



Office of the
Commissioner of
Official Languages

Commissariat
aux langues
officielles

**ANNUAL REPORT TO PARLIAMENT
ON THE
*PRIVACY ACT***

2021–2022

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2021–2022 ANNUAL REPORT TO PARLIAMENT
ON THE *PRIVACY ACT*

1. Introduction

The Office of the Commissioner of Official Languages (the Office of the Commissioner) is pleased to table its annual report to Parliament on the administration of the [Privacy Act](#) for fiscal year 2021–2022, as required under section 72 of that act.

PURPOSE OF THE *PRIVACY ACT*

The *Privacy Act* was enacted on July 1, 1983. The Act gives individuals the right to access information about themselves held by the federal government, with certain specific and limited exceptions. The Act also protects an individual's privacy by preventing others from accessing his or her personal information, as well as granting individuals basic rights in relation to the collection, use and disclosure of personal information.

The Office of the Commissioner has been subject to the *Privacy Act* since 1983.

MANDATE

The Office of the Commissioner has a mandate to take all necessary measures to ensure that the three main objectives of the [Official Languages Act](#) are met:

- to ensure the equality of English and French in Parliament, the Government of Canada, the federal administration and the institutions subject to the Act;
- to support the preservation and development of official language minority communities in Canada; and
- to promote the equality of English and French in Canadian society.

2. Organizational Structure

STRUCTURE OF THE OFFICE OF THE COMMISSIONER OF OFFICIAL LANGUAGES

The Commissioner of Official Languages (the Commissioner) is an agent of Parliament appointed by commission under the Great Seal, after approval by resolution of the Senate and House of Commons, for a seven-year term. The Commissioner reports directly to Parliament and is supported by the Office of the Commissioner.

To achieve the three main objectives of the *Official Languages Act*, the Commissioner carries out the following roles:

OMBUDSMAN ROLE

The Commissioner protects the language rights of Canadians and promotes the equality of both official languages in Canadian society. As an ombudsman, the Commissioner receives and reviews complaints and, if required, investigates them either through a facilitated resolution process or through a formal investigation. He also conducts investigations on his own initiative, when appropriate. Areas of investigation include the following:

- the right of any member of the Canadian public to use English or French to communicate with and receive services from federal institutions, as provided for in the *Official Languages Act*;
- the right of federal public service employees to work in the official language of their choice in designated regions;
- the right of all Canadians, whether English-speaking or French-speaking, to equal opportunities for employment and advancement in federal institutions; and
- the development and vitality of Canada's official language minority communities and the promotion of linguistic duality in Canadian society.

AUDITING ROLE

The Commissioner conducts audits to measure federal institutions' and other organizations' compliance with the *Official Languages Act* and makes recommendations accordingly.

LIAISON ROLE

The Commissioner, with support from the regional offices and liaison officers, works with federal institutions and other organizations, various levels of government and official language minority communities throughout the country. This collaborative official languages network helps the Commissioner gain a better understanding of the needs and concerns of the communities, make relevant recommendations and intervene in the courts with respect to major official languages issues.

MONITORING ROLE

The Commissioner's monitoring role involves acting pre-emptively by intervening at the stage where laws, regulations and policies are developed, to ensure that language rights remain a primary concern of leaders.

PROMOTION AND EDUCATION ROLE

One of the Commissioner's main responsibilities is to promote linguistic duality in both the public service and Canadian society. To meet this responsibility, the Commissioner raises Canadians' awareness of the benefits of linguistic duality, works with community organizations and educates organizations subject to the *Official Languages Act* about the importance of official languages and official language minority communities. Regional offices play a key role in promotion and public awareness campaigns.

The Commissioner exercises this role by creating educational tools and carrying out research, studies and public awareness activities. He also delivers speeches and participates in conferences and workshops to inform all Canadians of the status and importance of Canada's official languages.

COURT INTERVENTION ROLE

The Commissioner contributes to the advancement of Canadians' language rights by intervening, when appropriate, before the courts in any legal proceedings related to the status or use of English or French.

REPORTING ROLE

Each year, the Commissioner submits an annual report to Parliament that addresses current issues, findings and recommendations.

STRUCTURE OF THE ACCESS TO INFORMATION AND PRIVACY OFFICE

The Access to Information and Privacy (ATIP) Office is part of the Information Management and Information Technology (IM/IT) Directorate within the Corporate Management Branch of the Office of the Commissioner. The Manager of Information Management and Access to Information serves as the ATIP Coordinator and is assisted by an IM-ATIP analyst.

