ANNUAL REPORT TO PARLIAMENT

ACCESS TO INFORMATION ACT

Federal Economic Development Agency for Southern Ontario

April 1, 2025, to March 31, 2026

This publication is available upon request in accessible formats.

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Table of Contents

Introduction 2

About the organization 2
- Raison d'être 2
- Scope of operations 2

Structure of the Access to Information and Privacy Office 2

Delegation of authority 3

Analysis of the statistical report 3
- Sources of requests 4
- Disposition and completion time 4
- Exemptions and exclusions 4
- Additional information 5

Education and training 5

Institutional policies and procedures 6

Proactive publication under Part 2 of the *Access to Information Act* (ATIA) 6
- Corporate Secretariat 6
- Corporate Services Branch 7
- Human Resources Branch 8

Initiatives and projects to improve access to information 9

Complaints, investigations and court action 9

Monitoring compliance 9

Annex A – Structure of Access to Information and Privacy Office 10

Annex B – Delegation Order 11

Annex C – Statistical Report on the Access to Information Act 13

Introduction

The *Access to Information Act* (the Act) gives Canadian citizens, as well as people and corporations in Canada, the right to have access to records under the control of federal institutions that are not of a personal nature. This right of access is consistent with the principles that government information should be available to the public, necessary exceptions to the rights of access should be limited and specific, and decisions on the disclosure of government information should be reviewed independently of government.

Section 94(1) of the Act requires that the head of every government institution prepare, for submission to Parliament, an annual report on the administration of the Act within the institution during each financial year. For the Federal Economic Development Agency for Southern Ontario (FedDev Ontario, the Agency), the President was the designated head of the institution for the reporting period by Order in Council. Tabling of the report "shall be laid before each House of Parliament on any of the first 15 days on which that House is sitting after September 1 of the year in which the report is prepared."

This annual report describes how FedDev Ontario administered its responsibilities under the Act.

About the organization

Raison d'être

The Federal Economic Development Agency for Southern Ontario (FedDev Ontario) works with communities, businesses, not-for-profit organizations and other orders of government in southern Ontario to strengthen the region's capacity for innovation, economic development and growth.

Scope of operations

FedDev Ontario is headquartered in Waterloo and has regional offices in Ottawa, Peterborough and Toronto. Its mandate covers southern Ontario, which includes 37 Statistics Canada census divisions.

FedDev Ontario's President oversees Agency operations and resources and reports to the Minister of Artificial Intelligence and Digital Innovation and Minister responsible for the Federal Economic Development Agency for Southern Ontario.

Structure of the Access to Information and Privacy Office

Responsibility for processing requests received under the *Access to Information Act* rests with the Access to Information and Privacy (ATIP) Coordinator. The ATIP Coordinator oversees the administration of the *Access to Information Act* and the *Privacy Act* (the Acts) within FedDev Ontario and ensures compliance with the legislation. The ATIP Coordinator reports to the Corporate Secretary who in turn reports to the President. The ATIP office structure is included in Annex A.

The ATIP Coordinator is responsible for all daily ATIP activities and operations, as well as the development, coordination and implementation of effective policies, guidelines and procedures necessary to manage the Agency's compliance with the Acts. The ATIP office, which is located in the Ottawa office, responds to all formal requests submitted under the applicable Act.

