Section 70)	External	Internal	Translation purposes or conversion
395	0	32	277	85	0	1	0	0

6.2 Length of extensions

The majority of extensions, more specifically 277 extensions, requested and applied during the reporting period were due to the volume of requests received.

Table 6.2 Length of extensions

Number of requests where an extension was taken	15(a)(i) Interference with Operations				15(a)(ii) Consultation			15(b)
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence Section (Section 70)	External	Internal	Translation purposes or conversion
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	0	32	277	85	0	1	0	0
31 days or >								0
Total	0	32	277	85	0	1	0	0

7. Consultations received from Other Institutions and Organizations

CIRNAC received one (1) consultation from another Government of Canada institution during 2020-2021.

7.1 Consultations received from other Government of Canada institutions and other organizations

During the reporting period, CIRNAC received one (1) consultation request from another Government Department with 98 pages reviewed.

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

During the reporting period, CIRNAC received one (1) consultation request from another Government Department, which was completed within 60 days of receipt and recommending partial disclosure.

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

CIRNAC did not receive any consultations from other organizations outside the Government of Canada during 2020-2021.

8. Completion Time of Consultations on Cabinet confidences

During the reporting period, no consultations on the application of section 70 of the PA were sent to Departmental Legal Services Unit for consultation on potential Cabinet confidences.

9. Complaints and Investigations Notices Received

During the 2021-2022 reporting period, there was one complaint received from the Office of the Privacy Commissioner under section 31. There was one complaint closed resulting in no action required by the Department under section 35. The Treasury Board of Canada requires institutions to track in the statistical report sections 31, 33 and 35 of the *Privacy Act* which are not cumulative (Table 9).

Table 9 Complaints and Investigation Notices Received

Section 31	Section 33	Section 35	Court action	Total
1	0	1	0	1

10. Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments

A Privacy Impact Assessment (PIA) is a risk evaluation of the flow of personal information held within a program or service. This process enables the Department to determine whether new or substantially modified technologies, information systems, initiatives, and proposed programs or policies meet federal government privacy requirements. It identifies and mediates privacy risks on programs collecting and using personal information.

The Department completed no PIAs the 2021-2022 reporting period.

10.2 Institution-specific and Central Personal Information Banks

The ATIP Directorate completed the transfer and realignment of CIRNAC's Institutional Specific Personal Information Banks from the previous departmental designation. This is reflected in the annual publishing of the departmental Info Source Chapter (<https://www.rcaanc-cirnac.gc.ca/eng/1638307261809/1638307285229>).

10.2. Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	19	0	0	0
Central	35	0	0	0
Total	54	0	0	0

11. Privacy Breaches

11.1 Material Privacy Breaches reported

The ATIP Directorate supports the Department in investigating potential privacy breaches. CIRNAC reported no material breaches during this fiscal year. Material privacy breaches are at the highest risk and impact is defined as: involving sensitive personal information and could reasonably cause serious injury or harm to the individual and or involves a large number of affected individuals.

11.2 Non-Material Privacy Breaches

The ATIP Directorate completed the investigation and review of four (4) non-material privacy breaches. All four privacy breaches were the result of administrative errors and were assessed as low risk. They did not meet the threshold for material privacy breaches.

Table 11.2 Non-Material Privacy Breaches

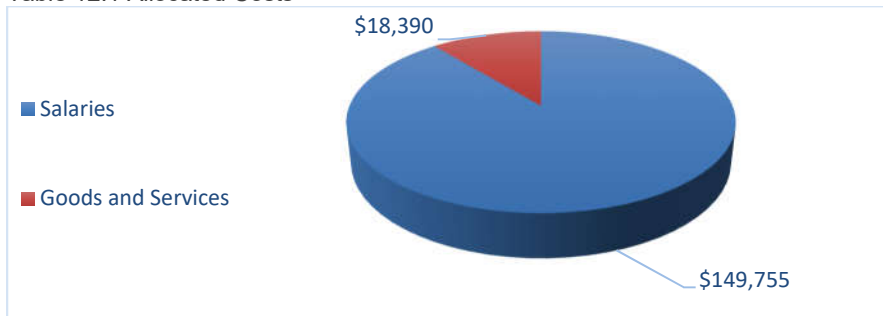
Number of non-material privacy breaches	4
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12. Resources Related to the *Privacy Act*

