



Financial Statements 2023-24

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Statement of Management Responsibility (Unaudited)

Responsibility for the integrity and objectivity of the accompanying financial statements for the period ended March 31, 2024, and all information contained in these statements rests with the management of the Royal Canadian Mounted Police External Review Committee (ERC). These financial statements have been prepared by management using the Government Canada's accounting policies, which are based on Canadian public sector accounting standards.

Management is responsible for the integrity and objectivity of the information in these financial statements. Some of the information in the financial statements is based on management's best estimates and judgment, and gives due consideration to materiality. To fulfill its accounting and reporting responsibilities, management maintains a set of accounts that provides a centralized record of the ERC's financial

transactions. Financial information submitted in the preparation of the Public Accounts of Canada and included in the ERC's Departmental Results Report, is consistent with these financial statements.

Management is also responsible for maintaining an effective system of internal control over financial reporting (ICFR) designed to provide reasonable assurance that financial information is reliable, that assets are safeguarded and that transactions are properly authorized and recorded in accordance with the *Financial Administration Act* and other applicable legislation, regulations, authorities and policies.

Management seeks to ensure the objectivity and integrity of data in its financial statements through careful selection, training and development of qualified staff; through organizational arrangements that provide appropriate divisions of responsibility; through communication programs aimed at ensuring that regulations, policies, standards and managerial authorities are understood throughout the ERC and through conducting an annual risk-based assessment of the effectiveness of the system of ICFR.

The system of ICFR is designed to mitigate risks to a reasonable level based on an on-going process to identify key risks, to assess effectiveness of associated key controls and to make any necessary adjustments.

The financial statements of ERC have not been audited.

Statement of Management Responsibility (Unaudited)
As at March 31 (in dollars)

	2024	2023
Liabilities		
Accounts payable and accrued liabilities (<u>note 4</u>)	\$254,577	\$144,035

Vacation pay and compensatory leave	205,879	263,104
Employee future benefits (<u>note 5</u>)	76,095	80,072
Total liabilities	536,551	487,211
Financial assets		
Due from Consolidated Revenue Fund	153,243	126,958
Accounts receivable and advances (<u>note 6</u>)	145,287	40,872
Total financial assets	298,530	167,830
Departmental net debt	238,021	319,381
Non-Financial assets		
Tangible capital assets (<u>note 7</u>)	0	0
Total non-financial assets	0	0
Departmental net financial position	(\$238,021)	(\$319,381)
The accompanying notes form an integral part of these financial statements		

Charles Randall Smith

Chairperson

Ottawa, Canada

August 20, 2024

Sonja Mitrovic

Director, Corporate Services and Chief Financial Officer

Ottawa, Canada

August 19, 2024

**Statement of Operations and Departmental Net Financial
Position (Unaudited)
For the year ended March 31 (in dollars)**

	2024 Planned Results	2024 Actual	2023 Actual
Expenses			
Independent review of RCMP employment matters	\$6,815,639	\$4,287,688	\$5,350,476
Internal Services	0	1,470,920	0
Total expenses	6,815,639	5,758,608	5,350,476
Revenues			
Miscellaneous revenues	0	0	0
Revenues earned on behalf of government	0	0	0
Total revenues	0	0	0

Net cost of operations before government funding and transfers	6,815,639	5,758,608	5,350,476
Government Funding and Transfers			
Net cash provided by Government		5,365,271	4,824,489
Change in due from the Consolidated Revenue Fund		26,284	(7,132)
Services provided without charge by other government departments (<u>note 8</u>)		448,413	464,435
Net cost of operations after government funding and transfers		(81,360)	68,684
Departmental net financial position - Beginning of Year		(319,381)	(250,697)
Departmental net financial position - End of Year		(\$238,021)	(\$319,381)
Segmented information (<u>note 9</u>)			
The accompanying notes form an integral part of these financial statements.			

Statement of Change in Departmental Net Debt (Unaudited)
For the year ended March 31 (in dollars)

	2024	2023
Net cost of operations after government funding and transfers	(\$81,360)	\$68,684
Net increase (decrease) in departmental net debt	(81,360)	68,684
Departmental net debt - Beginning of Year	319,381	250,697
Departmental net debt - End of Year	\$238,021	\$319,381

The accompanying notes form an integral part of these financial statements.

