Parole Board of Canada
Fees Report
Fiscal year 2025–26

The Honourable Gary Anandasangaree, P.C., M.P.
Minister of Public Safety

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Chairperson’s Message

I am pleased to present the Parole Board of Canada’s (PBC) report on fees for 2025-26.

The *Service Fees Act* provides a legislative framework that enables cost-effective delivery of services and through reporting to Parliament, ensures transparency and oversight.

This report provides details on the record suspension application fee; the only fee generated under the PBC’s authority. The information contained in this report provides additional context on the fee, in the spirit of open and transparent fee management.

As the record suspension application fee falls under the category of low-materiality fees, the fee is not subject to the requirements related to performance standards, remissions, or annual adjustments. Although there are no legislated service standards attached to the application fee, the PBC endeavours to process applications in a timely manner and adhere to its established processing times.

I appreciate the increased transparency and oversight that the *Service Fees Act* reporting regime embodies, and I am fully committed to continuing to meet its requirements.

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Joanne Blanchard
Chairperson, Parole Board of Canada

About this report

This report, which is tabled under section 20 of the *Service Fees Act*,[ii] the *Low-Materiality Fees Regulations*,[iii] and subsection 4.2.9 of the Treasury Board *Directive on Charging and Special Financial Authorities*,[iv] contains information about the fees the Parole Board of Canada[v] had the authority to charge in fiscal year 2025-26.[1]

The report covers fees that are subject to the *Service Fees Act*.

For reporting purposes, fees are categorized by fee-setting mechanism. There are three mechanisms:

1. Act, regulation or fees notice
   The authority to set these fees is delegated to a department, minister or Governor in Council pursuant to an act of Parliament.

2. Contract
   Ministers have the inherent authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.

3. Market rate or auction
   The authority to set these fees comes from an act of Parliament or a regulation, and the minister, department or Governor in Council has no control in determining the fee amount.

For fees set by act, regulation or fees notice, the report provides totals for fee groupings, as well as detailed information for each fee. The PBC did not have fees set by contract, market rate or auction.

Fees charged by the PBC under the *Access to Information Act*[vi] are not subject to the *Service Fees Act* and are not included in this report. Information on the PBC's access to information fees can be found in our annual report to Parliament on the administration of the *Access to Information Act*, which is posted on our web page: Access to Information and Privacy.[vii]

[1] All years presented in this manner refer to fiscal years.

Remissions

In 2025-26, the PBC was not subject to the requirements in section 7 of the *Service Fees Act*,[viii] and had no authority to remit. As a result, this report does not include remission amounts.

Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees the PBC had the authority to charge in 2025-26, by fee-setting mechanism.

Overall totals for 2025-26, by fee-setting mechanism

Fees set by act, regulation or fees notice

Fee-setting mechanism	Revenue ($)	Cost ($)	Remissions ($)
Fees set by act, regulation or fees notice	**614,600**	**10,169,076**	**These fees were not subject to remissions.**

Totals, by fee grouping, for fees set by act, regulation or fees notice

A fee grouping is a set of fees relating to a single business line, directorate or program that a department had the authority to charge for those activities.

This section presents, for each fee grouping, the total revenue, cost and remissions for all fees the PBC had the authority to charge in 2025-26 that are set by the following:

- Act
- Regulation

Record Suspension Application Fee: totals for 2025-26

Revenue ($)	Cost ($)	Remissions ($)
614,600	**10,169,076**	**These fees were not subject to remissions.**

Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee the PBC had the authority to charge in 2025-26 and that was set by the following:

- Act
- Regulation

Fee grouping

Record Suspension Application Fee

Fee

Record Suspension Application Fee

Fee-setting authority

Minister's authority, Order in Council 1995-698[ix]

Pardon Services Fees Order (justice.gc.ca)[x]

Year fee-setting authority was introduced

1995

Last year fee-setting authority was amended

2022

Established processing times

Not subject to the service standard requirements of the *Service Fees Act*.[xi]

Although there are no legislated service standards attached to the current $50.00 application fee, the PBC will continue to endeavour to process record suspension applications in a timely manner and adhere to established processing times when operationally feasible. The following processing times are not subject to remission pursuant to the *Service Fees Act*:

- Summary offence: within six (6) months of application acceptance.
- Indictable offence: within twelve (12) months of application acceptance.
- For applications where the Board is proposing to refuse to order a record suspension or deny a pardon, it can take up to 24 months for a final decision.

Performance result

In 2025-26, the PBC received a total of 15,809 record suspension/pardon applications and accepted 11,693 (74%) for processing. Accepted applications were not subject to service standards but were processed in accordance with the PBC's established processing times. Accepted applications were successfully processed within the PBC's established processing times at a rate of 67%.[2]

Average processing time for record suspension applications:

- Containing offences tried summarily: 217 days;
- Containing offences tried by indictment: 357 days; and
- Where the PBC proposed to refuse to order a record suspension: 436 days.

Average processing time for pardon applications:

- For pardons issued: 46 days;
- For pardons granted: 412 days; and
- Where the PBC proposed to deny a pardon: 626 days.

Application of *Low-Materiality Fees Regulations*

Low-materiality (<$51)

2025-26 fee amount ($)

50

2025-26 total fee revenue ($)

614,600

2025-26 total remissions issued for the fee ($)

This fee was not subject to remissions.

Fee adjustment date in 2027-28

Not applicable.

2027-28 fee amount ($)

50

[2] The record suspension program was impacted by challenges with Board member capacity in fiscal year 2025-26, which resulted in the Board falling below its established processing targets.

Endnotes

[i] Government of Canada, Canada.ca
[ii] Department of Justice, Service Fees Act (justice.gc.ca)
[iii] Department of Justice, Low-materiality Fees Regulations (justice.gc.ca)
[iv] Treasury Board Secretariat, Directive on Charging and Special Financial Authorities-Canada.ca
[v] Parole Board of Canada, Parole Board of Canada - Canada.ca
[vi] Department of Justice, Access to Information Act (justice.gc.ca)
[vii] Parole Board of Canada, Access to Information and Privacy - Canada.ca
[viii] Department of Justice, Service Fees Act (justice.gc.ca)
[ix] Department of Justice, Solicitor General of Canada Authority to Prescribe Fees Order (justice.gc.ca)
[x] Department of Justice, Pardon Services Fees Order (justice.gc.ca)
[xi] Department of Justice, Service Fees Act (justice.gc.ca)