



Fees Report Fiscal year 2023–24

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Minister's message

I am pleased to present Shared Services Canada's report on fees for 2023-24.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services, as well as improved transparency and oversight through enhanced reporting to Parliament.

The report lists fees for information technology related to services that the department provides to certain Crown corporations and other levels of government to support their effective operation. For example, it includes

services related to email, services related to data centres (physical or cloud), services related to end-user technology and services related to networks.

I will continue to lead my department in the reporting regime provided under the *Service Fees Act*.

The Honourable Jean-Yves Duclos, P.C., M.P.

Minister responsible for Shared Services Canada



The Honourable Jean-Yves Duclos

About this report

This report, which is tabled under section 20 of the *Service Fees Act*, the *Low-materiality Fees Regulations*, and subsection 4.2.9 of the Treasury Board *Directive on Charging and Special Financial Authorities*, contains information about the fees Shared Services Canada had the authority to charge in fiscal year 2023–24.

The report covers fees that are for services, licences, permits, products and the use of facilities; for other authorizations of rights or privileges; or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees are categorized by fee-setting mechanism.

There are three mechanisms:

1. Act, regulation or fees notice

The authority to set these fees is delegated to a department, minister or Governor in Council pursuant to an act of Parliament.

2. Contract

Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.

3. Market rate or auction

The authority to set these fees is fixed pursuant to an act of Parliament or a regulation, and the minister, department or Governor in Council has no control in determining the fee amount.

No fees under Shared Services Canada's authority are set by act, regulation or fees notice, market rate or auction. This report therefore only covers fees set by contract. It provides total revenue and costs only.

Fees charged by Shared Services Canada under the *Access to Information Act* are not subject to the *Service Fees Act* and are not included in this report.

Information on Shared Services Canada's access to information fees can be found in our annual report to Parliament on the administration of the *Access to Information Act*.

Remissions

In 2023–24, Shared Services Canada was not subject to the requirements in section 7 of the *Service Fees Act* and had no authority to remit, so this report does not include remission amounts.

Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees Shared Services Canada had the authority to charge in 2023–24, by fee-setting mechanism.

Overall totals for 2023–24, by fee-setting mechanism

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	5,732,531.22	7,357,026.66	Remissions do not apply to fees set by contract.

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