

Treasury Board of Canada Secretariat's quarterly financial report for the quarter Ended September 30, 2023

Published: 2023-11-27

*

© His Majesty the King in Right of Canada, as represented by the President of the Treasury Board, 2023,

Published by Treasury Board of Canada, Secretariat 90 Elgin, Ottawa, Ontario, K1A 0R5, Canada

Catalogue Number: BT12-9E-PDF ISSN: 2561-1852

This document is available on the Government of Canada website at www.canada.ca

This document is available in alternative formats upon request.

Aussi offert en français sous le titre : apport financier trimestriel du Secrétariat du Conseil du trésor du Canada pour le trimestre terminé le30 septembre 2023

Quarterly Financial Report for the Quarter Ended September 30, 2023

Statement outlining results, risks and significant changes in operations, personnel and programs

On this page

- 1. Introduction
- 2. <u>Highlights of fiscal year-to-date results</u>
- 3. <u>Risks and uncertainties</u>
- 4. <u>Significant changes in relation to operations, personnel and programs</u>
- 5. Approval by senior officials
- 6. <u>Appendix</u>

1. Introduction

This quarterly report has been prepared by management as required by <u>section 65.1 of the *Financial Administration Act*</u> and in the manner prescribed by the Treasury Board. The report should be read in conjunction with the <u>Main Estimates</u> and the <u>Supplementary Estimates (A)</u>.

The report has been reviewed by the Departmental Audit Committee.

1.1 Basis of presentation

This report has been prepared by management using an expenditure basis of accounting. The accompanying Statement of Authorities includes the Treasury Board of Canada Secretariat's (TBS's) spending authorities granted by Parliament and those used by TBS, consistent with the Main Estimates and the Supplementary Estimates (A) for the fiscal year ending March 31, 2024. This report has been prepared using a special-purpose financial reporting framework designed to meet financial information needs with respect to the use of spending authorities.

The authority of Parliament is required before money can be spent by the government. Approvals are given in the form of annually approved limits through appropriation acts or through legislation in the form of statutory spending authority for specific purposes.

TBS uses the full accrual method of accounting to prepare and present its annual departmental financial statements, which are part of the departmental results reporting process. However, the spending authorities voted by Parliament remain on an expenditure basis.

1.2. Raison d'être

TBS is the central agency that acts as the administrative arm of the Treasury Board, a committee of Cabinet. TBS supports the Treasury Board in the following principal roles:

Spending oversight

Review spending proposals and authorities; review existing and proposed government programs for efficiency, effectiveness and relevance; provide information to Parliament and Canadians on government spending.

Administrative leadership

Lead government-wide initiatives; develop policies and set the strategic direction for government administration related to service delivery, access to government information, and the management of assets, finances, information and technology.

Regulatory oversight

Develop and oversee policies to promote good regulatory practices; review proposed regulations to ensure they adhere to the requirements of government policy; and advance regulatory cooperation across jurisdictions.

Employer

Develop policies and set the strategic direction for people management in the public service; manage total compensation (including pensions and benefits) and labour relations; undertake initiatives to improve performance in support of recruitment and retention.

1.3 TBS's financial structure

TBS manages both departmental and Treasury Board central votes. Its departmental operating expenditures and revenues are managed under Vote 1, Program Expenditures.

This quarterly report highlights the financial results of:

- Vote 1, Program Expenditures, related to the delivery of TBS's mandate
- Vote 20, Public Service Insurance, related to the employer's share of group benefit coverage to employees of the core public service under the various plans listed below
- Statutory authorities that cover any residual amounts between the government's contributions to the various plans and the distribution of these costs to departments

TBS manages seven different central votes:

