

Annual Report on the Administration of the Access to Information Act

2024-2025



Federal Economic Development
Agency for Northern Ontario

Agence fédérale de développement
économique pour le Nord de l'Ontario

Canada

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To obtain a copy of this publication, or to receive it in an alternate format (Braille, large print, etc.), please contact:

Communications
Federal Economic Development Agency for Northern Ontario
19 Lisgar Street, Suite 307
Sudbury, Ontario P3E 3L4
Canada
Telephone (toll-free in Canada): 1-877-333-6673
TTY (for hearing impaired): 1-866-694-8389
Business hours: 8:30 a.m. to 5:00 p.m. (Eastern Time)
Email: media@fednor.gc.ca

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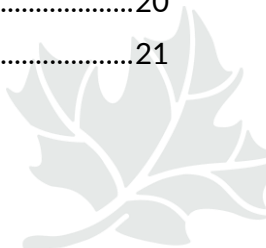
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Introduction

The *Access to Information Act* gives Canadian citizens and permanent residents a broad right of access to information contained in government records, subject to certain specific and limited exceptions.

Section 94 of the *Access to Information Act* requires that the head of every government institution prepare, for submission to Parliament, an annual report on the administration of the Act within the institution during each financial year.

This annual report is tabled in Parliament pursuant to section 94 of the Act and describes how the Federal Economic Development Agency for Northern Ontario (FedNor) administered its responsibilities for the reporting period.

Institutional mandate

FedNor is the Government of Canada's economic development organization for [Northern Ontario](#), and as such, it is key to helping deliver on the federal government's [Prosperity and Growth Strategy for Northern Ontario](#).

Through its programs and services, and through its financial support of projects that lead to job creation and economic growth, FedNor works with businesses and community partners to build a stronger Northern Ontario.

Organizational structure

For the purposes of the *Access to Information Act* (the Act), the President of FedNor has delegated powers, duties and functions under the Act to the Manager of Government Affairs, who, among other responsibilities, serves as the Access to Information and Privacy (ATIP) Coordinator responsible for leading the ATIP Program. The ATIP Coordinator administers the Act with assistance from an administrative officer.

The ATIP Coordinator is responsible for all daily ATIP activities and operations, as well as the development, coordination and implementation of effective policies, guidelines and procedures necessary to manage the agency's compliance with the Acts. FedNor ensures compliance with the Act through a collaboration between the ATIP Coordinator and a liaison officer in each sector who coordinates the records-retrieval process.

FedNor has no new or preexisting service agreement under section 96 of the *Access to Information Act*.

For a breakdown of the group(s) and/or position(s) responsible for meeting each applicable proactive publication requirement under Part 2 of the *Access to Information Act*, see the section **Proactive Publication under Part 2 of the ATIA**.

Delegation of authority

A copy of the Delegation Order is attached in Annex A. It provides delegated authority to the Vice President of Policy and Communications, the Director of Program Policy and the Manager of Government Affairs (the ATIP Coordinator).



Performance for 2024-2025

FedNor's 2024-2025 Statistical Report on the *Access to Information Act* is attached as Annex B. The following information provides an overview of key data on FedNor's performance in administering part 1 of the Act for the fiscal year. The term "requests" here refers to formal requests under the Act.

FedNor received and processed two new requests during the reporting period. In addition, one request was carried over from the previous reporting period. One of the two requests received in 2024-2025 was processed within the 30 days allowed by the Act. The second request required an extension of 61 to 120 days to proceed with consultations to complete the review of the records. The request that was carried over from the previous reporting period required an extension of 181 to 365 days because of the large number of documents involved in the request. All (100%) of the requests were processed within the delays prescribed by the Act.

Of the three requests closed in 2024-2025, records were all disclosed for one request (33.33%) and disclosed in part for the other two requests (66.67%).

Two consultation requests were received from other Government of Canada institutions; both were completed by FedNor within 15 days. The agency recommended that the records be disclosed in their entirety to one response, and that the records be disclosed in part in the other response.

There were no active requests or complaints as of the last day of the reporting period.