12.1 Allocated Costs

In 2021-2022, CIRNAC spent a total of \$159,123 on staffing and goods and services. These amounts reflect the level of effort in support of CIRNAC’s responsibilities pursuant to the Act (Table 12.1)

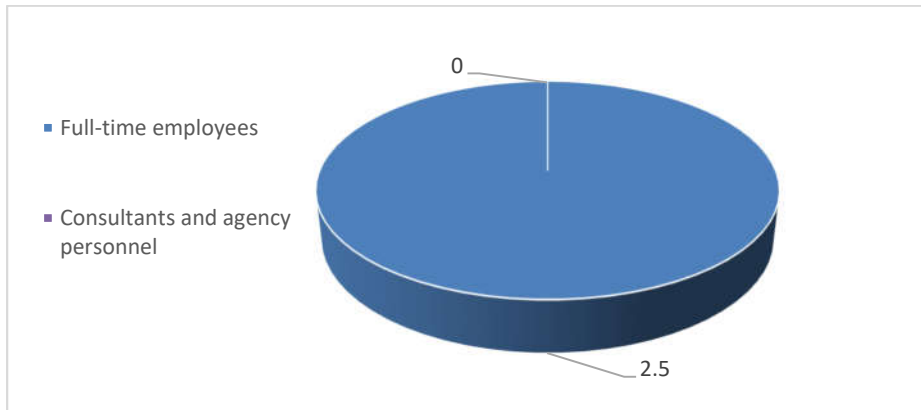
Table 12.1 Allocated Costs



12.2 Human Resources

In 2021-2022, CIRNAC allocated 2.5 full time employees (FTE) on the administration of the *Privacy Act* (Table 12.2).

Table 12.2 Human resources



HIGHLIGHTS

V. 2021-2022 Points of Interest

The ATIP Directorate administers the *Privacy Act* as a shared service for both Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) and Indigenous Services Canada (ISC) since November 30, 2017. This past fiscal year (2021-2022) was the fourth full year of reporting for Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) under the *Access to Information Act* and the *Privacy Act*.

CIRNAC received 945 new privacy requests and closed 1,009, with a total of 28,156 pages processed under the *Privacy Act* this fiscal year. There has been an increase of 722% in privacy requests since 2018-2019. This increase corresponds with Federal Court approval of the Federal Indian Day School Settlement.

The Department achieved a 93% compliance rate up from 59% the previous fiscal. It should be noted that the majority of privacy requests were related to the Federal Indian Day School Settlement.

The most cited exemption under *Privacy Act* was Section 26 for personal information of other individuals.

Only one complaint was received from the Office of the Privacy Commissioner in 2021-2022.

There was one (1) permissible disclosure request processed under paragraph 8(2)(m) and another under subsection 8(5) of the *Privacy Act*, which allows for the release of personal information without consent. There were an additional one-hundred and twenty-two (122) permissible disclosures completed through the ATIP Directorate for CIRNAC. The majority of the permissible disclosures relate to research

driven requests: pursuant to sections 8(2)(j) and 8(2)(k) of the *Privacy Act*. They are primarily disclosures to Indigenous

persons, representatives, or rights holders and associated with the affirmation and implementation of the rights of Indigenous peoples; for the negotiating of agreements; and the advancement of reconciliation.

The focus of the Privacy and Policy unit in 2021-2022 was on data sharing activities related to the disclosure of personal information related to the legacy of Residential Schools; Northern Programs and Committee privacy reviews and advice; and internal privacy policy support

The ATIP Directorate continues to provide privacy advice for CIRNAC's disclosure initiatives supporting the Truth and Reconciliation Commission's Calls to Action 71 to 76.

CIRNAC trained 245 employees on the *Access to Information Act* and *Privacy Act* in 2021-2022.

The ATIP office continuously monitors progress on all Privacy files. Reports are sent weekly, monthly and quarterly to senior management and sectors on their performance. In addition, monthly and quarterly reports are also extracted on the Department's performance in meeting legislative time frames.