- Vote 5, Government Contingencies, supplements other appropriations to provide federal departments and agencies with temporary advances for urgent or unforeseen departmental expenditures between parliamentary supply periods.
- Vote 10, **Government-Wide Initiatives**, supplements other appropriations to support the implementation of strategic management initiatives across the federal public service.
- Vote 15, **Compensation Adjustments**, supplements other appropriations to provide funding for adjustments made to terms and conditions of service or employment of the federal public administration as a result of collective bargaining.
- Vote 20, Public Service Insurance, provides the employer's share of group benefit plan coverage costs as part of the Treasury Board's role as the employer of the core public administration. These plans include the Public Service Health Care Plan, Public Service Dental Care Plan, Pensioners' Dental Services Plan, Disability Insurance Plan, provincial payroll taxes (British Columbia, Manitoba, Newfoundland and Labrador, Ontario and Quebec), and the Public Service Management Insurance Plan.
- Vote 25, **Operating Budget Carry Forward**, supplements other appropriations for the carry forward of unused operating funds from the previous fiscal year, up to 5% of the gross operating budget in an organization's Main Estimates.
- Vote 30, **Paylist Requirements**, supplements other appropriations to meet legal requirements for the government as employer for items such as parental benefits and severance payments.
- Vote 35, **Capital Budget Carry Forward**, supplements other appropriations for the carry forward of unused capital funds from the previous fiscal year, up to 20% of an organization's capital vote.

The funding in these votes is approved by Parliament. With the exception of Vote 20, funding in central votes is transferred from TBS to individual departments and agencies once specified criteria are met. Like any other department, TBS also receives its own share of appropriations transferred from these votes to its own Vote 1. Unused central vote funding is lapsed.

Expenditures incurred against statutory authorities mainly reflect the government's obligation to pay the employer's share of the Public Service Pension Plan, the Canada Pension Plan and the Québec Pension Plan, Employment Insurance premiums and public service death benefits. TBS recovers from other government departments and agencies their share of the employer contributions under the *Public Service Superannuation Act*, and is subsequently charged by Public Services and Procurement Canada for actual expenditures in the same statutory vote. Adjustments are made at year-end to individual departments' statutory votes (including those of TBS) for the difference between periodic recoveries and actual expenditures. At year-end, the net effect on TBS's financial statements will be zero.

Transfer amounts from all central votes mentioned above will be included in the financial reports of the individual recipient departments.

2. Highlights of fiscal year-to-date results

This section:

- highlights the financial results for the quarter and fiscal year-to-date ended September 30, 2023
- provides explanations of variances compared with the same period last year that exceed materiality thresholds of:
 - \$1 million for Vote 1, Program Expenditures, and Statutory authorities
 - \$10 million for Vote 20, Public Service Insurance

Highlights of the fiscal quarter and fiscal year-to-date results (\$ thousands)

	2023–24 Budgetary authorities to March 31, 2024	2022–23 Budgetary authorities to March 31, 2023	Variance in budgetary authorities	Year-to-date expenditures as at Q2 2023–24 (September 30, 2023)	Year-to-date expenditures as at Q2 2022–23 (September 30, 2022)	Variance between 2023-24 year-to-date and 2022-23 year-to-date expenditures
Vote 1: Program Expenditures	331,955	334,647	-2,692	172,684	149,787	22,897
Vote 20: Public Service Insurance	3,412,150	3,195,856	216,294	1,773,606	1,460,313	313,293
Statutory authorities	34,751	35,750	-999	23,874	-58,525	82,399
Total	3,778,856	3,566,253	212,603	1,970,164	1,551,575	418,589

2.1 Statement of voted and statutory authorities

Total budgetary authorities available for use increased by \$212.6 million (6.0%) from the previous fiscal year:

- Vote 1 authorities decreased by \$2.7 million
- Vote 20 authorities increased by \$216.3 million
- Statutory authorities decreased by \$1.0 million

The following table provides a detailed explanation of these changes.