Training and awareness

To date, a total of 67 people completed the previously mandatory Access to Information and Privacy Fundamentals course offered by the Canada School of Public Service. FedNor will continue to require that all employees complete the course.

Informal briefings were provided to FedNor employees responsible for the publication of documents mentioned under sections 82 to 85 under Part 2 of the *Access to Information Act*.

Throughout the reporting period, the ATIP Coordinator continued to provide information to FedNor employees on their responsibilities as it relates to the processing of informal access requests or formal requests submitted pursuant to the Act.

Policies, guidelines and procedures

FedNor established internal tasking protocols, and guidelines on the records-retrieval process to ensure consistency across the agency. The Government Affairs unit continues to refine all processes related to the administration of the *Access to Information Act* to ensure compliance and consistency.

No guidelines or procedures were implemented during the reporting period by FedNor to meet proactive publication requirements under Part 2 of the Act.



Initiatives and projects to improve Access to Information

FedNor has drafted procedures to assist employees involved in the processing of access to information requests in 2024–2025.

Summary of key issues and actions taken on complaints

No complaints were received or concluded regarding the administration of the Access to Information Act during the reporting period.

Proactive publication under part 2 of the ATIA

The Government Affairs unit at FedNor collaborates with Corporate Services and Program Delivery to ensure that all proactive disclosure requirements are met. It should be noted that during the reporting period, the Minister responsible for FedNor was the Minister of Indigenous Services Canada. Consequently, the responsibilities for proactive publication under sections 75-78 of the Act, fell to Indigenous Services Canada.



Proactive Publication Requirements Table

Legislative Requirement	Section of ATIA	Publication Timeline	Does requirement apply to your institution? (Y/N)	Internal group(s) or positions(s) responsible for fulfilling requirement	% of proactive publication requirements published within legislated timelines*	Link to web page where published
Travel Expenses	82	Within 30 days after the end of the month of reimbursement	Yes	Finance	N/A	Government Travel Expenses
Hospitality Expenses	83	Within 30 days after the end of the month of reimbursement	Yes	Finance	N/A	Hospitality Expenses
Reports tabled in Parliament	84	Within 30 days after tabling	Yes	Communications and Government Affairs	N/A	Open Government Portal
Apply to government entities or Departments, agencies, and other bodies subject to the Act and listed in Schedules I, I.1, or II of the <i>Financial Administration Act</i>						
Contracts over \$10,000	86	Q1-3: Within 30 days after the quarter Q4: Within 60 days after the quarter	Yes	Finance	N/A	Search Government Contracts over \$10,000
Grants & Contributions over \$25,000	87	Within 30 days after the quarter	Yes	Program delivery	N/A	Grants and Contributions



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Packages of briefing materials prepared for new or incoming deputy heads or equivalent	88(a)	Within 120 days after appointment	Yes	Communications and Government Affairs	N/A	Open Government Portal & Briefing Material
Titles and reference numbers of memoranda prepared for a deputy head or equivalent, that is received by their office	88(b)	Within 30 days after the end of the month received	Yes	Communications and Government Affairs	N/A	Briefing Note Titles and Numbers
Packages of briefing materials prepared for a deputy head or equivalent's appearance before a committee of Parliament	88(c)	Within 120 days after appearance	Yes	Communications and Government Affairs	N/A	Open Government Portal & Briefing Material



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Applies to government institutions that are departments named in Schedule I to the *Financial Administration Act* or portions of the core public administration named in Schedule IV to that Act (i.e., government institutions for which Treasury Board is the employer)

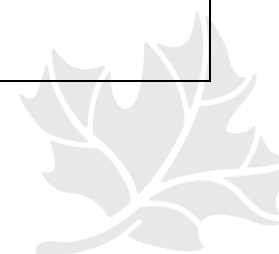
Reclassification of positions	85	Within 30 days after the quarter	Yes	Human Resources	N/A	Position Reclassification
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Apply to Ministers' Offices (therefore apply to any institution that performs proactive publication on behalf of a Minister's Office)