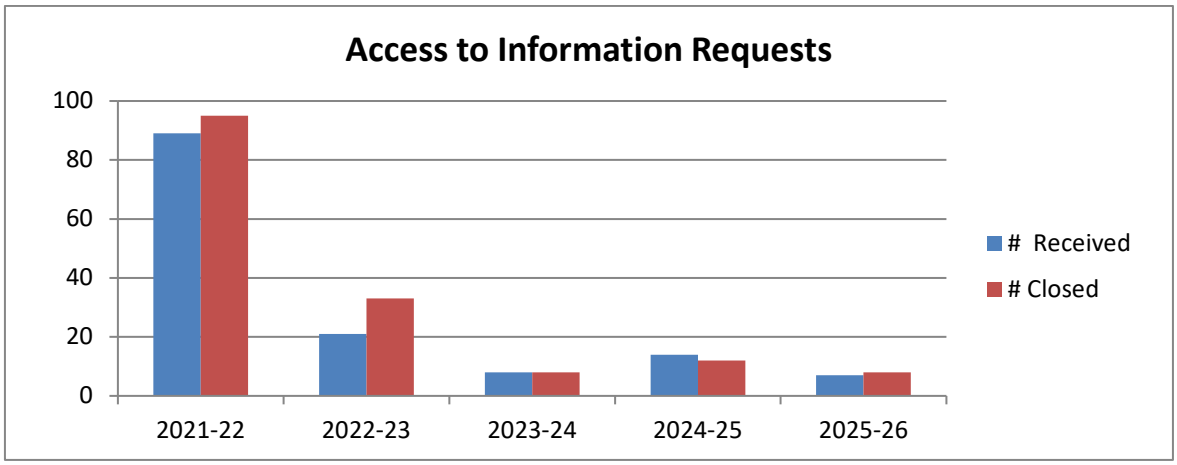
The administration of both Acts at FedDev Ontario is also facilitated at the branch level. Each organizational branch has a liaison officer who coordinates activities on the administrative processes and procedures of these Acts.

Delegation of authority

The current ATIP Delegation Order was approved on September 23, 2021, by the President. It provides full delegated authority to the ATIP Coordinator and to the Corporate Secretary. A copy of the ATIP Delegation Order is attached in Annex B.

Analysis of the statistical report

During the reporting period, FedDev Ontario received seven Access to Information (ATI) requests, a decrease of 50 percent compared to the previous reporting period.



Graph 1 – Access to Information requests received and closed by fiscal year

Text version of graph 1
Graph 1 is a graph of FedDev Ontario's number of access to information requests over a five-year period, beginning in 2021–22 and ending in 2025–26. The fiscal years are captured horizontally, and the vertical measurements are the quantity of access to information requests. The bars show "requests received" and "requests closed."

Year	Requests received	Requests closed
2021–22	89	95
2022–23	21	33
2023–24	8	8
2024–25	14	12
2025–26	7	8

Sources of requests

The breakdown of the seven new requests received by type of user is as follows:

Media	1
Academia	1
Business (private sector)	1
Organization	2
Public	2
Decline to identify	0

Disposition and completion time

During the 2025–26 reporting period, eight requests were completed and one request was carried forward to fiscal year 2026–27. A detailed statistical report on Access to Information requests is attached in Annex C.

Of the eight completed requests, one request was fully disclosed, and five requesters were granted partial disclosure. One request had no responsive records, and one request was excluded in full.

Of the seven requests that held responsive records to Access to Information requests, FedDev Ontario processed 585 pages (compared to 1,695 pages in the previous reporting period) and disclosed 409 pages (compared to 1,114 pages in the previous reporting period).

All eight requests closed within the 2025–26 fiscal year were closed within their legislated deadlines. On March 31, 2026, there was one ATI request in FedDev Ontario's inventory.

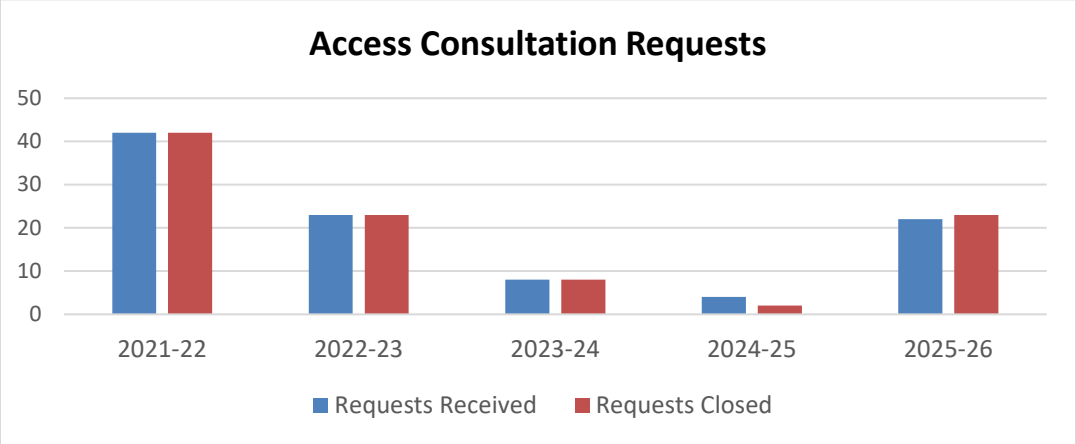
During the reporting period, extensions were required under the Act one time under subsection 9(1)(a) for volume/search time/interference with operations, and two times for third-party consultations. Three extensions were taken under subsection 9(1)(b) for consultations with other government departments. Of the five requests where extensions were taken, all were completed within 31-60 days.

