

**CANADA DEPOSIT INSURANCE CORPORATION**

***ACCESS TO INFORMATION ACT***

**ANNUAL REPORT  
2022-2023**

**Prepared as at March 31, 2023**

## Table of Contents

### CDIC Access to Information 2022-2023 Annual Report

CDIC Narrative Report for 2022-2023	Tab A
CDIC <i>Access to Information Act</i> Delegation Order (October 17, 2022)	Tab B
CDIC <i>Access to Information Act</i> Statistical Report for 2022-2023 (also attached - Appendix A (2022-2023 Supplemental Access to Information and Privacy Statistical Report))	Tab C

**TAB A**

## **Introduction**

The *Access to Information Act* (the “Act”) gives Canadian citizens and permanent residents the right to access information contained within federal government records, subject to specific and limited exceptions.

Section 94 of the Act requires that the head of every federal institution write an annual report on the administration of the Act by the institution, which report must be submitted to Parliament in the first 15 sitting days of the parliamentary session after September 1.

This annual report, covering the fiscal year from April 1, 2022 to March 31, 2023, summarizes the administration of the Act by Canada Deposit Insurance Corporation (“CDIC”), as prepared and tabled in accordance with section 94 of the Act.

## **Mandate and Governance**

CDIC was established in 1967 by the *Canada Deposit Insurance Corporation Act*. The objects of the Corporation are:

- a) to provide insurance against the loss of part or all of deposits;
- b) to promote and otherwise contribute to the stability of the financial system in Canada;
- c) to pursue the objects set out in paragraphs (a) and (b) for the benefit of persons having deposits with member institutions and in such manner as will minimize the exposure of the Corporation to loss; and
- d) to act as the resolution authority for its members.

CDIC is administered by a Board of Directors headed by the Chairperson, who is appointed by the Governor in Council. There are six *ex officio* Directors (the President and Chief Executive Officer of CDIC, the Governor of the Bank of Canada, the Deputy Minister of Finance, the Superintendent of Financial Institutions, a Deputy Superintendent of Financial Institutions or an officer of the Office of the Superintendent of Financial Institutions appointed by the Minister, and the Commissioner of the Financial Consumer Agency of Canada), as well as up to six private sector Directors appointed by the Governor in Council. For more information about CDIC, please refer to [www.cdic.ca](http://www.cdic.ca).

## **Organizational Structure/Administration of the Act**

CDIC is a relatively small Crown corporation, which typically receives very few requests for access to information in any given year. As a result, CDIC does not have a formalized Access to Information and Privacy (“ATIP”) office with staff dedicated to ATIP matters on a full-time basis. Rather, the Chief Legal Officer, Corporate Secretary and Head, Policy Integration assumes the role of ATIP Coordinator and is supported in this capacity by the Director, Legal Services as primary contact. The Law Clerk/ATIP Officer in conjunction with Senior Legal Counsel supports the Director, Legal Services in reviewing requests for access to information (collectively referred to as the “ATIP Office”). The Law Clerk/ATIP Officer is responsible for processing requests and consultations under the Act and supporting all other ATIP responsibilities.

To ensure timely and accurate responses to ATIP requests, CDIC has one standby agreement with an external ATIP consultant who is available to assist as needed.

With respect to Part 2 of the Act dealing with Proactive Publication of Information (“Part 2 Proactive Publication”), CDIC’s ATIP Office is responsible for the posting of its Annual ATIP Report, while CDIC’s Business Integration group is responsible for posting the monthly travel and hospitality expense reports on CDIC’s website.

CDIC did not enter into any service agreements for ATIP services for or from other government institutions as described under section 96 of the Act during the reporting period.

### **Delegation by Head of Corporation**

The Delegation Order dated October 17, 2022 (the “2022 Delegation Order”) designates the President & CEO, Chief Legal Officer, Corporate Secretary and Head, Policy Integration/Access to Information and Privacy Coordinator and Director, Legal Services to exercise certain powers and perform certain duties and functions of the Chairperson under the Act and is attached hereto and forms part of this annual report (Tab B).

### ***Access to Information Act***

#### **Performance 2022-2023: Statistical Report and Interpretation**

CDIC's statistical report for 2022-2023 is attached to and forms part of this annual report (Tab C). During this reporting period, CDIC received a total of six requests under the provisions of the Act (i.e. formal requests). This represents a 33% decrease when compared to the eight requests received the previous year. However, the number of requests received over the past two years represent a sizable increase when compared with the average annual volume received by CDIC the preceding three reporting periods (as depicted in the table below). Nonetheless, formal access to information requests have remained in the single digits for the past 5 years and have been responded to within the legislated timeframes.