Statement of Cash Flows (Unaudited)
For the year ended March 31 (in dollars)

	2024	2023
Operating activities		
Net cost of operations before government funding and transfers	\$5,758,608	\$5,350,476
Non-cash items:		
Services provided without charge by other government departments (<u>note 8</u>)	(448,413)	(464,435)

Variations in Statement of Financial Position:		
Increase (decrease) in accounts receivable and advances	104,415	(21,337)
Decrease (increase) in accounts payable and accrued liabilities	(110,542)	15,864
Decrease (increase) in vacation pay and compensatory leave	57,226	(56,618)
Decrease (increase) in employee future benefits	3,977	539
Cash used in operating activities	5,365,271	4,824,489
Net cash provided by Government of Canada	\$5,365,271	\$4,824,489
The accompanying notes form an integral part of these financial statements.		

Notes to the Financial Statements (Unaudited) For the year ended March 31, 2024

1. Authority and objectives

The Royal Canadian Mounted Police External Review Committee (ERC) is an independent and impartial body to review appeal case files involving regular and civilian members of the RCMP. The ERC issues findings and

recommendations to the Commissioner of the RCMP for final decisions.

As a micro-organization, the ERC has one Core responsibility: **Independent review of RCMP employment matters** that focuses on independent and impartial case reviews, findings, and recommendations for final decisions in appeals of internal RCMP decisions in harassment complaints, conduct cases, discharges or demotions, and stoppages of pay and allowances. To deliver on this responsibility, ERC has one program: Appeal Case Reviews. In addition, the ERC has Internal Services that focus on providing services within the organization, reporting on corporate obligations, and supporting the delivery of its program.

In 2009-10, given the focused nature of the ERC program and the associated level of resources, the Treasury Board of Canada Secretariat granted the ERC an exemption from having to separately report on Internal Services. With increased resources to deliver on its mandate, the ERC adjusted its processes to initiate separated reporting for Program and Internal Services starting in 2023-24, thus these financial statements present information on ERC's single Core Responsibility program and Internal Services.

2. Summary of significant accounting policies

These financial statements have been prepared using the Government's accounting policies stated below, which are based on Canadian public sector accounting standards. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

(a) Parliamentary authorities

The ERC is financed by the Government of Canada through Parliamentary authorities. Financial reporting of authorities provided to the ERC do not parallel financial reporting according to generally accepted accounting principles since authorities are primarily based on cash flow requirements. Consequently, items recognized in the Statement of Operations and Departmental Net Financial Position and in the Statement of Financial Position are not necessarily the same as those provided through authorities from Parliament. Note 3 provides a reconciliation between the bases of reporting. The planned results amounts in the “Expenses” and “Revenues” sections of the Statement of Operations and Departmental Net Financial Position are the amounts reported in the Future-oriented Statement of Operations included in the 2023-24 Departmental Plan. Planned results are not presented in the “Government funding and transfers” section of the Statement of Operations and Departmental Net Financial Position and in the Statement of Change in Departmental Net Debt because these amounts were not included in the 2023-24 Departmental Plan.

(b) Net cash provided by Government

The ERC operates within the Consolidated Revenue Fund (CRF), which is administered by the Receiver General for Canada. All cash received by the ERC is deposited to the CRF and all cash disbursements made by the ERC are paid from the CRF. The net cash provided by Government is the difference between all cash receipts and all cash disbursements including transactions between departments of the Government.

(c) Amounts due from or to the CRF

Amounts due from or to the CRF are the result of timing differences at year-end between when a transaction affects authorities and when it is processed through the CRF. Amounts due from the CRF represent the net

amount of cash that ERC is entitled to draw from the CRF without further authorities to discharge its liabilities.

(d) Revenues and deferred revenues

Revenues are comprised of revenues earned from non-tax sources. They include exchange transactions where goods or services are provided for consideration where a performance obligation exists, and non-exchange transactions where no performance obligations exist to provide a good or service. These transactions can be recurring or non-recurring in nature. Recurring transactions are viewed as ongoing, routine activities that form part of the normal course of operations and can be used to indicate if they can be reasonably expected to be earned again in future years.