Exemptions and exclusions

As noted in Annex C, exemptions were taken during the reporting period under sections 19, 20 and 21. Exclusions pursuant to the Act were taken under section 69 for one request.

Additional information

The Agency received 22 new access consultation requests from other government institutions, compared to four in the 2024–25 fiscal year.



Graph 2 Access Consultations Received and Closed by Year

Text version of graph 2

Graph 2 is a graph of FedDev Ontario's number of access consultation requests over a five-year period, beginning in 2021–22 and ending in 2025–26. The fiscal years are captured horizontally, and the vertical measurements are the quantity of access consultation requests. The bars show “requests received” and “requests closed.”

Year	Requests received	Requests closed
2021–22	42	42
2022–23	23	23
2023–24	8	8
2024–25	4	2
2025–26	22	23

Overall, the Agency completed a total of 31 requests related to the *Access to Information Act* (eight access requests and 23 access consultation requests).

Education and training

One training session was conducted over the 2025–26 fiscal year with a total of 37 attendees.

All FedDev Ontario employees are required to take the Canada School of Public Service course on Access to Information and Privacy Fundamentals. Between April 1, 2025, and March 31, 2026, 46 people completed the course.

Throughout the reporting period, the ATIP Coordinator provided ongoing advice on access to information related matters, as required.

Guidelines and procedures are provided to staff as part of the tasking documentation when they are tasked to respond to an access to information request.

Institutional policies and procedures

The ATIP office determines and implements best practices on an ongoing basis as needs arise. FedDev Ontario's internal procedures are regularly reviewed to ensure compliance with Treasury Board of Canada Secretariat's policies and guidelines. Guidelines and procedures are provided to staff as part of the tasking documentation when they are tasked to respond to an access to information request.

The ATIP office actively encourages open communication with its liaison officers and offices of primary interest.

Proactive publication under Part 2 of the *Access to Information Act* (ATIA)

The ATIP Office works in collaboration with departmental officials to fulfill the proactive publication legislative requirements found in Part 2 of the *Access to Information Act*. Sections 74 to 78 and 82 to 88 of Part 2 of the ATIA stipulate that government entities that support a minister, are required to proactively publish travel expenses, hospitality expenses, reports tabled in parliament, reclassification of positions, contracts, grants and contributions, briefing materials, and expense reports. Within FedDev Ontario, this responsibility falls to the Corporate Secretariat, the Corporate Services Branch, and the Human Resources Branch, in collaboration with the ATIP Office. Executives within each Branch regularly monitor their compliance to ensure the accuracy and completeness of proactively published information.

Corporate Secretariat

The Corporate Secretariat is responsible for proactively publishing briefing materials for the Minister and Deputy Minister's use at parliamentary committees, briefing note titles, Question Period notes and reports tabled in Parliament. These responsibilities are shared among units within the Corporate Secretariat, including the ATIP Office. A summary list of completed access to information requests is also published on the Open Government Registry Portal on a monthly basis.

In the 2025–26 fiscal year, the Corporate Secretariat met the proactive publication requirements at a compliance rate of one hundred percent (100%).

Table 1 lists the sections of Part 2 of the ATIA for which the Corporate Secretariat is responsible.