#### **Five-Year Trend**

		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
No. of Informal Requests Received		1	1	4	0	3
No. of Informal Requests Closed		1	1	4	0	3
No. of Formal Requests Received		1	2	2	8	6
No. of Formal Requests Closed		1	2	2	8	1

In terms of the requests received this reporting period, one request was completed within the reporting period (i.e. response provided within seven days), CDIC determined that no records were

captured, no extension was claimed, and, therefore, 100% of the formal requests were responded to within the legislative timeframes.

With respect to the percentage of the request for which records were “all disclosed” or “disclosed in part”, 100% were “no records exist”, 0.0% were “disclosed in part” and 0.0% were “all disclosed”.

The remaining five active requests received in fiscal year 2022-2023, all still within legislated timelines, were carried over into the next fiscal year for completion.

CDIC received three requests for consultation from other Government of Canada institutions. Two requests were responded to within the time limits specified by these institutions (between 11-16 days). One request has been carried over into the fiscal year 2023-2024 reporting period for completion. No requests were carried forward from the previous reporting period.

As of March 31, 2023, no active complaints were received.

### **COVID-19-related measures**

Throughout the fiscal year, CDIC was able to receive access to information and consultation requests via mail, email and through the digital request service, and to process all electronic requests with any classification level. CDIC was able to fully process the formal requests it received during the fiscal year, since all the records were in electronic form.

### **Training and Awareness**

In fiscal year 2022-2023, all 197 CDIC employees completed annual declarations of compliance with CDIC policies, including CDIC’s Access to Information Policy. During fiscal year 2022-2023, all current and new CDIC employees receive training regarding their responsibilities under the Act. This training is provided on an annual basis to all employees, and for new employees shortly after they join. An additional ATIP training session, including Part 2 Proactive Publication, was provided to the Legal Services Department. In addition to the above, information concerning ATIP is available to all employees on CDIC’s intranet portal.

### **New/revised Policies, Guidelines and Procedures**

CDIC did not implement any new or revised policies, guidelines, and procedures, related to access to information during this reporting period.

### **Proactive Publication under Part 2 of the ATIA**

CDIC is a Crown corporation listed in Schedule III of the *Financial Administration Act*. Pursuant to s. 84 of the *Act*, CDIC is required to post its ATIP Annual Report within 30 days after being tabled in Parliament (link: [Access to Information Act Annual Report 2021-2022 - cdic.ca](https://www.cdic.ca/2021-2022-atip-report)). The preparation of this report is completed by CDIC’s ATIP Office.

Also, pursuant to s. 82 and 83 of the *Act*, within 30 days after the end of the month of reimbursement, CDIC is required to post travel and hospitality expenses for CDIC's Chair, Private Sector Directors and Executives (link: [Travel and hospitality expenses - cdic.ca](#)). These expense claims are processed and recorded in monthly/annual reports which are reviewed by both CDIC's Director, Finance and Chief Financial Officer before posting on CDIC's website. These monthly/annual reports are provided to and prepared by CDIC's Business Integration group.

CDIC has published 100% of its proactive publications within the legislated timelines, and procedures and systems are in place to meet proactive publication requirements.

### **Initiatives and Projects to Improve Access to Information**

**Technology Improvements:** In this reporting period, CDIC updated its ATIP Online Request Service ("AORS") with version 3.0 which allows for the following improvements:

- Institutions receive requests via the ATIP Online Management Tool ("AOMT") dashboard;
- 2 factor authentication;
- Completed request packages sent electronically through AOMT; and
- Institutions can track requests through the AOMT dashboard.

**Complementary Procedures:** CDIC is a participant of the ATIP Online Request Service ("AORS"), which provides requesters with an easy platform to quickly and efficiently submit new ATIP requests and obtain previously released ATI requests.

CDIC uses social media tools to provide Canadians with real-time updates and information on deposit insurance. Examples of social media used are Facebook, Twitter, Instagram, LinkedIn and Youtube.

CDIC also has a 1-800 number for general inquiries and a general email account as well.

### **Complaints, Investigations and Appeals**

As at March 31, 2023, no complaint, investigation, or appeal was brought to the attention of CDIC in relation to the processing and outcome of access to information requests.

### **Monitoring Compliance**

**Processing Time** - CDIC has established procedures to monitor the time to process access to information requests by completing an internal tracking log spreadsheet, which is updated monthly to reflect key dates and activities for all requests, including deadlines, and automated reminders are set. The ATIP Coordinator oversees the ATIP program at CDIC, and receives reports from the Director, Legal Services as the status of any requests change.

