



Canadian
human rights
commission

Commission
canadienne des
droits de la personne

Human Rights

ANNUAL REPORT

PRIVACY ACT

April 1, 2024, to March 31, 2025

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1. Introduction

This is the Canadian Human Rights Commission (the Commission) Annual Report to Parliament, submitted pursuant to section 72 of the *Privacy Act*.

The purpose of the *Privacy Act* is to protect the privacy of individuals with respect to personal information about themselves held by a government institution and to provide individuals with a right of access to that information.

Section 72 of the *Privacy Act* requires that the head of every government institution shall prepare, for submission to Parliament, an annual report on the administration of the Act within the institution during each fiscal year.

This report describes the work of the Commission's Access to Information and Privacy Office for the fiscal year 2024-2025.

About Us

The Commission protects and promotes human rights in Canada.

Our Mandate

We advocate for human rights, and provide enforcement and dispute resolution processes that are fair, equitable, and respect the inherent dignity of all.

We operate under the authority of the *Canadian Human Rights Act*, the *Accessible Canada Act*, the *Employment Equity Act*, the *Pay Equity Act* and the *National Housing Strategy Act*. We are internationally accredited as Canada's National Human Rights Institution.

2. Organizational Structure

The ATIP Office is organizationally housed within the IM/IT Division, which is part of the Corporate Management Branch.

In fiscal year 2024-2025, the ATIP Unit was composed of an ATIP Coordinator, a Senior ATIP Analyst, an ATIP Analyst, and an ATIP Officer.

The ATIP Unit processes formal and informal requests, consultations, and complaints the Commission receives pursuant to the *Access to Information Act* and the *Privacy Act* and produces Annual Reports and the Info Source in accordance with these Acts. In addition, the ATIP Unit investigates and reports on privacy incidents.

Furthermore, the ATIP Unit provides subject matter expert advice and training to all staff, compiles statistics as required and prepares weekly reports to provide updates with respect to the active *Privacy Act* requests, consultations, and complaints submitted to the Office of the Privacy Commissioner for senior management. It is also responsible for investigating privacy breaches and reporting any material breach to the Office of the Privacy Commissioner and the Treasury Board Secretariat.

3. Delegation Order

The Delegation Order sets out the powers, duties, and functions for the administration of the *Privacy Act* that has been delegated by the head of the institution, the Chief Commissioner.

The Interim Chief Commissioner has delegated her decision-making authority under the *Privacy Act* to the Director General of the Corporate Management Branch. The power to process requests is delegated to the ATIP Office. As the functional delegate, the Director General oversees the processing of requests, the internal investigations into privacy breaches, and the handling of complaints.

Please refer to Appendix A for a copy of the Signed Delegation Order.

4. Performance 2024-2025

During the period under review, from April 1, 2024, to March 31, 2025, the Commission's total number of *Privacy Act* requests were as follows:

- 31 new requests were received,
- 3 requests were outstanding from the previous reporting period, and
- No requests were outstanding from more than one reporting period.

Of these, 25 requests were closed during this reporting period and 9 were carried over within legislated timelines to the next reporting period. An extension was taken on all 9 requests. Lastly, all 3 requests outstanding from the previous fiscal year (2023-2024) were completed beyond legislated timelines and closed in fiscal year 2024-2025.

During this 2024-2025 reporting period, the Commission received 1 privacy request more than last reporting year representing a 3% increase.

We note that most requests were submitted from individuals who have filed human rights complaints at the Commission alleging discrimination based on one or more of the prohibited grounds under the *Canadian Human Rights Act*.

Out of the 31 new requests received during the reporting period:

- 22 were made online;
- 5 were made by e-mail;
- 3 were mailed;
- 0 were made in person;
- 0 were made by phone; and
- 1 was received by fax.

Although the *Privacy Act* requires that requests for personal information be made in writing, the Commission accepts requests made by telephone when it is necessary to accommodate requesters.