Legislative requirement	Section	Publication timeline	Proactive publication (web link)
Packages of briefing materials prepared by a government institution for new or incoming ministers	74(a)	Within 120 days after appointment	Open Government Portal (Canada.ca)
Titles and reference numbers of memoranda prepared by a government institution for the Minister, that is received by their office	74(b)	Within 30 days after the end of the month received	Briefing Note Titles and Numbers (canada.ca)
Package of question period notes prepared by a government institution for the minister and in use on the last sitting day of the House of Commons in June and December	74(c)	Within 30 days after last sitting day of the House of Common in June and December	Question Period Notes (canada.ca)
Packages of briefing materials prepared by a government institution for a minister's appearance before a committee of Parliament	74(d)	Within 120 days after appearance	Open Government Portal (canada.ca)
Reports tabled in Parliament	84	Within 30 days after tabling	Open Government Portal (canada.ca)
Titles and reference numbers of memoranda prepared for a deputy head or equivalent, that is received by their office	88(b)	Within 30 days after the end of the month received	Briefing Note Titles and Numbers (canada.ca)
Packages of briefing materials prepared for a deputy head or equivalent's appearance before a committee of Parliament	88(c)	Within 120 days after appearance	Open Government Portal (canada.ca)

Corporate Services Branch

The Corporate Services Branch (CSB) is responsible for guiding FedDev Ontario in its financial planning and reporting, providing proper management and oversight of FedDev Ontario's financial operations, supporting the Agency as an innovative workplace through Information Management and Information Technology, and providing effective asset management, procurement and contracting, security, and other administrative services.

The CSB oversees the proactive publication of grants and contributions, contracts and travel and hospitality expenses. During the 2025–26 reporting period, the CSB met the proactive publication requirements at a compliance rate of one hundred percent (100%).

Table 2 lists the sections of Part 2 of the ATIA for which the CSB is responsible.

Legislative requirement	Section	Publication timeline	Proactive publication (web link)
Ministerial travel expenses	75	Within 30 days after the end of the month of reimbursement	Government Travel Expenses (canada.ca)
Ministerial hospitality expenses	76	Within 30 days after the end of the month of reimbursement	Search Government Hospitality Expenses | Open Government - Government of Canada
Ministerial contracts over $10,000	77	Q1-3: Within 30 days after the quarter Q4: Within 60 days after the quarter	Search Government Contracts over $10,000 (canada.ca)
Travel expenses	82	Within 30 days after the end of the month of reimbursement	Government Travel Expenses (canada.ca)
Hospitality expenses	83	Within 30 days after the end of the month of reimbursement	Search Government Hospitality Expenses | Open Government - Government of Canada
Contracts over $10,000	86	Q1-3: Within 30 days after the quarter Q4: Within 60 days after the quarter	Search Government Contracts over $10,000 (canada.ca)
Grants and contributions over $25,000	87	Within 30 days after the quarter	Grants and Contributions (canada.ca)

Human Resources Branch

FedDev Ontario's Human Resources Branch (HRB) is responsible for the development and implementation of an integrated framework of human resources strategies, policies, programs, and advisory services.

It oversees the proactive publication of the reclassification of positions. During the 2025–26 reporting period, HRB met the publication requirements at a compliance rate of one hundred percent (100%).

Table 3 lists the section of Part 2 of the ATIA for which the HRB is responsible.

Legislative requirement	Section	Publication timeline	Proactive publication (web link)
Reclassification of positions	85	Within 30 days after the quarter	Search Government Position Reclassifications | Open Government - Government of Canada

Initiatives and projects to improve access to information

In 2025–26, the ATIP Office continued the implementation of a new request processing software. This next-generation software manages the entire lifecycle of an ATIP request from the initial request to final delivery of documents, including request management, correspondence, document management, fee/payment, document review and redaction and reporting. This software will be integral to successfully delivering ATI services that meet the needs and expectations of Canadians.

Complaints, investigations and court action

There was one complaint received from the Office of the Information Commissioner pursuant to Section 32 during the reporting period concerning the administration of the Act.