**Consultations** - As CDIC is a small Crown corporation and given the low volume of requests as described above, this inherently serves to limit the need for inter-institutional consultations of which

there were none during the reporting period. Therefore, no monitoring was conducted during the reporting period.

Frequently Requested Information –CDIC receives a low volume of requests as described above, therefore, there are limited, if any, instances of frequently requested types of information. Nonetheless, upon receipt and review of each request, CDIC searches previous responses to ensure consistency in responding and to determine whether there have been prior requests for similar types of information. If CDIC determines that certain information is frequently requested, CDIC would make the information available on its website so that it is available by other means for future requesters of the same types of information.

Measures Supporting Right of Public Access: To further ensure the right of public access to information, the majority of CDIC’s contracts, agreements and arrangements contain standard language regarding the potential disclosure of information pursuant to access to information requests (subject to any applicable exemptions under the Act).

Accuracy and Completeness: CDIC conducts reviews at the Director, Head and VP equivalent levels to ensure the accuracy and completeness of our proactive publications under Part 2 of the Act. This is monitored monthly by the Director of Finance and the Chief Financial Officer with respect to expense claims and monitored yearly with respect to CDIC’s Annual ATIP Report by the Director, Legal Services and the ATIP Coordinator.



**TAB B**



## Access to Information Act and Privacy Act Delegation Order

The Chairperson of Canada Deposit Insurance Corporation, pursuant to section 95(1) of the Access to Information Act and section 73(1) of the Privacy Act, hereby delegates to the persons holding the positions set out below, or the persons occupying on an acting basis those positions, the exercise of the powers, duties and functions of the Chairperson of Canada Deposit Insurance Corporation as the head of Canada Deposit Insurance Corporation, under the provisions of the Access to Information Act and Privacy Act and their related regulations. This delegation replaces all previous Access to Information Act and Privacy Act delegation orders.

Position	Access to Information Act and Regulations	Privacy Act and Regulations
President & Chief Executive Officer	Full Authority	Full Authority
Chief Legal Officer, Corporate Secretary and Head, Policy Integration / Access to Information and Privacy Coordinator	Full Authority	Full Authority
Director, Legal Services	Full Authority	Full Authority

Dated, at the City of Toronto, this 17<sup>th</sup> day of October, 2022

DocuSigned by:  
*Robert Sanderson*  
874F99A9E1774EA...

Robert Sanderson  
Chairperson of Canada Deposit Insurance Corporation

**TAB C**



## Statistical Report on the *Access to Information Act*

**Name of institution:** Canada Deposit Insurance Corporation

**Reporting period:** 2022-04-01 to 2023-03-31

### Section 1: Requests Under the *Access to Information Act*

#### 1.1 Number of requests

		Number of Requests
Received during reporting period		6
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
<b>Total</b>		<b>6</b>
Closed during reporting period		1
Carried over to next reporting period		5
• Carried over within legislated timeline	5	
• Carried over beyond legislated timeline	0	

#### 1.2 Sources of requests

Source	Number of Requests
Media	1
Academia	0
Business (private sector)	0
Organization	0
Public	5
Decline to Identify	0
<b>Total</b>	<b>6</b>

### 1.3 Channels of requests

Source	Number of Requests
Online	6
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
<b>Total</b>	<b>6</b>

## Section 2: Informal Requests

### 2.1 Number of informal requests

		Number of Requests
Received during reporting period		3
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
<b>Total</b>		<b>3</b>
Closed during reporting period		3
Carried over to next reporting period		0

### 2.2 Channels of informal requests

Source	Number of Requests
Online	0
E-mail	3
Mail	0
In person	0
Phone	0
Fax	0
<b>Total</b>	<b>3</b>

### 2.3 Completion time of informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
2	1	0	0	0	0	0	3



## 2.5 Pages re-released informally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released
0	0	1	157	0	0	0	0	0	0

### Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
<b>Total</b>	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

### Section 4: Requests Closed During the Reporting Period

#### 4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	1	0	0	0	0	0	0	1
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
<b>Total</b>	1	0	0	0	0	0	0	1

## 4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	0
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	0
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	0
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	0	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	0	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	0	26	0
16(1)(a)(ii)	0	16.5	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0						

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities

## 4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0



#### 4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	0	0	0	0	0

#### 4.5 Complexity

##### 4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
0	0	0

**4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests**

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

**4.5.3 Relevant minutes processed and disclosed for audio formats**

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0

**4.5.5 Relevant minutes processed and disclosed for video formats**

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

**4.5.6 Relevant minutes processed per request disposition for video formats by size of requests**

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0

#### 4.5.7 Other complexities

<b>Disposition</b>	<b>Consultation Required</b>	<b>Legal Advice Sought</b>	<b>Other</b>	<b>Total</b>
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	0	0	0	0