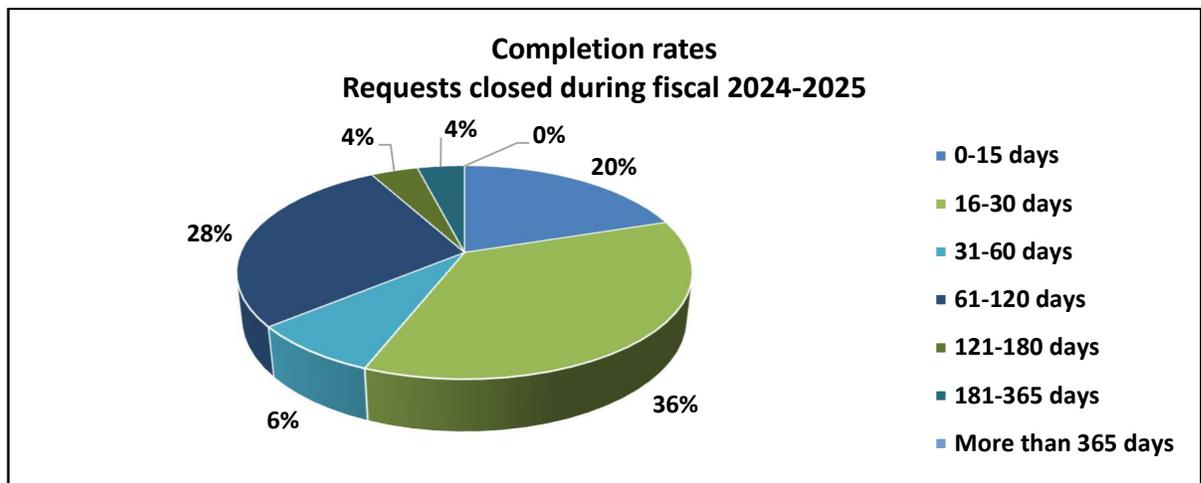
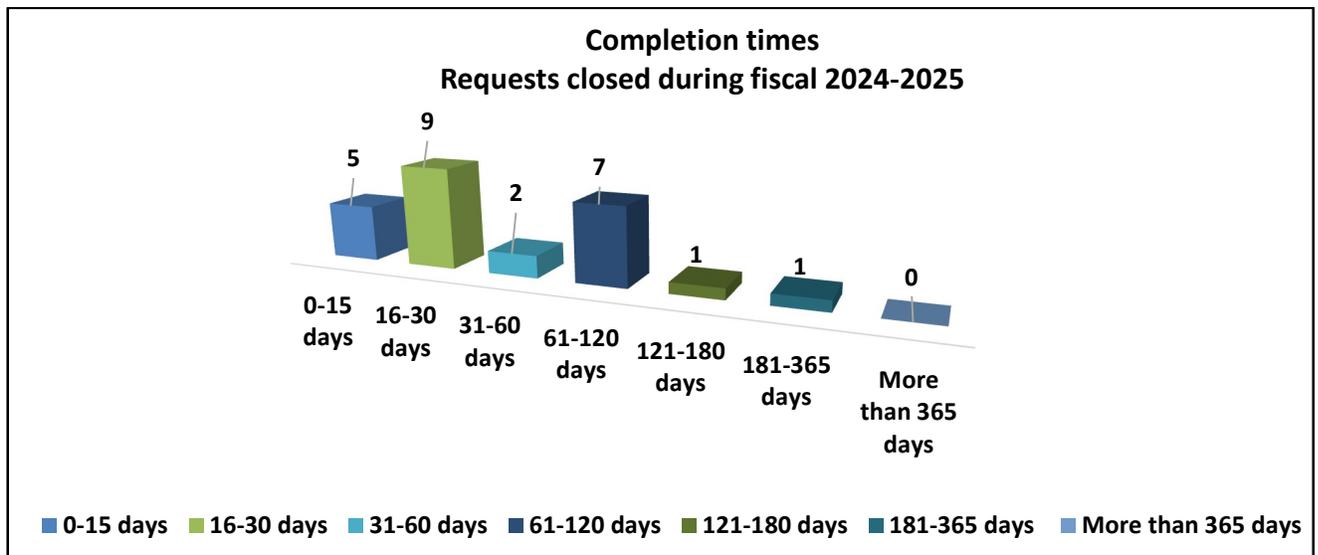
Of the 25 requests closed during the reporting period, 10,240 relevant pages were processed, and 5,124 pages were released. The disposition and number of pages processed for each request was as follows:

- 6, or 24%, and totalizing 1,214 pages, were All disclosed;
- 11, or 44%, and totalizing 9,026 pages, were Disclosed in part;
- 0, or 0%, were All exempted;
- 0, or 0%, were All excluded;
- 2, or 8%, were No records exist;
- 6, or 24%, were Request abandoned; and
- 0, or 0%, were Neither confirmed nor denied.

The completion times of the 25 Privacy requests closed during the reporting period were as follows:

- 5 requests took between 0 to 15 days;
- 9 requests took between 16 to 30 days;

- 2 requests took between 31 to 60 days;
- 7 requests took between 61 to 120 days;
- 1 request took between 121 to 180 days;
- 1 request took between 181 to 365 days; and
- 0 requests took more than 365 days.



Consultations:

A consultation is when the record(s) responding to a particular request are transmitted from another organization (federal, provincial, territorial, municipal) to the Commission for review, and to advise recommendations if any exemptions are needed.

During this reporting period, the Commission received 1 consultation request from another Government of Canada institution, reviewed 11 pages, had no concerns with the full disclosure of the records, and took 0 to 15 days to respond to the consultation. The Commission worked on one consultation outstanding from the previous reporting period (2023-2024), reviewed 380 pages, recommended disclosing the records in part, and took 16 to 30 days to respond to the consultation.

Informal requests:

An informal request is a request for information that is not processed under the Act. There are

no deadlines for responding. Also, the requester has no statutory right to complain to the Office of the Privacy Commissioner of Canada.

The Commission did not receive any informal requests during this reporting period.

Multi-year trends

Figure 1 reveals the number of requests received, processed, and closed during each fiscal year over the past five years. We observe that the volume of requests received, processed, and closed was the highest in fiscal year 2021-2022. This was followed by a decline in 2022-2023, an increase in 2023-2024, and a subsequent 27% decrease during the current reporting period compared to the previous year.

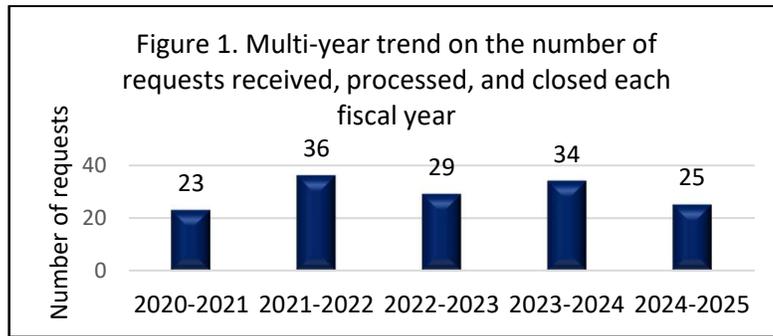
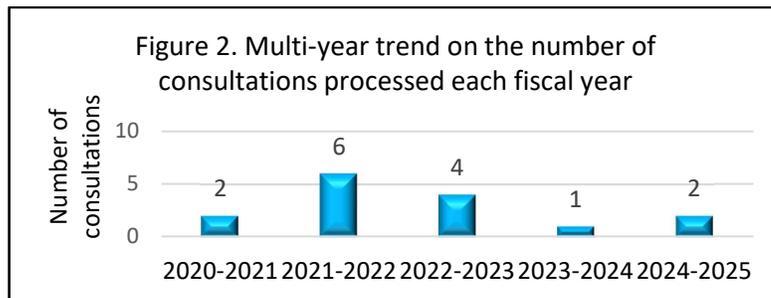
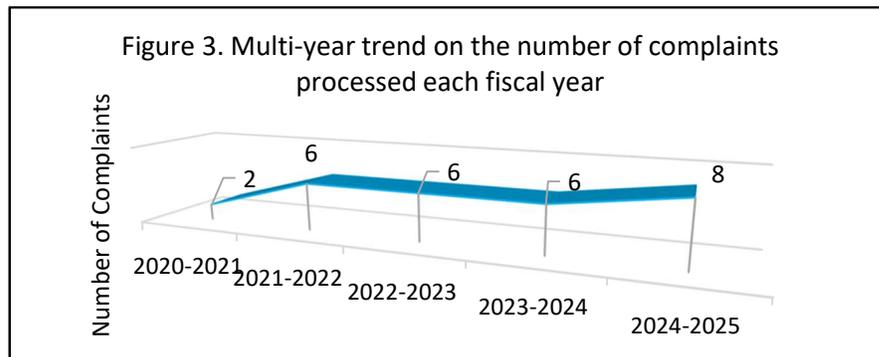