Monitoring compliance

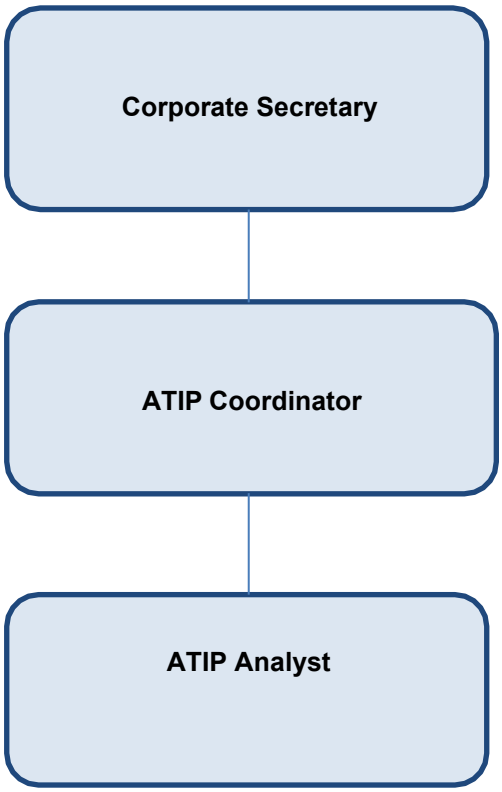
The ATIP office monitors a number of metrics for requests. Response rates are monitored on an ongoing basis to ensure that responses are within allowable periods.

A weekly report is provided to the Minister's Office and President's Office listing the number of active requests, the number of new requests received, the status of each request and the estimated release date for each.

The President, vice-presidents and/or directors general are notified as appropriate.

Annex A – Structure of Access to Information and Privacy Office

Access to Information and Privacy Office



Text version of functional chart
From top to bottom, vertically, the functional chart shows that the Corporate Secretary has authority over the ATIP Coordinator, who in turn has authority over the ATIP Analyst.

Annex B – Delegation Order

Federal Economic Development Agency for Southern Ontario / Agence fédérale de développement économique pour le Sud de l'Ontario

Access to Information Act **and** ***Privacy Act*** **Delegation Order**

Arrêté sur la délégation en vertu de la *Loi sur l'accès à l'information* et de la *Loi sur protection des renseignements personnels*

The President of the Federal Economic Development Agency for Southern Ontario, pursuant to section 73 of the *Access to Information Act* and the *Privacy Act,* hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers and functions of the President as the head of a government institution, under the sections of the Acts set out in the schedule opposite each position. This Delegation Order supersedes all previous Delegation Orders.

En vertu de l'article 73 de la *Loi sur l'accès à l'information* et la *Loi sur la protection des renseignements personnels*, la Présidente de l'Agence fédérale de développement économique pour le Sud de l'Ontario délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont il est, en qualité de responsable d'une institution fédérale, investie par les articles des lois mentionnées en regard de chaque poste. Le présent décret de délégation remplace et annule tout décret antérieur.

Schedule / Annexe

Position / Poste	*Access to Information Act* / and Regulations *Loi sur l'accès à l'information* et règlements	*Privacy Act* and Regulations *Loi sur la protection des renseignements personnels et reglements*
Corporate Secretary / Secrétaire générale	Full authority / Autorité absolue	Full authority / Autorité absolue

and

Access to Information and Privacy Coordinator, Corporate Secretariat / Coordonnateur de l'accès à l'information et de la protection des renseignements personnels, Secrétariat ministériel	Full authority / Autorité absolue	Full authority / Autorité absolue

Dated at the City of Ottawa this day of , 2021

Daté en la ville d'Ottawa ce jour de 2021

Gardiner, Nancy

Digitally signed by Gardiner, Nancy
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Nancy Gardiner, President
Federal Economic Development Agency for Southern Ontario

Nancy Gardiner, Présidente
Agence fédérale de développement économique pour le Sud de l'Ontario