For the 2021-2022 fiscal year, CIRNAC spent \$159,123 and was supported by 2.5 human resources on the administration of the PA on behalf of the Department..

In effort to better serve Canadians, ATIP has continued to provide responses to requesters electronically, E-Post Connect and email. The department continues to monitor new internal procedures options to streamline processes and increase effectiveness.

The ATIP Directorate functioned under a shared services model to support CIRNAC and ISC. A Service Level Agreement (SLA) is in place to identify and allocate costs ISC is currently paying for ATIP services.

APPENDIX A

Order of Delegation of the Privacy Act dated January 28, 2021.

Ministre des
Relations Couronne-Autochtones



Minister of
Crown-Indigenous Relations

Ottawa, Canada K1A 0H4

Delegation Order

L'ordonnance de délégation de pouvoirs

Access to Information Act and Privacy Act

Loi sur l'accès à l'information et Loi sur la protection des renseignements personnels

I, the Minister of Crown-Indigenous Relations, pursuant to section 95 of the *Access to Information Act* and section 73 of the *Privacy Act*, hereby delegate the persons holding the positions set out in the Delegation of Authority Schedule attached hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the Minister as head of Crown-Indigenous Relations and Northern Affairs Canada, under the provisions of the *Acts* and related regulations set out in the schedule opposite each position. This delegation supersedes all previous delegation orders.

En ma qualité de ministre des Relations Couronne-Autochtones et en vertu de l'article 95 de la *Loi sur l'accès à l'information* et de l'article 73 de la *Loi sur la protection des renseignements personnels*, je délègue par la présente aux titulaires des postes énoncés à l'annexe de délégation de pouvoirs ci-après, ou aux personnes occupant les dits postes à titre intérimaire, les attributions dont je suis investie, à titre de ministre des Relations Couronne-Autochtones et des Affaires du Nord Canada, aux termes des dispositions des lois et des règlements connexes mentionnés en regard de chaque poste. Le présent document remplace toute ordonnance de délégation de pouvoirs antérieure.

Minister of Crown-Indigenous Relations
Ministre des Relations Couronne-Autochtones

JAN 28 2021

Date

Canada

Delegation of Authority Schedule / Annexe de délégation de pouvoirs

Access to Information Act Loi sur l'accès à l'information

Provision / Disposition	Description	DM / SM	AsDM / SoMD	Corp Sec / Sec Min	Dir ATIP / Dir, AIPP	Deputy Dir, ATIP / Dir adj, AIPP
	All powers, duties and functions under the <i>Access to Information Act</i> , R.S.C. 1985, c. A-1 (prior to and following February 11, 2020) and related regulations (prior to and following February 11, 2020) / Tous les pouvoirs, tâches et fonctions en vertu de la Loi sur l'accès à l'information, R.S.C. 1985, ch. A-1 (avant et après le 11 février, 2020) et réglementations associées (avant et après le 11 février, 2020)	Full authority unless identified below/ Autorité absolue sauf indication contraire ci-dessous				
4(2.1)	Responsibility of government institutions / Responsable de l'institution fédérale	•	•	•	•	•
6.1(1)	Reasons for declining to act on request / Motifs pour ne pas donner suite à la demande	•	•	•	•	•
6.1(1.3), (1.4), (2)	Notice – suspension, end of suspension/ Avis – de la suspension, de la fin de la suspension	•	•	•	•	•
7	Notice when access requested / Notification	•	•	•	•	•
8(1)	Transfer of request / Transmission de la demande	•	•	•	•	•
9 (1)	Extension of time limits / Prorogation du délai	•	•	•	•	•
9(2)	Notice of extension to Information Commissioner / Avis de prolongation au Commissaire à l'information	•	•	•	•	•
10	Where access is refused / Refus de communication	•	•	•	•	•
11(2)	Application Fee Waiver / Dispense de versement des droits	•	•	•	•	•
12(2)(b)	Language of access / Version de la communication	•	•	•	•	•
12(3)(b)	Access to record in alternative format / Communication sur support de substitution	•	•	•	•	•
Exemption Provisions of the Access to Information Act / Dispositions d'exception de la Loi sur l'accès à l'information						
13	Information obtained in confidence / Renseignements obtenus à titre confidentiel	•	•	•	•	•
14	Federal-provincial affairs / Affaires fédéro-provinciales	•	•	•	•	•
15	International affairs and defence / Affaires internationales et défense	•	•	•	•	•
16	Law enforcement and investigations / Enquêtes	•	•	•	•	•
16.5	<i>Public Servants Disclosure Protection Act / Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles</i>	•	•	•	•	•
17	Safety of individuals / Sécurité des individus	•	•	•	•	•
18	Economic interests of Canada / Intérêts économiques du Canada	•	•	•	•	•
18.1	Economic interest of certain government institutions / Intérêts économiques de certaines institutions fédérales	•	•	•	•	•
19	Personal information / Renseignements personnels	•	•	•	•	•
20	Third party information / Renseignements de tiers	•	•	•	•	•
21	Advice, etc. / Avis, etc.	•	•	•	•	•
22	Testing procedures, tests and audits / Examens et vérifications	•	•	•	•	•
22.1	Internal Audits / Vérifications internes	•	•	•	•	•
23	Protected information – solicitors, advocates and notaries / Renseignements protégés : avocats et notaires	•	•	•	•	•
23.1	Protected information – patents and trade-marks / Renseignements protégés : brevets et marques de commerce	•	•	•	•	•
24	Statutory prohibitions against disclosure / Interdictions fondées sur d'autres lois	•	•	•	•	•