Packages of briefing materials prepared by a government institution for new or incoming ministers	74(a)	Within 120 days after appointment	Yes	Communications and Government Affairs	N/A	Briefing Material
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Titles and reference numbers of memoranda prepared by a government institution for the minister, that is received by their office	74(b)	Within 30 days after the end of the month received	Yes	Government Affairs	N/A	Briefing Note Titles and Numbers
---	-------	--	-----	--------------------	-----	--

Package of question period notes prepared by a government institution for the minister and in use on the last sitting day of the	74(c)	Within 30 days after last sitting day of the House of Commons in June and December	Yes	Government Affairs	N/A	Question Period Notes
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House of Commons in June and December						
Packages of briefing materials prepared by a government institution for a minister's appearance before a committee of Parliament	74(d)	Within 120 days after appearance	Yes	Communications and Government Affairs	N/A	Open Government Portal
Travel Expenses	75	Within 30 days after the end of the month of reimbursement	No			
Hospitality Expenses	76	Within 30 days after the end of the month of reimbursement	No			
Contracts over \$10,000	77	Q1-3: Within 30 days after the quarter Q4: Within 60 days after the quarter	No			

* While FedNor is compliant with most of the publication requirements, the timeliness was not tracked in 2024-2025.



Monitoring compliance

Response rates to access requests are monitored on an ongoing basis to ensure that they are provided within legislated timelines. The ATIP coordinator provides regular updates to senior management on active requests.

All FedNor contracts contain a sentence indicating that all contracts are subject to the *Access to Information Act* and the *Privacy Act*.

FedNor has no information sharing agreement or arrangement in place.

The ATIP Coordinator is working on establishing a process to monitor the timeliness, accuracy and completeness of requirements related to proactively published information under Part 2 of the Act. The monitoring will occur on a monthly or quarterly basis.



Annex A: Delegation of ATIP authority

FEDERAL ECONOMIC DEVELOPMENT AGENCY FOR NORTHERN ONTARIO ACCESS TO INFORMATION AND PRIVACY ACT
DELEGATION ORDER

AGENCE FÉDÉRALE DE DÉVELOPPEMENT ÉCONOMIQUE POUR LE NORD DE L'ONTARIO ARRÊTÉ DE DÉLÉGATION EN
VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION DE LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

The President, pursuant to section 95 of the *Access to Information Act* and section 73 of the *Privacy Act*, hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the President as the head of the Federal Economic Development Agency for Northern Ontario, under the provisions of the Acts and related regulations set out in the schedule opposite each position. This delegation replaces all previous delegation orders.

En vertu de l'article 95 de la *Loi sur l'accès à l'information* et de 73 de la *Loi sur la protection des renseignements personnels*, la présidente délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont elle est, en qualité de responsable de Agence fédérale de développement économique pour le Nord de l'Ontario , investie par les dispositions de la Loi ou de son règlement mentionnées en regard de chaque poste. Le présent document remplace et annule tout arrêté antérieur.

Schedule / Annexe

Position/Poste	<i>Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements</i>	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i>
Vice President, Policy and Communications / Vice-Président, Politiques et communications	Full authority / Autorité absolue	Full authority / Autorité absolue
Director, Program Policy / Directeur, Politiques de programmes	Full authority / Autorité absolue	Full authority / Autorité absolue
Manager, Government and Cabinet Affairs / Gestionnaire, Affaires gouvernementales	Full authority / Autorité absolue	Full authority / Autorité absolue
Advisor, Parliamentary Affairs and Access to Information / Conseiller, Affaires parlementaires et accès à l'information	Section / Disposition : 7, 8 (1), 9, 12 (2) (b), 12 (3) (b), 27(1)(4), 29(1), 44(2); Regulation / Règlement : 6(1)	Section/ Disposition : 14

