

Management Response and Action Plan
Audit of Regional Internal Services – Real Property
December 2013

Recommendations	Management Response and Planned Management Action	Deliverables	Expected Completion Date	Responsibility
<p>Recommendation 1</p> <p><i>It is recommended that the Assistant Deputy Minister, Corporate Services Branch update the Real Property Accountability Framework, real property policies and related documents to align responsibilities and expectations with new organizational processes.</i></p>	<p>Management agrees with this recommendation.</p> <p>The Corporate Services Branch (CSB) is in the process of updating the Real Property Accountability Framework, real property policies and related documentation. The Branch is also completing a flowchart exercise to map responsibilities within the new organizational process.</p>	<p>Updated Real Property Accountability Framework and associated policies and procedures.</p>	<p>February 2014</p>	<p>Assistant Deputy Minister (ADM) - CSB and Director General (DG) - Real Property and Security Directorate (RPSD)</p>
<p>Recommendation 2</p> <p><i>It is recommended that the Assistant Deputy Minister, Corporate Services Branch update the Real Property Integrated Risk and Performance Management Framework:</i></p> <ul style="list-style-type: none"> ▪ <i>Update the real property risk profile</i> ▪ <i>Finalize and implement the draft performance measures</i> 	<p>Management agrees with this recommendation.</p> <p>CSB will undertake its annual review of the Real Property Integrated Risk and Performance Management Framework in collaboration with the branches and will update the real property risk profile as required.</p> <p>CSB will continue to develop and use performance measures for real property in the regions. Key performance indicators are already developed and used in the National Capital Region. The existing suite of key performance indicators will be rolled out nationally which will measure the key business</p>	<p>Updated real property risk profile.</p>	<p>September 2014</p>	<p>ADM - CSB and DG - RPSD</p>
		<p>Annual report to include Building Risk Profile and key performance indicators.</p>	<p>March 2014</p>	

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	<p>lines.</p> <p>The Branch will aggregate information from the review exercise to produce the annual <i>Real Property Security Directorate Report</i> that includes Building Risk Profile and key performance indicators. This will be reviewed annually and updated as required.</p>			