The ATIP Office is responsible for:

- processing requests under the [Privacy Act](#) and the [Access to Information Act](#);
- responding to consultation requests from other government institutions;
- providing advice and guidance to senior management and staff of the Office of the Commissioner on ATIP legislation and related matters;
- ensuring that the Office of the Commissioner complies with the above-mentioned acts and the relevant procedures, policies and regulations;
- acting on behalf of the Office of the Commissioner in dealings with the Treasury Board of Canada Secretariat, the offices of the Information Commissioner and the Privacy Commissioner of Canada, and other government institutions regarding the application of the above-mentioned legislation;
- preparing annual reports for Parliament, in addition to other statutory reports and materials that may be required by central agencies;
- developing and delivering awareness training to the Office of the Commissioner's managers and employees to ensure compliance with the legal obligations set out in the acts and regulations;
- coordinating the annual update of the descriptions of the Office of the Commissioner and its record holdings for inclusion in *Info Source*;
- representing the Office of the Commissioner by participating in ATIP community forums, such as the Treasury Board Secretariat's ATIP community meetings;
- providing advice regarding privacy issues and privacy impact assessments; and
- developing and implementing internal policies, procedures, guidelines and tools.

In accordance with the *Privacy Act*, the information gathered by the Office of the Commissioner is used only for the purposes for which it was obtained (e.g., name and address of individuals who file complaints with the Commissioner under the [Official Languages Act](#)). This information enables the Commissioner to inform concerned parties of the findings of investigations.

During the reporting period, the Office of the Commissioner was not party to any contracts for services under section 73.1 of the *Privacy Act*.

3. Delegation of Authority

A *Privacy Act* Delegation Order was established in March 2018 (see Appendix A). Pursuant to section 73 of the Act, the Commissioner designated the individuals holding the positions of Manager of Information Management and Access to Information and IM/IT Director to exercise the powers and perform the duties and functions for which he is responsible, as the head of a government institution, under the *Privacy Act*.

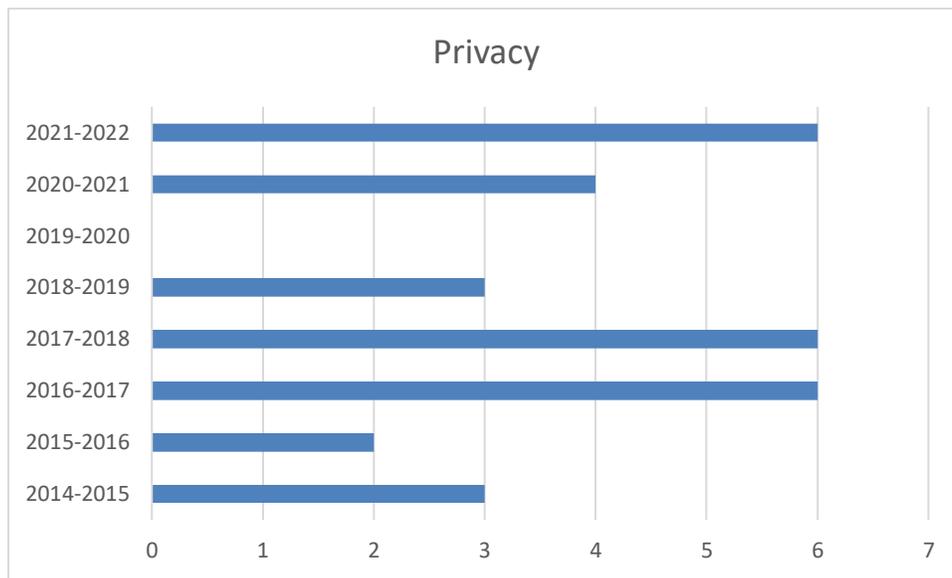
4. Interpretation of the Statistical Report

2021–2022 STATISTICAL REPORT

The information below presents parts of the Office of the Commissioner’s 2021–2022 statistical report on the *Privacy Act*. This report can be found in Appendix B.

4.1 REQUESTS UNDER THE *PRIVACY ACT*

The Office of the Commissioner received six requests under the *Privacy Act* in 2021–2022.



Of these six requests, 83% were processed within the 30-day response time set out in the *Privacy Act*. One request (17%) was subject to a 30-day extension.

The Office of the Commissioner generally receives very few requests under the *Privacy Act*. After two years marked with a low number of requests (no requests in 2019–2020 and only four in 2020–2021), the slowdown caused by the global COVID-19 pandemic seems to be over since the number of requests has returned to past numbers.

The Office of the Commissioner had no active requests at the close of the previous reporting period and concluded all requests received during this reporting period. In addition, the Office of the Commissioner has no active complaints with the Office of the Privacy Commissioner for this reporting period.

With respect to the request for extension, the Office of the Commissioner requested the extension as a result of the large number of access to information requests received.