Figure 2 shows the number of consultations processed during each reporting period for the past five years. We observe that the number of consultations processed decreased in 2023-2024 and has remained low, with less than 2 consultations processed over the past two years.



Concerning **Figure 3**, the graph shows the number of complaints processed during each reporting period over the past five years, including those received in 2024-2025 and carried from previous fiscal years. The Commission received 3 new complaints during the reporting period, and 5 complaints were carried over from previous fiscal years. This is further explained on pages 7 to 8. We can observe that the number of complaints processed in the past three fiscal years has remained consistent at 6, compared to 2 in fiscal year 2020-2021, and 8 in the reporting period.



Requests closed past the legislated timelines

The Commission is committed to completing requests in a timely fashion. During this reporting period, 16 requests, or 64%, were closed within the legislated timelines, while 9 requests, or 36%, were closed past the legislated timeline. The details are explained in the following table and further expanded below.

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with Operations / Workload	External Consultation	Internal Consultation	Other
9	9	0	0	0

The Commission took an extension of 30 days beyond the initial legislated timeline on 11 requests pursuant to s. 15(a)(i), because meeting the original time limit would unreasonably interfere with operations. Of these, 2 were closed within legislated timelines, while 9 were closed past the legislated timelines during the reporting period as the files were voluminous.

Application of Exemptions

Partial exemptions claimed under the PA were invoked in **11 requests**. For some requests, more than one exemption was invoked.

Sections of the <i>Privacy Act</i>	Number of requests
<u>Section 22(1)(b)</u> - The head of a government institution may refuse to disclose any personal information requested under subsection 12(1) the disclosure of which could reasonably be expected to be injurious to the enforcement of any law of Canada or a province or the conduct of lawful investigations, including, without restricting the generality of the foregoing, any such information <ul style="list-style-type: none"> (i) relating to the existence or nature of a particular investigation, (ii) that would reveal the identity of a confidential source of information, or (iii) that was obtained or prepared in the course of an investigation 	2
<u>Section 25</u> - The head of a government institution may refuse to disclose any personal information requested under subsection 12(1) the disclosure of which could reasonably be expected to threaten the safety of individuals.	1
<u>Section 26</u> - Information about another individual - where the head of a government institution may refuse to disclose any personal information requested under subsection 12(1) about an individual other than the individual who made the request and shall refuse to disclose such information where the disclosure is prohibited under section 8.	11
<u>Section 27</u> - Protected information — solicitors, advocates and notaries - where the head of a government institution may refuse to disclose any personal information requested under subsection 12(1) that is subject to solicitor-client privilege or the professional secrecy of advocates and notaries or to litigation privilege.	9

Legal Advice Sought

During the reporting period, legal advice was requested **2** times: once for a privacy request and once for general issues related to the *Privacy Act*.

5. Training and Awareness

The ATIP Unit provides policy and processing advice to the Commission staff on the *Privacy Act* as needed. During fiscal year 2024-2025, the ATIP Unit published in the Commission's monthly newsletter several messages regarding the ATIP process, best information management practices, and handling privacy incidents.