Changes to voted and statutory authorities (2023-24 compared with 2022-23)	\$ thousands
Vote 1: Program Expenditures	
Funding to advance clean fuels markets in Canada	10,900
Funding to support the implementation of proactive pay equity in the federal public service	8,447
Funding to support Financial Management Transformation	7,455
Funding for the Office of the Chief Information Officer to support the governance and oversight of digital initiatives	7,056
Net increase in the Operating Budget Carry Forward	3,452

Changes to voted and statutory authorities (2023-24 compared with 2022-23)	\$ thousands
Vote 1: Program Expenditures	
Compensation adjustments to fund salary increases to meet obligations under collective agreements	1,670
Sunset of funding for Access to Information Review and Action Plan	-1,207
Sunset of funding for the Joint Learning Program	-1,523
Sunset of funding to foster a diverse and inclusive public service	-3,982
Sunset of funding to implement the Policy on COVID-19 vaccination for the Core Public Administration, Including the Royal Canadian Mounted Police	-4,535
Other miscellaneous changes that do not exceed materiality thresholds	-5,539
Sunset of funding for Advancing Core Public Administration Job Classification and Program and Administrative Services (PA) Group Modernization	-5,897
Sunset of funding for Phoenix stabilization and HR-to-Pay initiatives	-18,989
Subtotal Vote 1	-2,692
Vote 20: Public Service Insurance	
Funding for the public service insurance plans and programs	161,759
Funding for the Royal Canadian Mounted Police Life and Disability Insurance Plans	56,775
Other miscellaneous changes that do not exceed materiality thresholds	-2,240
Subtotal Vote 20	216,294
Statutory authorities	
Funding for the Office of the Chief Information Officer to support the governance and oversight of digital initiatives	1,147
Other miscellaneous changes that do not exceed materiality thresholds	131
Sunset of funding for Phoenix stabilization and HR-to-Pay initiatives	-2,277
Subtotal statutory authorities	-999
Total authorities	212,603

2.2 Statement of departmental budgetary expenditures by standard object

The year-to-date budgetary expenditures, as at September 30, 2023, have increased by \$418.6 million (27.0%) when compared to the same period in the previous year:

- Vote 1 expenditures increased by \$22.9 million
- Vote 20 expenditures increased by \$313.3 million
- Statutory payments increased by \$82.4 million

For the fiscal quarter ended September 30, 2023, budgetary expenditures have increased by

\$277.4 million (31.0%) when compared to the same period in the previous year:

- Vote 1 expenditures increased by \$19.1 million
- Vote 20 expenditures increased by \$190.0 million
- Statutory payments increased by \$68.3 million

The following table provides a detailed explanation of these changes by vote and by standard object.

Standard object	Changes to voted and statutory expenditures	Variance between 2023–24 year-to-date and 2022–23 year-to- date expenditures (April 1 to September 30) (\$ thousands)	Variance between 2023–24 Q2 and 2022–23 Q2 expenditures (July 1 to September 30) (\$ thousands)
Vote 1: Progran 1 Personnel	The increase in year-to-date and Q2 expenditures is mainly due to:	16,256	10,709
	 experior during the tot. 1. cost increases from new collective agreements 2. additional full-time-equivalents (FTEs) in the Office of the Chief Information Officer to support the governance and oversight of digital initiatives 3. additional full-time-equivalents (FTEs) in the Office of the Comptroller General to support Financial Management Transformation 4. timing of salary expenditure recoveries for employees transferred to other government departments compared to the previous year 		
4 Professional and special services	The increase in year-to-date expenditures is mainly due to management consulting services expenditures incurred by the Office of the Chief Information Officer. The increase in Q2 expenditures is mainly due to the timing of legal services payments compared to the previous year.	2,467	4,174

Standard object	Changes to voted and statutory expenditures	Variance between 2023–24 year-to-date and 2022–23 year-to- date expenditures (April 1 to September 30) (\$ thousands)	Variance between 2023–24 Q2 and 2022–23 Q2 expenditures (July 1 to September 30) (\$ thousands)
Vote 1: Program	n Expenditures		
5 Rentals	The increase in year-to-date expenditures is mainly due to license fees for client software incurred by the Corporate Services Sector.	1,262	1,229
	The increase in Q2 expenditures is mainly due to:		
	 license fees for client software incurred by the Corporate Services Sector license fees for application software incurred by the Human Resources Division 		
9 Acquisition of machinery and equipment	The decrease in Q2 expenditures is mainly due to the timing of information technology hardware acquisitions within the Corporate Services Sector. Expenditures will be incurred later in 2023-24 compared to 2022-23.	-890	-1,199
12 Other Subsidies and Payments	The decrease in Q2 expenditures is mainly due to the timing of digital community development cost recoveries within the Office of the Chief Information Officer.	169	2,054