Signed in Gatineau on this 20 day of June, 2023

Signé à Gatineau, le 20 jour de juin 2023

Valerie Gideon, President

Federal Economic Development Agency for Northern Ontario

Valerie Gideon, Présidente

Agence fédérale de développement économique pour le Nord de l'Ontario



Annex B: Annual statistical report on the Access to Information Act

Name of institution: Federal Economic Development Agency for Northern Ontario

Reporting period: 2024-04-01 to 2025-03-31

Section 1: Requests under the Access to Information Act

1.1 Number of requests

		Number of requests
Received during reporting period		2
Outstanding from previous reporting periods		1
• Outstanding from previous reporting period	1	
• Outstanding from more than one reporting period	0	
Total		3
Closed during reporting period		3
Carried over to next reporting period		0
• Carried over within legislated timelines	0	
• Carried over beyond legislated timelines	0	

1.2 Sources of requests

Sources	Number of requests
Media	0
Academia	0
Business (private sector)	1
Organization	0
Public	1
Decline to identify	0
Total	2

1.3 Channels of requests

Source	Number of requests
Online	2
E-mail	0
Mail	0
In-person	0
Telephone	0
Facsimile	0
Total	2



Section 2: Informal requests

2.1 Number of informal requests

		Number of requests
Received during reporting period		7
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		7
Closed during reporting period		7
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of requests
Online	7
E-mail	0
Mail	0
In-person	0
Telephone	0
Facsimile	0
Total	7

2.3 Completion time of informal requests

Completion time							
1–15 days	16–30 days	31–60 days	61–120 days	121–180 days	181–365 days	+ 365 days	Total
6	1	0	0	0	0	0	7

2.4 Pages released informally

Less than 100 pages released		100–500 pages released		501–1000 pages released		1001–5000 pages released		+ 5000 pages released	
# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released
0	0	0	0	0	0	0	0	0	0



2.5 Pages re-released informally

Less than 100 pages re-released		100–500 pages re-released		501–1000 pages re-released		1001–5000 pages re-released		+ 5000 pages re-released	
# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released	# of requests	Pages released
7	33	0	0	0	0	0	0	0	0

Section 3: Applications to the Information Commissioner on declining to act on requests

	Number of requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests closed during reporting period

4.1 Disposition and completion time

Disposition of requests	Completion time							Total
	1–15 days	16–30 days	31–60 days	61–120 days	121–180 days	181–365 days	+ 365 days	
All disclosed	0	1	0	0	0	0	0	1
Disclosed in part	0	0	0	1	0	1	0	2
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	0	1	0	1	0	1	0	3



4.2 Exemptions

Section	# of requests	Section	# of requests	Section	# of requests	Section	# of requests
13(1)(a)	0	16(1)(b)	0	16.5	0	20(1)(c)	0
13(1)(b)	0	16(1)(c)	0	16.6	0	20(1)(d)	0
13(1)(c)	0	16(1)(d)	0	17	0	20.1	0
13(1)(d)	0	16(2)	0	18(a)	0	20.2	0
13(1)(e)	0	16(2)(a)	0	18(b)	0	20.4	0
14	0	16(2)(b)	0	18(c)	0	21(1)(a)	1
14(a)	0	16(2)(c)	0	18(d)	0	21(1)(b)	1
14(b)	0	16(3)	0	18.1(1)(a)	0	21(1)(c)	0
15(1)	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(d)	0
15(1) IA*	0	16.1(1)(b)	0	18.1(1)(c)	0	22	0
15(1) Def*	0	16.1(1)(c)	0	18.1(1)(d)	0	22.1(1)	0
15(1) SA*	0	16.1(1)(d)	0	19(1)	1	23	0
16(1)(a)(i)	0	16.2(1)	0	20(1)(a)	0	23.1	0
		16.3	0				
16(1)(a)(ii)	0	16.4(1)(a)	0	20(1)(b)	1	24(1)	0
16(1)(a)(iii)	0	16.4(1)(b)	0	20(1)(b.1)	0	26	0

* IA (International Affairs), Def (Defence of Canada), SA (Subversive Activities)

4.3 Exclusions

Section	# of requests	Section	# of requests	Section	# of requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	1	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	3	0	0	0	0