Furthermore, during fiscal year 2024-2025, Commission staff were required to complete the Access to Information and Privacy Fundamentals and Fundamentals of Information Management online courses offered by the Canada School of Public Service (CSPS) as part of their mandatory learning and training to raise awareness about ATIP and information management practices.

Employees wanting more training for their personal and professional development are also referred to the Treasury Board Secretariat training calendar and the Canada School of Public Service.

6. Policies, Guidelines, and Procedures

There were no new or revised institution-specific policies, guidelines and written procedures related to privacy that were implemented in the institution during the reporting period.

7. Initiatives and Projects to Improve Privacy

The Commission fully implemented its new Request Processing Software Solution (RPSS) ATIPXpress and used it to process all new ATIP requests received during the reporting period. The new system helps the ATIP Unit automate a number of routine ATIP operations that were completed manually in the previous case management system. For example, ATIPXpress automatically indexes records as they are ingested into the system. It also identifies most duplicate documents during the ingestion, and the overall accessibility of the released records has been improved.

8. Summary of Key Issues and Actions Taken on Complaints

The Commission received 3 new complaints during this reporting period. In addition, the Commission worked on 5 complaints that were carried over from previous fiscal years.

COMPLAINTS RECEIVED DURING FISCAL 2024-2025	REASON FOR COMPLAINT	STATUS
Received on July 31, 2024	<ul style="list-style-type: none">▪ Exemptions▪ Missing records	<ul style="list-style-type: none">▪ Ongoing▪ Ongoing
Received November 18, 2024	<ul style="list-style-type: none">▪ Exemptions▪ Missing records	<ul style="list-style-type: none">▪ Closed – December 10, 2024 Early resolution▪ Closed – December 10, 2024 Early resolution
Received November 18, 2024	<ul style="list-style-type: none">▪ Exemptions	<ul style="list-style-type: none">▪ Closed – December 2, 2024

	<ul style="list-style-type: none"> Missing records 	<p>Early resolution</p> <ul style="list-style-type: none"> Closed – December 2, 2024 Early resolution
COMPLAINTS CARRIED FORWARD FROM PREVIOUS FISCAL YEAR 2023-2024	REASON FOR COMPLAINT	STATUS
Received May 18, 2023	Exemptions	Closed – March 11, 2025 Discontinued
Received January 5, 2024	<ul style="list-style-type: none"> Extension of time limits Time limits 	<ul style="list-style-type: none"> Closed – February 24, 2025 Invoking extension – Complaint not well founded Closed – February 24, 2025 Delay – Complaint well founded
Received February 8, 2024	Time limits	Ongoing
Received March 1, 2024	<ul style="list-style-type: none"> Extension of time limits Time limits 	<ul style="list-style-type: none"> Closed – June 11, 2024 Invoking extension – Complaint not well founded Closed – June 11, 2024 Delay – Complaint well founded
COMPLAINTS CARRIED FORWARD FROM FISCAL 2021-2022	REASON FOR COMPLAINT	STATUS
Received January 10, 2022	Refusal-General	Ongoing

9. Material Privacy Breaches

There were 0 material privacy breaches during the reporting period.

10. Privacy Impact Assessments

Preliminary Privacy Impact Assessments initiated:	0
Preliminary Privacy Impact Assessments completed:	0
Privacy Impact Assessments initiated:	0
Privacy Impact Assessments completed:	0
Privacy Impact Assessments forwarded to the Office of the Privacy Commissioner:	0

11. Public Interest Disclosures

There was no disclosure under subsection 8(2)(m) during the reporting period.

12. Monitoring Compliance

Requests are monitored daily. Information about the different processing stages is entered into the

Commission's new case management system, ATIPXpress. Weekly reports of the open requests and complaints are generated and shared with the team, the ATIP Coordinator, and the ATIP Delegate.

Delays in processing requests primarily occur when consultations are needed or when handling voluminous records. When it appears that a delay in processing a request is inevitable, the ATIP staff contacts the requester. If the requester cannot be reached, the ATIP Coordinator is notified of any concerns. If necessary, the ATIP Delegate is notified to ensure that the request is being processed in a reasonable period. In addition, the Commission makes every effort to limit conducting inter-institutional consultations, but they could be carried out if requested by the ATIP Coordinator or the ATIP Delegate when there is an intention to disclose information. The ATIP Delegate will bring any issues to the Executive Director's attention and the Executive Director will discuss them with the Chief Commissioner, as required.