#### 4.6 Closed requests

##### 4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	1
Percentage of requests closed within legislated timelines (%)	100

#### 4.7 Deemed refusals

##### 4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

##### 4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
<b>Total</b>	0	0	0

**4.8 Requests for translation**

<b>Translation Requests</b>	<b>Accepted</b>	<b>Refused</b>	<b>Total</b>
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	0	0	0

## Section 5: Extensions

### 5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	0	0	0	0

### 5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
<b>Total</b>	0	0	0	0



**Section 6: Fees**

<b>Fee Type</b>	<b>Fee Collected</b>		<b>Fee Waived</b>		<b>Fee Refunded</b>	
	<b>Number of Requests</b>	<b>Amount</b>	<b>Number of Requests</b>	<b>Amount</b>	<b>Number of Requests</b>	<b>Amount</b>
Application	5	\$25.00	0	\$0.00	1	\$5.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
<b>Total</b>	5	\$25.00	0	\$0.00	1	\$5.00

## Section 7: Consultations Received From Other Institutions and Organizations

### 7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	3	332	0	0
Outstanding from the previous reporting period	0	0	0	0
<b>Total</b>	3	332	0	0
Closed during the reporting period	2	18	0	0
Carried over within negotiated timelines	1	314	0	0
Carried over beyond negotiated timelines	0	0	0	0

### 7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	2	0	0	0	0	0	0	2
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	2	0	0	0	0	0	0	2





**Section 9: Investigations and Reports of finding**

**9.1 Investigations**

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
0	0	0

**9.2 Investigations and Reports of finding**

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

**Section 10: Court Action**

**10.1 Court actions on complaints**

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

**10.2 Court actions on third party notifications under paragraph 28(1)(b)**

Section 44 - under paragraph 28(1)(b)
0

**Section 11: Resources Related to the Access to Information Act**

**11.1 Allocated Costs**

Expenditures		Amount
Salaries		\$8,065
Overtime		\$0
Goods and Services		\$244
• Professional services contracts	\$244	
• Other	\$0	
<b>Total</b>		<b>\$8,309</b>

**11.2 Human Resources**

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.065
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.002
Students	0.000
<b>Total</b>	<b>0.067</b>

**Note:** Enter values to three decimal places.



## APPENDIX A

### Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Canada Deposit Insurance Corporation

Reporting period: 2022-04-01 to 2023-03-31

#### Section 1: Capacity to Receive Requests under the Access to Information Act and the Privacy Act

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	52
Able to receive requests by email	52
Able to receive requests through the digital request service	52

#### Section 2: Capacity to Process Records under the Access to Information Act and the Privacy Act

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	0	0	52	<b>52</b>
Protected B Paper Records	0	0	52	<b>52</b>
Secret and Top Secret Paper Records	0	0	52	<b>52</b>

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	0	0	52	52

### Section 3: Open Requests and Complaints Under the Access to Information Act

3.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	5	0	5
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0



Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
<b>Total</b>	<b>5</b>	<b>0</b>	<b>5</b>

Row 11, Col. 3 of Section 3.1 must equal Row 7, Col. 1 of Section 1.1 of the 2022-2023 Statistical Report on the *Access to Information Act*

**3.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.**

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0

Received in 2014-2015	0
Received in 2013-2014 or earlier	0
<b>Total</b>	<b>0</b>

**Section 4: Open Requests and Complaints Under the Privacy Act**

4.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	0	0	0
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0

<b>Received in 2013-2014 or earlier</b>	0	0	0
<b>Total</b>	0	0	0

Row 11, Col. 3 of Section 4.1 must equal Row 7, Col. 1 of Section 1.1 of the 2022-2023 Statistical Report on the *Privacy Act*

**4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.**

<b>Fiscal Year Open Complaints Were Received by Institution</b>	<b>Number of Open Complaints</b>
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
<b>Total</b>	<b>0</b>

**Section 5: Social Insurance Number**

Has your institution begun a new collection or a new consistent use of the SIN in 2022-2023?	No
--	----

**Section 6: Universal Access under the Privacy Act**

How many requests were received from confirmed foreign nationals outside of Canada in 2022-2023?	0
--	---

Row 1, Col. 1 of Section 6 must be equal to or less than Row 1, Col. 1 of Section 1.1 of the 2022-2023 Statistical Report on the *Privacy Act*