Standard object	Changes to voted and statutory expenditures	Variance between 2023–24 year-to-date and 2022–23 year-to- date expenditures (April 1 to September 30) (\$ thousands)	Variance between 2023–24 Q2 and 2022–23 Q2 expenditures (July 1 to September 30) (\$ thousands)
Vote 1: Progra	m Expenditures		
Vote-Netted Revenue	The decrease in year-to-date vote-netted revenues (VNR) is mainly attributable to the timing of internal support services revenue recording. The decrease in Q2 vote-netted revenues (VNR) is mainly attributable to the timing of internal support services revenue recording and is partially offset by the timing of SAP Contract administration revenue recording.	3,409	1,886
Other	Miscellaneous expenditures	224	216
Subtotal Vote	1	22,897	19,069
Vote 20: Public	Service Insurance		

Standard object	Changes to voted and statutory expenditures	Variance between 2023–24 year-to-date and 2022–23 year-to- date expenditures (April 1 to September 30) (\$ thousands)	Variance between 2023–24 Q2 and 2022–23 Q2 expenditures (July 1 to September 30) (\$ thousands)
Vote 1: Progran	n Expenditures		
1 Personnel	 The increase is mainly attributable to the following public service insurance and benefits: Public Service Health Care Plan Disability Insurance plan Provincial Payroll Taxes Royal Canadian Mounted Police Life and Disability Insurance Plan Public Service Dental Care Plan In general, increases in public service insurance and benefit expenditures and payroll taxes is due to the following factors: an increase in the utilization rate at which benefits plans are being used or accessed an increase in the unit costs due to new medical technologies, innovations and price inflation an increase in the population or participation rates under insurance and benefits plans salary-driven Vote 20 components affected by wage increases due to collective agreements of participating members 	338,929	207,001

Standard object	Changes to voted and statutory expenditures	Variance between 2023–24 year-to-date and 2022–23 year-to- date expenditures (April 1 to September 30) (\$ thousands)	Variance between 2023–24 Q2 and 2022–23 Q2 expenditures (July 1 to September 30) (\$ thousands)
Vote 1: Progra	m Expenditures		
Vote-Netted Revenue	The increase in vote-netted revenues is mainly attributable to:	-24,575	-12,828
	 additional revenues collected from special accounts due to: a. an increase in the public service insurance contribution rate from 8.8% in 2022–23, to 9.1% in 2023–24 b. public service employment growth c. executive pay increases d. new collective agreements higher recovery of public service health care plan premiums due to the premium rate increases in 2023- 24 		
Other	Miscellaneous expenditures	-1,061	-4,145
Subtotal Vote	20	313,293	190,028
Statutory expe	enditures		

Standard object	Changes to voted and statutory expenditures	Variance between 2023–24 year-to-date and 2022–23 year-to- date expenditures (April 1 to September 30) (\$ thousands)	Variance between 2023–24 Q2 and 2022–23 Q2 expenditures (July 1 to September 30) (\$ thousands)
Vote 1: Progra	m Expenditures		
1 Personnel	The increase in statutory expenditures is due to:	82,399	68,286
	1. Public Service and Procurement Canada (PSPC) charges TBS for the employer's share of contributions to the Public Service Pension Plan, the Canada Pension Plan, the Québec		
	Pension Plan, the Employment Insurance Plan and the Supplementary Death Benefit Plan. TBS recovers these payments from OGDs and agencies. The increase in		
	expenditures is mainly due to the timing of the charges and recoveries from OGDs and agencies of the employer's share of contributions to employee benefit		
	plans; however, the net effect on TBS's financial statements will be zero by year-end.		
Subtotal statu	itory expenditures	82,399	68,286
Total expendi	tures	418,589	277,383

3. Risks and uncertainties

TBS manages various risks and uncertainties while providing oversight and leadership in relation to its four core responsibilities to help federal departments and agencies fulfill government priorities and achieve results for Canadians.