Three requests were subject to full disclosure (50%) and two to partial disclosure (33%); no document was disclosed as part of a request (17%).

No active requests were transferred from the previous year, and there are currently no

pending complaints or consultation requests.

An increase in privacy breaches was also noted following the suspension of ATIP and IM awareness activities. It should be noted that no institutions consulted the Office of the Commissioner on privacy requests during the reporting period.

Excluding the sharp decline in routine awareness activities, no specific measures have been implemented in response to the COVID-19 pandemic. The Office of the Commissioner's ATIP Office continues to operate without any impact on the services expected by requesters. The ATIP Office is not designated as an essential service of the Office of the Commissioner. The Statistical Report on the *Privacy Act* submitted to the Treasury Board Secretariat can be found in Appendix B of this document.

5. Training and Awareness

During this reporting period, the Office of the Commissioner offered only one formal training session in response to an organization challenge regarding personal information management. This session was given to 12 individuals. In addition, in response to the increase in privacy breaches in one of the branches, the ATIP Office suggested that staff in that branch take the awareness course offered by the Canada School of Public Service.

6. Policies, Guidelines, Procedures and Initiatives

During the reporting period, the Office of the Commissioner did not issue any new internal directives, policies or procedures. The Office of the Commissioner did not seek approval for any new collections or new compatible uses of social insurance numbers during the reporting period.

7. Summary of Key Issues and Actions Taken on Complaints or Audits

The Office of the Commissioner did not receive any complaints related to the application of the *Privacy Act*. It will make an effort to resume its disposition activities as soon as possible to reduce the number of documents to be assessed as part of its ATIP requests.

8. Monitoring Compliance

As a means of monitoring the time required to process the requests it receives under the *Privacy Act*, the ATIP Office produces a detailed weekly report on these activities. This report is submitted to the Director, IM & IT, who informs the Commissioner, as needed.

9. Material Privacy Breaches

Investigations were conducted into seven potential privacy breaches. Of these investigations, three material privacy breaches were reported. These three breaches, as well as the other four investigations related to investigators, prompted the Office of the

Commissioner's ATIP Office to suggest that the staff of the branch in question take the Canada School of Public Service ATIP awareness training.

10. Privacy Impact Assessments

No privacy impact assessments were completed during this reporting period.

11. Public Interest Disclosures

No public interest disclosures were made during the reporting period.

APPENDIX A: Privacy Act Delegation Order

Annexe B / Appendix B

Privacy Act Delegation Order

Arrêté sur la délégation en vertu de la Loi sur la protection des renseignements personnels

<p>The Commissioner of Official Languages, pursuant to section 73 of the <i>Privacy Act</i>,* hereby designates the persons holding the positions set out in the schedule hereto to exercise the powers and perform the duties and functions of the Minister as the head of a government institution, that is the Office of the Commissioner of Official Languages, under the section of the Act set out in the schedule opposite each position.</p>	<p>En vertu de l'article 73 de la <i>Loi sur la protection des renseignements personnels</i>,* le Commissaire aux langues officielles délègue aux titulaires des postes mentionnés à l'annexe ci-après, les attributions dont il est, en qualité de responsable d'une institution fédérale, c'est-à-dire, le Commissariat aux langues officielles, investi par les articles de la Loi mentionnés en regard de chaque poste.</p>
<p>SCHEDULE ANNEXE</p>	
<p>POSITION/POSTE</p>	<p>SECTIONS OF THE PRIVACY ACT/ ARTICLES DE LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS</p>
<p>Commissaire Commissioner</p>	<p>Pleine délégation Full delegation</p>
<p>Directeur, Gestion de l'information et de la technologie Director, Information Management and Technology</p>	<p>Pleine délégation à l'exception de 8(2)(j),(m) Full delegation except 8(2)(j),(m)</p>
<p>Gestionnaire, Gestion de l'information et AIPRP Manager, Information Management and ATIP</p>	<p>Pleine délégation à l'exception de 8(2)(j),(m) Full delegation except 8(2)(j),(m)</p>
<p>Coordonnateur, Accès à l'information et protection des renseignements personnels. Coordinator, Access to Information and Privacy</p>	<p>Pleine délégation à l'exception de 8(2)(j),(m) Full delegation except 8(2)(j),(m)</p>
<p>Dated, at the City of Gatineau this __ day of March, 2018.</p>	<p>Daté, en la ville de Gatineau, ce __ jour de mars, 2018.</p>


 Raymond Thérberge, Commissioner of Official Languages/
 Commissaire aux langues officielles

*S.C.1980-81-82-83,C.III

APPENDIX B: 2021–2021 Statistical Report

Statistical Report on the <i>Privacy Act</i>	
Name of the institution	Office of the Commissioner of Official Languages
Reporting period	2021-04-01 to 2022-03-31