The Commission's procurement team has put in place internal practices to maintain privacy and confidentiality for contracts, agreements, and arrangements. For example, contracts do not include personal information, and clients are encouraged to send this information if/when required separately.

APPENDIX A

Access to Information Act and Privacy Act Delegation Order

Arrêté sur la délégation en vertu de la *Loi sur l'accès à l'information* et de la *Loi sur la protection des renseignements personnels*

Pursuant to section 95(1) of the *Access to Information Act* and section 73(1) of the *Privacy Act*, the Interim Chief Commissioner, Canadian Human Rights Commission, hereby delegates to the persons holding the positions set out in the schedule hereto, or the persons occupying the positions on an acting basis, the ability to exercise the powers, duties and functions of the Chief Commissioner as the head of a government institution, under the section of the Act set out in the schedule opposite each position. This delegation replaces any and all previous designations/delegations.

En vertu de l'article 95(1) de la *Loi sur l'accès à l'information* et l'article 73(1) de la *Loi sur la protection des renseignements personnels*, la présidente par intérim, Commission canadienne des droits de la personne délègue aux titulaire des postes mentionnés aux annexes ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont elle est, en qualité de responsable d'une institution fédérale, investi par les articles de la Loi mentionnés en regard de chaque poste. Le présent document remplace et annule toutes désignation/délégation précédentes.

Schedule/Annexe

Position/Poste	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i>	<i>Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements</i>
Executive Director / Directeur exécutif	Full Authority to waive solicitor-client privilege under 27 / Autorité absolue pour renonciation au secret professionnel des avocats en vertu de 27	Full Authority to waive solicitor-client privilege under 23 / Autorité absolue pour renonciation au secret professionnel des avocats en vertu de 23
	Full Authority except to waive solicitor-client privilege under 27 / Autorité absolue sauf	Full Authority except to waive solicitor-client privilege under 23 / Autorité absolue sauf

Director General, Corporate Management Branch / Directeur(trice) générale, Direction générale de la gestion intégrée	pour renonciation de secret professionnel des avocats en vertu de 27	pour renonciation de secret professionnel des avocats en vertu de 23
Manager, Information Management and Access to Information and Privacy / Gestionnaire, Gestion de l'information et Accès à l'information et protection des renseignements personnels	8(4) and (5), 9(1) and (4), 10, 14(a) and (b), 15, 17(1), (2) and (3), 18(2), 19(1) and (2), 20, 21, 22(1) and (2), 23, 24, 25, 26, 27, 27(1), 28, 31, 33(2), 35(1) and (4), 36(3), 37(3), 70, 77	4(2.1), 6.1, 7(a) and (b), 8(1), 9, 11, 12(1), 12(2), 12(3), 13, 14, 15, 16, 16.5, 17, 18, 18.1, 19, 20, 21, 22, 22.1, 23, 23.1, 24, 25, 26, 27(1) and (4), 28(1), (2) and (4), 33, 35(2)(b), 36.1, 37(1) and (4), 43(2), 44(2), 69, 70, 71

Dated, at the City of Ottawa,
this 2 day of October, 2023

Daté à la ville d'Ottawa,
ce 2 jour de Octobre, 2023

Malischewski
CharlotteAnn
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Digitally signed by Malischewski,
CharlotteAnne
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CN="Malischewski, CharlotteAnne"
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Charlotte-Anne Malischewski
Intérim Chief Commissioner / Présidente par intérim

APPENDIX B



Statistical Report on the *Privacy Act*

Name of institution: Canadian Human Rights Commission

Reporting period: 2024-04-01 to 2025-03-31

Section 1: Requests Under the *Privacy Act*

1.1 Number of requests received

		Number of Requests
Received during reporting period		31
Outstanding from previous reporting periods		3
• Outstanding from previous reporting period	3	
• Outstanding from more than one reporting period	0	
Total		34
Closed during reporting period		25
Carried over to next reporting period		9
• Carried over within legislated timeline	7	
• Carried over beyond legislated timeline	2	