Human Resources

There is risk that TBS may have insufficient resources to staff to an organizationally sustainable capacity level to effectively fulfill its mandate, which can propagate into human resource and employee wellbeing issues. TBS is taking actions to attract, develop and retain a skilled and diverse workforce and is committed to employee wellbeing through the prioritization of resources to improve work-life balance, and the promotion of the Wellness Program.

Organizational transformation and change management

There is financial risk linked to TBS's ability to implement change initiatives because success is dependent on the co-operation, support, and funding levels of other government departments. To mitigate the risk and deliver on its priorities, TBS will build community engagement, leverage existing best practices and target the hiring of qualified employees with the necessary change management skills.

Information technology

There is Information technology (IT) system risk related to the maintenance, upgrade, replacement, and protection against cyber threats that could lead to increased demand on financial resources. TBS is committed to the prioritization of generational investments to update IT systems and has robust tools in place to monitor, detect and neutralize potential cyber threats as quickly as possible.

Financial management

There is financial management risk that the department may not be funded appropriately to deliver on its expected results due to the high volume of priorities. The financial situation will be regularly monitored to determine if resources need to be prioritized, and incremental funding will be requested for new initiatives.

4. Significant changes in relation to operations, personnel and programs

This section highlights significant changes in operations, personnel, and programs during the second quarter of the fiscal year.

4.1 Programs

On July 26, 2023, her Excellency the Governor General in Council, on the recommendation of the Prime Minister, under paragraph 2(a) of the *Public Service Rearrangement and Transfer of Duties Act*, transferred from the Treasury Board Secretariat to the Department of Employment and Social Development the control and supervision of that portion of the federal public administration in the Treasury Board Secretariat known as the Canadian Digital Service (Orders in Council <u>2023-0784</u>).

4.2 Personnel

On July 26, 2023, the Prime Minister announced the Cabinet appointment of the Honourable Anita Anand as President of the Treasury Board.

5. Approval by senior officials

Approved by:

Graham Flack, Secretary Ottawa, Canada Date:

Karen Cahill, Chief Financial Officer

6. Appendix

Statement of Authorities (unaudited) (in dollars)

	Fis	scal year 2023–	24	Fis	cal year 2022	-23
	Total available for use for the year ending March 31, 2024 *	Used during the quarter ended September 30, 2023	Year-to-date used at quarter-end	Total available for use for the year ending March 31, 2023*	Used during the quarter ended September 30, 2022	Year-to- used a quarter-
Vote 1 – Program Expenditures	331,954,703	89,325,297	172,683,754	334,646,681	70,256,404	149,78(
Vote 20 – Public Service Insurance	3,412,149,682	931,103,140	1,773,605,999	3,195,856,257	741,074,679	1,460,313
Statutory autho	orities					
A111 – President of the Treasury Board salary and motor car allowance	94,700	23,700	47,400	92,500	23,100	4€
A140 – Contributions to employee benefit plans	34,656,544	8,664,136	17,328,272	35,657,594	8,835,086	17,67(
A145 – Unallocated employer contributions made under the Public Service Superannuation Act and other retirement acts and the Employment Insurance Act (EI)	-	143,260,604	6,498,199		74,804,523	-76,241

	Fiscal year 2023–24			Fiscal year 2022–23			
	Total available for use for the year ending March 31, 2024 *	Used during the quarter ended September 30, 2023	Year-to-date used at quarter-end	Total available for use for the year ending March 31, 2023*	Used during the quarter ended September 30, 2022	Year-to- used a quarter-	
Total statutory authorities	34,751,244	151,948,440	23,873,871	35,750,094	83,662,709	-58,524	
Total authorities	3,778,855,629	1,172,376,877	1,970,163,624	3,566,253,032	894,993,792	1,551,574	
<u>*</u> Includes o	nly authorities av	ailable for use and	d granted by Parli	ament at quarter	-end.		