Annex C – Statistical Report on the Access to Information Act

Government of Canada / Gouvernement du Canada

Statistical Report on the *Access to Information Act*

Name of institution: Federal Economic Development Agency for Southern Ontario

Reporting period: 2025-04-01 to 2026-03-31

Section 1: Requests under the *Access to Information Act*

1.1 Number of requests

		Number of requests
Received during reporting period		7
Outstanding from previous reporting periods		2
• Outstanding from previous reporting period	2	
• Outstanding from more than one reporting period	0	
Total		**9**
Closed during reporting period		8
Carried over to next reporting period		1
• Carried over within legislated timeline	1	
• Carried over beyond legislated timeline	0	

1.2 Sources of requests

Source	Number of requests
Media	1
Academia	1
Business (private sector)	1
Organization	2
Public	2
Decline to identify	0
Total	**7**

1.3 Channels of requests

Source	Number of requests
Online	7
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	**7**

Section 2: Informal requests

2.1 Number of informal requests

		Number of requests
Received during reporting period		16
Outstanding from previous reporting periods		1
• Outstanding from previous reporting period	1	
• Outstanding from more than one reporting period	0	
Total		**17**
Closed during reporting period		17
Carried over to next reporting period		0

2.2 Completion time of informal requests

Completion Time							
0 to 15 days	**16 to 30 days**	**31 to 60 days**	**61 to 120 days**	**121 to 180 days**	**181 to 365 days**	**More than 365 days**	**Total**
8	8	1	0	0	0	0	**17**

2.3 Pages released and re-released informally

Less than 500 pages released and re-released		500-10,000 pages released and re-released		More than 10,000 pages released and re-released	
Number of requests	Number of pages	Number of requests	Number of pages	Number of requests	Number of pages
17	1467	0	0	0	0

Section 3: Applications to the Information Commissioner on declining to act on requests

	Number of requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	**0**
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests closed during the reporting period

4.1 Disposition and completion time

Disposition of requests	Completion time							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
All disclosed	0	1	0	0	0	0	0	**1**
Disclosed in part	0	1	4	0	0	0	0	**5**
All exempted	0	0	0	0	0	0	0	**0**
All excluded	0	0	1	0	0	0	0	**1**
No records exist	0	1	0	0	0	0	0	**1**
Request transferred	0	0	0	0	0	0	0	**0**
Request abandoned	0	0	0	0	0	0	0	**0**
Neither confirmed nor denied	0	0	0	0	0	0	0	**0**
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	**0**
Total	**0**	**3**	**5**	**0**	**0**	**0**	**0**	**8**

4.2 Exemptions

Section	Number of requests	Section	Number of requests	Section	Number of requests	Section	Number of requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	1
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	5
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	0
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	3	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	4	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	2	26	0
16(1)(a)(ii)	0	16.5	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0						

4.3 Exclusions

Section	Number of requests	Section	Number of requests	Section	Number of requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	2	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	7	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for *paper* and *e-record* formats

Number of pages processed	Number of pages disclosed	Number of requests
585	409	7

4.5.2 Relevant pages processed per request disposition for *paper*, *e-record* and *dataset* formats by size of requests

Disposition	Less than 500 pages Processed		500-10,000 pages processed		More than 10,000 pages processed	
	Number of requests	Pages processed	Number of requests	Pages processed	Number of requests	Pages processed
All disclosed	1	41	0	0	0	0
Disclosed in part	5	536	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	1	8	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	**7**	**585**	**0**	**0**	**0**	**0**

4.5.3 Relevant minutes processed and disclosed for *audio* and *video* formats

Number of minutes processed	Number of minutes disclosed	Number of requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for *audio* and *video* formats

Disposition	Number of requests	Minutes processed
All disclosed	0	0
Disclosed in part	0	0
All exempted	0	0
All excluded	0	0
Request abandoned	0	0
Neither confirmed nor denied	0	0
Declined to act with the approval of the Information Commissioner	0	0
Total	**0**	**0**