1.2 Channels of requests

Source	Number of Requests
Online	22
E-mail	5
Mail	3
In person	0
Phone	0
Fax	1
Total	31

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

Section 3: Requests Closed During the Reporting Period

3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	4	1	0	0	1	0	6
Disclosed in part	0	2	1	7	1	0	0	11
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	1	1	0	0	0	0	0	2
Request abandoned	4	2	0	0	0	0	0	6
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	5	9	2	7	1	1	0	25

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	2	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	1
19(1)(e)	0	22(2)	0	26	11
19(1)(f)	0	22.1	0	27	9
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.4	0		

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	17	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
10,240	5124	23

3.5.2 Relevant pages processed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	3	62	2	472	1	680	0	0	0	0
Disclosed in part	1	95	4	1623	3	2471	3	4837	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	6	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	10	157	6	2095	4	3151	3	4837	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	1	10	0	11
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	1	10	0	11

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	16
Percentage of requests closed within legislated timelines (%)	64

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External Consultation	Internal Consultation	Other
9	9	0	0	0

3.7.2 Request closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	7	7
121 to 180 days	0	1	1
181 to 365 days	0	1	1
More than 365 days	0	0	0
Total	0	9	9

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

Section 5: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

Section 6: Extensions

6.1 Reasons for extensions

Number of extensions taken	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	
11	0	7	4	0	0	0	0	0

6.2 Length of extensions

Length of Extensions	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	0	7	4	0	0	0	0	0
31 days or greater								0
Total	0	7	4	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100–500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
3	4	2	0	9

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments

Number of PIAs completed	0
Number of PIAs modified	0

10.2 Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	5	0	0	0
Central	0	0	0	0
Total	5	0	0	0

Section 11: Privacy Breaches

11.1 Material Privacy Breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

11.2 Non-Material Privacy Breaches

Number of non-material privacy breaches	5
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Section 12: Resources Related to the Privacy Act

12.1 Allocated Costs

Expenditures		Amount
Salaries		\$180,552
Overtime		\$0
Goods and Services		\$5,063
• Professional services contracts	\$1,809	
• Other	\$3,254	
Total		\$185,615

12.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	1.802
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	1.802

Note: Enter values to three decimal places.



Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Canadian Human Rights Commission

Reporting period: 2024-04-01 to 2025-03-31

Section 1: Requests Carried Over and Active Complaints Under the *Access to Information Act*

1.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are <i>Within</i> Legislated Timelines as of March 31, 2025	Requests Carried Over that are <i>Beyond</i> Legislated Timelines as of March 31, 2025	Total
Received in 2024-25	11	6	17
Received in 2023-24	0	1	1
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0

Received in 2016-17	0	0	0
Received in 2015-16 or earlier	0	0	0
Total	11	7	18

1.2 Active complaints with the Information Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2024-25	2
Received in 2023-24	0
Received in 2022-23	1
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17	0
Received in 2015-16 or	

earlier	0
Total	3

Section 2: Requests Carried Over and Active Complaints Under the *Privacy Act*

2.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are <i>Within</i> Legislated Timelines as of March 31, 2025	Requests Carried Over that are <i>Beyond</i> Legislated Timelines as of March 31, 2025	Total
Received in 2024-25	7	2	9
Received in 2023-24	0	0	0
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17	0	0	0
Received in 2015-16 or earlier	0	0	0
Total	7	2	9

2.2 Active complaints with the Privacy Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2024-25	3
Received in 2023-24	1
Received in 2022-23	0
Received in 2021-22	1
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17	0
Received in 2015-16 or earlier	0
Total	5

Section 3: Social Insurance Number

Has your institution begun a new collection or a new consistent use of the SIN in 2024-25?	No
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Section 4: Universal Access under the Privacy Act

How many requests were received from foreign nationals outside of Canada in 2024-25?

0

Canada