Departmental budgetary expenditures by standard object (unaudited) (in dollars)

	Fiscal year 2023–24			Fis	cal year 2022–	23
	Planned expenditures for the year ending March 31, 2024	Expended during the quarter ended September 30, 2023	Year-to-date used at quarter-end	Planned expenditures for the year ending March 31, 2023	Expended during the quarter ended September 30, 2022	Yeai u qua
Expenditures						
1 Personnel	4,599,376,334	1,352,011,136	2,352,525,990	4,336,649,437	1,066,015,053	1,91
2 Transportation and communications	4,640,271	293,372	573,965	1,909,748	214,131	
3 Information	2,249,788	109,780	280,530	569,270	174,240	
4 Professional and special services	145,532,670	33,262,941	58,403,199	145,535,294	30,286,758	5
5 Rentals	19,761,425	1,984,532	30,244,258	35,053,745	754,713	2
6 Repair and maintenance	4,039,670	30,058	50,190	1,813,803	33,342	
7 Utilities, materials and supplies	1,299,905	70,167	178,813	902,606	58,312	

	Fis	cal year 2023–	Fiscal year 2022–23			
	Planned expenditures for the year ending March 31, 2024	Expended during the quarter ended September 30, 2023	Year-to-date used at quarter-end	Planned expenditures for the year ending March 31, 2023	Expended during the quarter ended September 30, 2022	Yeaı u qua
Expenditures						
9 Acquisition of machinery and equipment	516,465	-432,155	158,901	5,887,685	766,615	
10 Transfer payments	981,690	200,000	525,000	981,690	-	
12 Other subsidies and payments	23,160,562	-2,010,719	-1,497,665	10,190,469	-2,954,884	-
Total gross budgetary expenditures	4,801,558,780	1,385,519,112	2,441,443,181	4,539,493,747	1,095,348,280	1,99
Less revenues ne	tted against ex	penditures				
Vote-Netted Revenues (VNR): Centrally managed items	-930,552,283	-210,528,974	-445,020,807	-871,753,847	-195,855,296	-41
Vote-Netted Revenues (VNR): Program expenditures	-92,150,868	-2,613,261	-26,258,750	-101,486,868	-4,499,192	-2
Total revenues netted against expenditures	-1,022,703,151	-213,142,235	-471,279,557	-973,240,715	-200,354,488	-44
Total net budgetary expenditures	3,778,855,629	1,172,376,877	1,970,163,624	3,566,253,032	894,993,792	1,55
Government-wide	e expenses incl	uded above <u>*</u>				
1 Personnel	4,374,712,134	1,269,630,077	2,194,803,330	4,098,335,998	993,438,890	1,77
2 Transportation and communications	_	10,334	32,141	-	-	

	Fis	cal year 2023–	Fiscal year 2022–23			
	Planned expenditures for the year ending March 31, 2024	Expended during the quarter ended September 30, 2023	Year-to-date used at quarter-end	Planned expenditures for the year ending March 31, 2023	Expended during the quarter ended September 30, 2022	Yea u qua
Expenditures	1					
3 Information	-	74	90	-	-	
4 Professional and special services	2,241,075	14,943,359	28,047,213	_	2,057	
5 Rentals	-	728	728	-	-	
7 Utilities, materials and supplies	-	-	38	4,524,200	16,071,582	2
9 Acquisition of machinery and equipment	-	-	16	-	-	
10 Transfer payments	500,000	-	325,000	500,000	-	
12 Other subsidies and payments	-	308,146	1,916,449	-	1,417,892	
Total	4,377,453,209	1,284,892,718	2,225,125,005	4,103,360,198	1,010,930,421	1,80

Government-wide expenses include Vote 20 and statutory authorities (A145 - Unallocated employer contrib made under the *Public Service Superannuation Act* and other retirement acts and the *Employment Insurance* A681 - Payments under the *Public Service Pension Adjustment Act*; and A683 - Payments for the pay equity set pursuant to section 30 of the *Crown Liability and Proceedings Act*)

Date modified:

2023-11-28