Provision / Disposition	Description	DM / SM	AsDM / SoMD	Corp Sec / Sec Min	Dir ATIP / Dir, AIPP	Deputy Dir, ATIP / Dir adj, AIPP
Other Provisions of the Access to Information Act / Autres dispositions de la Loi sur l'accès à l'information						
25	Severability / Prélèvements	•	•	•	•	•
26	Refusal of access if information to be published / Refus de communication en cas de publication	•	•	•	•	•
27(1), (4)	Notice to third parties / Avis aux tiers	•	•	•	•	•
28(1)(b), (2), (4)	Representations of third party and decision / Observations des tiers et décision	•	•	•	•	•
33	Notice to Information Commissioner of notices to third parties / Avis au Commissaire à l'information des avis aux tiers	•	•	•	•	
35(2)(b)	Right to make representations / Droit de présenter des observations	•	•	•	•	
37(1)(c)	Notice of actions to implement recommendations of Commissioner / Avis des mesures pour la mise en œuvre des recommandations du Commissaire	•	•	•	•	
37(4)	Access to be given to complainant / Communication accordée au plaignant	•	•	•	•	
41(2)	Review by Federal Court – government institution / Révision par la Cour fédérale : institution fédérale	•	•	•	•	
43(2)	Service or notice of application to Federal Court for review / Signification et avis de demande à la Cour fédérale pour révision	•	•	•	•	
44(2)	Notice to person who requested record / Avis à la personne qui a fait la demande	•	•	•	•	
52(2)(b), 52(3)	Special rules for hearings / Règles spéciales pour les auditions	•	•	•	•	
94	Annual report – government institutions / Rapport annuel des institutions fédérales	•	•			
96(3)	Notice of Provision of services related to access to information / Avis de fourniture de services liés à l'accès à l'information	•	•			
96(5)	Spending authority / Dépense des recettes	•	•			
Access to Information Act – Regulations / Règlement sur l'accès à l'information						
6(1)	Transfer of request / Transmission de la demande	•	•	•	•	•
8	Method of access / Méthode d'accès	•	•	•	•	•
8.1	Limitations in respect of format / Restrictions applicables au support	•	•	•	•	•