4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

# of pages processed	# of pages disclosed	# of requests
3063	3057	3

4.5.2 Relevant pages processed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less than 100 pages processed		101–500 pages processed		501–1000 pages processed		1001–5000 pages processed		More than 5000 pages processed	
	# of requests	Pages processed	# of requests	Pages processed	# of requests	Pages processed	# of requests	Pages processed	# of requests	Pages processed
All disclosed	1	5	0	0	0	0	0	0	0	0
Disclosed in part	1	8	0	0	0	0	1	3050	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	2	13	0	0	0	0	1	3050	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

# of minutes processed	# of minutes disclosed	# of requests
0	0	0



4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less than 60 minutes processed		60–120 minutes processed		+ 120 minutes processed	
	# of requests	Minutes processed	# of requests	Minutes processed	# of requests	Minutes processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.5 Relevant minutes processed and disclosed for video formats

# of minutes processed	# of minutes disclosed	# of requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 minutes processed		60–120 minutes processed		+ 120 minutes processed	
	# of requests	Minutes processed	# of requests	Minutes processed	# of requests	Minutes processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0



4.5.7 Other complexities

Disposition	Consultation required	Legal advice sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	0	0	0	0

4.6 Closed requests

Number of requests closed within legislated timelines	3
Percentage of requests closed with legislated timelines	100

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal reason			
	Interference with operations or workload	External consultation	Internal consultation	Other
0	0	0	0	0

4.7.2 Requests closed beyond legislated timelines (including any extensions taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0



4.8 Requests for translation

Translation requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of requests where an extension was taken	9(1)(a) Interference with operations or workload	9(1)(b) Consultation		9(1)(c) Third-party notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	1	1	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	1	1	0	0

5.2 Length of extensions

Length of extensions	9(1)(a) Interference with operations or workload	9(1)(b) Consultation		9(1)(c) Third-party notice
		Section 69	Other	
30 days or less	0	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	0	1	0	0
121 to 180 days	0	0	0	0
181 to 365 days	1	0	0	0
More than 365 days	0	0	0	0
Total	1	1	0	0

Section 6: Fees

Fee type	Fee collected		Fee waived		Fee refunded	
	# of requests	Amount	# of requests	Amount	# of requests	Amount
Application	2	\$10.00	0	\$0	0	\$0
Other fees	0	\$0.00	0	\$0	0	\$0
Total	2	\$10.00	0	\$0	0	\$0



Section 7: Consultations received from other institutions and organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada institutions	# of pages to review	Other organizations	# of pages to review
Received during the reporting period	2	21	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	2	21	0	0
Closed during the reporting period	2	21	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendations	Number of days required to complete consultation requests							
	1-15 days	16-30 days	31-60 days	61-120 days	121-180 days	181-365 days	+ 365 days	Total
Disclose entirely	1	0	0	0	0	0	0	1
Disclose in part	1	0	0	0	0	0	0	1
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	2	0	0	0	0	0	0	2



7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendations	Number of days required to complete consultation requests							
	1-15 days	16-30 days	31-60 days	61-120 days	121-180 days	181-365 days	+ 365 days	Total
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion time of consultations on cabinet confidence

8.1 Requests with legal services

Number of days	Less than 100 pages processed		101-500 pages processed		501-1000 pages processed		1001-5000 pages processed		More than 5000 pages processed	
	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed
1 to 15	1	2	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	1	2	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of days	Less than 100 pages processed		101-500 pages processed		501-1000 pages processed		1001-5000 pages processed		More than 5000 pages processed	
	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed	# of requests	Pages disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0



Section 9: Investigations and report of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) ceased to investigate	Section 35 formal representations
0	0	0

9.2 Investigations and reports of finding

Section 37(1) initial reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0

Section 37(2) final reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0

Section 10: Court action

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third-party notifications under paragraph 28(1)(b)

Section 44 Under paragraph 28(1)(b)
0



Section 11: Resources related to the *Access to Information Act*

11.1 Allocated costs

Expenditures		Amount
Salaries		\$135,426
Overtime		\$0
Goods and services		\$0
• Professional services contracts	\$0	
• Other	\$0	
Total		\$135,426

11.2 Human resources

Resources	Person years dedicated to access to information activities
Full-time employees	0.430
Part-time and casual employees	0.500
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	0.930