4.5.5 Other complexities

Disposition	Consultation required	Legal advice sought	Other	Total
All disclosed	0	0	0	**0**
Disclosed in part	3	1	2	**6**
All exempted	0	0	0	**0**
All excluded	1	1	0	**2**
Request abandoned	0	0	0	**0**
Neither confirmed nor denied	0	0	0	**0**
Declined to act with the approval of the Information Commissioner	0	0	0	**0**
Total	**4**	**2**	**2**	**8**

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	8
Percentage of requests closed within legislated timelines (%)	100

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal reason			
	Interference with operations/ workload	External consultation	Internal consultation	Other
0	0	0	0	0

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	**0**
16 to 30 days	0	0	**0**
31 to 60 days	0	0	**0**
61 to 120 days	0	0	**0**
121 to 180 days	0	0	**0**
181 to 365 days	0	0	**0**
More than 365 days	0	0	**0**
Total	**0**	**0**	**0**

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of requests where an extension was taken	9(1)(a) Interference with operations/ workload	9(1)(b) Consultation		9(1)(c) Third-party notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	1	1	1	2
All exempted	0	0	0	0
All excluded	0	1	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	**1**	**2**	**1**	**2**

5.2 Length of extensions

Length of extensions	9(1)(a) Interference with operations/ workload	9(1)(b) Consultation		9(1)(c) Third-party notice
		Section 69	Other	
30 days or less	1	2	1	2
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	**1**	**2**	**1**	**2**

Section 6: Fees

Fee type	Fee collected		Fee waived		Fee refunded	
	Number of requests	Amount	Number of requests	Amount	Number of requests	Amount
Application	7	$35.00	0	$0.00	0	$0.00
Other fees	0	$0.00	0	$0.00	0	$0.00
Total	**7**	**$35.00**	**0**	**$0.00**	**0**	**$0.00**

Section 7: Consultations received from other institutions and organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada institutions	Number of pages to review	Other organizations	Number of pages to review
Received during the reporting period	22	9378	0	0
Outstanding from the previous reporting period	2	364	0	0
Total	**24**	**9742**	**0**	**0**
Closed during the reporting period	23	9710	0	0
Carried over within negotiated timelines	1	32	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of days required to complete consultation requests							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
Disclose entirely	8	10	2	0	0	0	0	**20**
Disclose in part	1	1	0	0	0	0	0	**2**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	1	0	0	0	0	0	0	**1**
Other	0	0	0	0	0	0	0	**0**
Total	**10**	**11**	**2**	**0**	**0**	**0**	**0**	**23**

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of days required to complete consultation requests							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
Disclose entirely	0	0	0	0	0	0	0	**0**
Disclose in part	0	0	0	0	0	0	0	**0**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	0	0	0	0	0	0	0	**0**
Other	0	0	0	0	0	0	0	**0**
Total number of consultations	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Section 8: Completion time of consultations on cabinet confidences

8.1 Requests with legal services

Number of days	Fewer than 500 pages processed		500-10,000 pages processed		More than 10,000 pages processed	
	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed
1 to 15	1	8	0	0	0	0
16 to 30	1	79	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	**2**	**87**	**0**	**0**	**0**	**0**

8.2 Requests with Privy Council Office

Number of days	Fewer than 500 pages processed		500-10,000 pages processed		More than 10,000 pages processed	
	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed
1 to 15	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**	**0**

Section 9: Investigations and reports of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal representations
1	0	0

9.2 Investigations and reports of finding

Subsection 37(1) Initial reports			Subsection 37(2) Final reports		
Received	Containing recommendations issued by the Information Commissioner	Containing an intent to issue an order by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

Section 10: Court action

10.1 Court actions on complaints

Section 41				
Complainant (1)	**Institution (2)**	**Third party (3)**	**Privacy Commissioner (4)**	**Total**
0	0	0	0	**0**

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

Section 11: Resources related to the *Access to Information Act*

11.1 Allocated costs

Expenditures		Amount
Salaries		$157,454
Overtime		$284
Goods and services		$3,552
• Professional services contracts	$0	
• Other	$3,552	
Total		**$161,290**

11.2 Human resources

Resources	Person years dedicated to Access to Information activities
Full-time employees	1.700
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	**1.700**