Privacy Act
Loi sur la protection des renseignements personnels

Provision / Disposition	Description	DM / SM	AsDM / SoMD	Corp Sec / Sec Min	Dir ATIP / Dir, AIPP	Deputy Dir, ATIP / Dir adj, AIPP
	All powers, duties and functions under the Act and Regulations	Full authority unless identified below/ Autorité absolue sauf indication contraire ci-dessous				
8(2)(j)	Disclosure for research or statistical purposes / Communication pour des travaux de recherche ou de statistique	•	•	•	•	
8(2)(m)	Disclosure in the public interest or in the interest of the individual / Communication dans l'intérêt public ou de l'individu	•	•	•	•	
8(4)	Copies of requests under paragraph 8(2)(e) / Copies des demandes faites en vertu de l'alinéa 8(2)e	•	•	•	•	•
8(5)	Notice of disclosure under paragraph 8(2)(m) / Avis de communication dans le cas de l'alinéa 8(2)m	•	•	•	•	
9(1)	Record of disclosures to be retained / Relevé des cas d'usage	•	•	•	•	•
9(4)	Consistent uses / Usages compatibles	•	•	•	•	•
10	Personal information to be included in personal information banks / Renseignements personnels versés dans les fichiers de renseignements personnels	•	•	•	•	
14(a)	Notice where access requested / Notification de l'auteur de la demande	•	•	•	•	•
14(b)	Giving access to the record / Communication du document	•	•	•	•	•
15	Extension of time limits / Prorogation du délai	•	•	•	•	•
16	Where access is refused / Refus de communication	•	•	•	•	•
17(2)(b)	Language of access / Version de la communication	•	•	•	•	•
17(3)(b)	Access in an alternative format / Communication sur support de substitution	•	•	•	•	•
Exemption Provisions of the Privacy Act / Dispositions d'exception de la Loi sur la protection des renseignements personnels						
18(2)	Exempt banks / Fichiers inconsultables	•	•	•	•	•
19	Information obtained in confidence / Renseignements obtenus à titre confidentiel	•	•	•	•	•
20	Federal-provincial affairs / Affaires fédéro-provinciales	•	•	•	•	•
21	International affairs and defence / Affaires internationales et défense	•	•	•	•	•
22	Law enforcement and investigations / Application de la loi et enquêtes	•	•	•	•	•
22.3	<i>Public Servants Disclosure Protection Act / Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles</i>	•	•	•	•	•
23	Security clearances / Enquêtes de sécurité	•	•	•	•	•
24	Individuals sentenced for an offence / Individus condamnés pour une infraction ⁸¹ kil b	•	•	•	•	•
25	Safety of individuals / Sécurité des individus	•	•	•	•	•
26	Information about another individual / Renseignements concernant un autre individu	•	•	•	•	•
27	Protected information – solicitors, advocates and notaries / Renseignements protégés : avocats et notaires	•	•	•	•	•
27.1	Protected information – patents and trade-marks / Renseignements protégés : brevets et marques de commerce	•	•	•	•	•
28	Medical records / Dossiers médicaux	•	•	•	•	•
Other Provisions / Autres dispositions						
33(2)	Right to make representations / Droit de présenter des observations	•	•	•	•	
35(1)(b)	Notice of actions to implement recommendations of Commissioner / Avis des mesures pour la mise en œuvre des recommandations du Commissaire	•	•	•	•	
35(4)	Access to be given to complainant / Communication accordée au plaignant	•	•	•	•	

Provision / Disposition	Description	DM / SM	AsDM / SoMD	Corp Sec / Sec Min	Dir ATIP / Dir, AIPP	Deputy Dir, ATIP / Dir adj, AIPP
36(3)(b)	Notice of actions to implement recommendations of Commissioner concerning exempt banks / Avis des mesures pour la mise en œuvre des recommandations du Commissaire au sujet des fichiers inconsultables	•	•	•	•	
51(2)(b),(3)	Special rules for hearings / Règles spéciales pour les auditions	•	•	•	•	
72	Annual report to Parliament / Rapport annuel au Parlement	•	•			
73.1(3)	Notice of Provision of services related to privacy / Avis de fourniture de services liés à la protection des renseignements personnels					
73.1(5)	Spending authority / Dépense des recettes					
Privacy Regulations / Règlement sur la protection des renseignements personnels						
7	Retention of personal information requested under paragraph 8(2)(e) / Conservation des renseignements personnels demandés en vertu de l'alinéa 8(2)e	•	•	•	•	•
9	Examination of information / Consultation sur place	•	•	•	•	•
11(2),11(4)	Notification concerning corrections / Avis concernant les corrections	•	•	•	•	•
13(1)	Disclosure of personal information relating to physical or mental health / Communication des renseignements personnels concernant l'état physique ou mental	•	•	•	•	•
14	Examination in presence of medical practitioner or psychologist / Consultation en présence d'un médecin ou d'un psychologue	•	•	•	•	•