Section 1 – Requests Under the *Privacy Act*

1.1 Number of requests received		
		Number of Requests
Received during reporting period		6
Outstanding from previous reporting periods		0
Outstanding from previous reporting period	0	
Outstanding from more than one reporting period	0	
Total		6
Closed during reporting period		6
Carried over to next reporting period		0
Carried over within legislated timeline	0	
Carried over beyond legislated timeline	0	

1.2 Channels of requests	
Source	Number of Requests
Online	6
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	6

Section 2 – Informal Requests

2.1 Number of informal requests		
		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
Outstanding from previous reporting period	0	
Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		0
Carried over to next reporting period		0

2.2 Channels of informal requests	
Source	Number of Requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

2.3 Completion time of informal requests							
Completion Time							
1 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
0	0	0	0	0	0	0	0

2.4 Pages released informally									
Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of requests	Pages released	Number of requests	Pages released	Number of requests	Pages released	Number of requests	Pages released	Number of requests	Pages released
0	0	0	0	0	0	0	0	0	0

Section 3 – Requests Closed During the Reporting Period

3.1 Disposition and completion time								
Disposition of Requests	Completion Time							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More than 365 Days	Total
All disclosed	2	1	0	0	0	0	0	3
Disclosed in part	0	1	1	0	0	0	0	2
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	1	0	0	0	0	1
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	2	2	2	0	0	0	0	6

3.2 Exemptions					
Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	1
19(1)(f)	0	22,1	0	27	1
20	0	22,2	0	27,1	0
21	0	22,3	0	28	0
		22,4	0		

3.3 Exclusions					
Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69,1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70,1	0

3.4 Format of information released					
Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	5	0	0	0	0

3.5 Complexity		
3.5.1 Relevant pages processed and disclosed for paper and e-record formats		
Number of Pages Processed	Number of Pages Disclosed	Number of Requests
832	404	5

3.5.2 Relevant pages processed by request disposition for paper and e-record formats by size of requests										
Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	3	144	0	0	0	0	0	0	0	0
Disclosed in part	0	0	2	688	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	3	144	2	688	0	0	0	0	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats		
Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests						
Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.5 Relevant minutes processed and disclosed for video formats		
Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.7 Other complexities					
Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests	
3.6.1 Number of requests closed within legislated timelines	
Number of requests closed within legislated timelines	5
Percentage of requests closed within legislated timelines (%)	83,33333333

3.7 Deemed refusals				
3.7.1 Reasons for not meeting legislated timelines				
Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External Consultation	Internal Consultation	Other
1	1	0	0	0
3.7.2 Request closed beyond legislated timelines (including any extension taken)				

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	1	0	1
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	1	0	1

3.8 Requests for translation			
Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4 – Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

Section 5: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

Section 6 - Extensions

6.1 Reasons for extensions								
Number of requests where an extension was taken	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence Section (Section 70)	External	Internal	
1	0	0	1	0	0	0	0	0

6.2 Length of extensions								
Length of Extensions	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet ConfidenceSection (Section 70)	External	Internal	
1 to 15 days	0	0	1	0	0	0	0	0
16 to 30 days	0	0	0	0	0	0	0	0
31 days or greater	0	0	0	0	0	0	0	0
Total	0	0	1	0	0	0	0	0

Section 7 – Consultations Received from other Government Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations				
Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions								
Recommendation	Number of Days Required to Complete Consultation Requests							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada								
Recommendation	Number of days required to complete consultation requests							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

8.1 Requests with Legal Services										
Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office										
Number of Days	Fewer Than 100 Pages Processed		100–500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9 – Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
0	0	0	0	0

Section 10 – Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments	
Number of PIAs completed	0
Number of PIAs modified	0

10.2 Institution-specific and Central Personal Information Banks				
Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	3	0	0	0
Central	48	0	0	0
Total	51	0	0	0

Section 11 – Privacy Breaches

11.1 Material Privacy Breaches reported	
Number of material privacy breaches reported to TBS	3
Number of material privacy breaches reported to OPC	3

11.2 Non-Material Privacy Breaches	
Number of non-material privacy breaches	4

Section 12 – Resources Related to the Privacy Act

12.1 Allocated Costs		
Expenditures		Amount
Salaries		\$49 000
Overtime		\$0
Goods and Services		\$0
Professional services contracts	\$0	
Other	\$0	
Total		\$49 000

12.2 Human Resources	
Resources	Person Years Dedicated to Privacy Activities
Full-time employees	0,300
Part-time and casual employees	0,000
Regional staff	0,000
Consultants and agency personnel	0,000
Students	0,000
Total	0,300

Note: Enter values to three decimal places.