Legend

•	Delegated / Délégué
	No Delegation / Pas de délégation

Position Titles / Titres de poste

Deputy Minister / Sous-ministre	DM / SM
Associate Deputy Minister, / Sous-ministre délégué	AsDM / SoMD
Corporate Secretary / Secrétaire du Ministère	Corp Sec / Sec Min
Director (Coordinator), Access to Information and Privacy / Directrice (teur) (Coordinatrice (teur)), Accès à l'information et protection des renseignements personnels (AIPP)	Dir ATIP / Dir, AIPP
Deputy Director, ATIP / Directrice(teur) adjointe, Accès à l'information et de la protection des renseignements personnels	Deputy Dir / Dir adj, AIPP

APPENDIX B



Statistical Report on the *Privacy Act*

Name of institution: Crown-Indigenous Relations and Northern Affairs Canada

Reporting period: 4/1/2021 to 3/31/2022

Section 1: Requests Under the *Privacy Act*

1.1 Number of requests received

		Number of Requests
Received during reporting period		945
Outstanding from previous reporting periods		117
• Outstanding from previous reporting period	108	
• Outstanding from more than one reporting period	9	
Total		1062
Closed during reporting period		1009
Carried over to next reporting period		53
• Carried over within legislated timeline	48	
• Carried over beyond legislated timeline	5	

1.2 Channels of requests

Source	Number of Requests
Online	269
E-mail	666
Mail	10
In person	0
Phone	0
Fax	0
Total	945

Section 2: Informal requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		0
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of Requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

2.3 Completion time of informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	0	0	0	0	0	0	0

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

Section 3: Requests Closed During the Reporting Period

3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	8	150	60	4	1	0	2	255
Disclosed in part	10	248	179	21	4	7	7	476
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	19	136	57	1	1	0	0	214
Request abandoned	57	2	4	0	0	0	1	64
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	94	566	300	26	6	7	10	1009

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	3	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	1
19(1)(e)	0	22(2)	0	26	474
19(1)(f)	0	22.1	0	27	2
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.4	0		

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
3	728	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
28156	14531	795

3.5.2 Relevant pages processed by request disposition for paper and e-record formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	255	1293	0	0	0	0	0	0	0	0
Disclosed in part	429	8259	40	7567	2	1456	5	9581	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	64	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	748	9562	40	7567	2	1456	5	9581	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	943
Percentage of requests closed within legislated timelines (%)	93.45887017

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External Consultation	Internal Consultation	Other
66	66	0	0	0

3.7.2 Request closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	23	4	27
16 to 30 days	9	4	13
31 to 60 days	3	3	6
61 to 120 days	2	0	2
121 to 180 days	1	1	2
181 to 365 days	5	4	9
More than 365 days	4	3	7
Total	47	19	66

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	1	1	2

Section 5: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

Section 6: Extensions

6.1 Reasons for extensions

Number of requests where an extension was taken	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence Section (Section 70)	External	Internal	
395	0	32	277	85	0	1	0	0

6.2 Length of extensions

Length of Extensions	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence Section (Section 70)	External	Internal	
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	0	32	277	85	0	1	0	0
31 days or greater	0	0	0	0	0	0	0	0
Total	0	32	277	85	0	1	0	0

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	1	98	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	1	98	0	0
Closed during the reporting period	1	98	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	1	0	0	0	0	1
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	1	0	0	0	0	1

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of days required to complete consultation requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
1	0	1	0	2

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments

Number of PIAs completed	0
Number of PIAs modified	0

10.2 Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	19	0	0	0
Central	35	0	0	0
Total	54	0	0	0

Section 11: Privacy Breaches

11.1 Material Privacy Breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

11.2 Non-Material Privacy Breaches

Number of non-material privacy breaches	4
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Section 12: Resources Related to the Privacy Act**12.1 Allocated Costs**

Expenditures		Amount
Salaries		\$140,733
Overtime		\$0
Goods and Services		\$18,390
• Professional services contracts	\$0	
• Other	\$18,390	
Total		\$159,123

12.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	2.500
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	2.500

Note: Enter values to three decimal places.