Deferred revenue consists of amounts received in advance of the delivery of goods and rendering of services that will be recognized as revenue in a subsequent fiscal year as it is earned. Other revenues are recognized in the period the event giving rise to the revenues occurred.

Revenues that are non-respendable are not available to discharge the department's liabilities. While the Chair of ERC is expected to maintain accounting control, he has no authority regarding the disposition of non-respendable revenues. As a result, non-respendable revenues are earned on behalf of the Government of Canada and are therefore presented as a reduction of the entity's gross revenues. Revenues earned on behalf of Government consist of the sale of services and gains on the sale of assets. These are recognized when earned.

(e) Expenses

Expenses are recorded on the accrual basis:

- Vacation pay and compensatory leave are accrued as the benefits are earned by employees under their respective terms of employment.
- Services provided without charge by other government departments for accommodation and employer contributions to the health and dental insurance plans are recorded as operating expenses at their carrying value.

(f) Employee future benefits

(i) Pension benefits: Eligible employees participate in the Public Service Pension Plan, a multi-employer plan administered by the Government. The ERC's contributions to the Plan are charged to expenses in the year incurred and represent the total ERC's obligation to the Plan. The ERC's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the financial statements of the Government of Canada, as the Plan's sponsor.

(ii) Severance benefits: The accumulation of severance benefits for voluntary departures ceased for applicable employee groups. The remaining obligation for employees who did not withdraw benefits is calculated using information derived from the results of the actuarially determined liability for employee severance benefits for the Government as a whole.

(g) Accounts receivable

Accounts receivable are initially recorded at cost and where necessary, are discounted to reflect their concessionary terms. When necessary, an allowance for valuation is recorded to reduce the carrying value of accounts receivable to amounts that approximate their net recoverable value.

(h) Non-financial assets

The costs of acquiring land, buildings, equipment and other capital property are capitalized as tangible capital assets and, except for land, are amortized to expense over the estimated useful lives of the assets, as described in Note 7. All tangible capital assets and leasehold improvements having an initial cost of \$10,000 or more are recorded at their acquisition cost. Tangible capital assets do not include immovable assets located on reserves as defined in the Indian Act, works of art, museum collection and Crown land to which no acquisition cost is attributable; and intangible assets.

Inventories are valued at cost and are comprised of spare parts and supplies held for future program delivery and are not primarily intended for resale. Inventories that no longer have service potential are valued at the lower of cost or net realizable value.

(i) Measurement uncertainty

The preparation of these financial statements requires management to make estimates and assumptions that affect the reported and disclosed amounts of assets, liabilities, revenues and expenses reported in the financial statements and accompanying notes at March 31. The estimates are based on facts and circumstances, historical experience, general economic conditions and reflect the Government's best estimate of the related amount at the end of the reporting period. The most significant items where estimates are used are contingent liabilities, environmental liabilities, the liability for employee future benefits and the useful life of tangible capital assets. Actual results could significantly differ from those estimated. Management's estimates are reviewed periodically and, as adjustments become necessary, they are recorded in the financial statements in the year they become known.

(j) Related party transactions

Related party transactions, other than inter-entity transactions, are recorded at the exchange amount.

Inter-entity transactions are transactions between commonly controlled entities. Inter-entity transactions, other than restructuring transactions, are recorded on a gross basis and are measured at the carrying amount, except for the following:

- Services provided on a recovery basis are recognized as revenues and expenses on a gross basis and measured at the exchange amount.
- Certain services received on a without charge basis are recorded for departmental financial statement purposes at the carrying amount.

3. Parliamentary authorities

The ERC receives its funding through annual Parliamentary authorities. Items recognized in the Statement of Operations and Departmental Net Financial Position and the Statement of Financial Position in one year may be funded through Parliamentary authorities in prior, current or future years. Accordingly, the ERC has different net results of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

(a) Reconciliation of net cost of operations to current year authorities used (in dollars)

	2024	2023
Net cost of operations before government funding and transfers	\$5,758,608	\$5,350,476
<i>Adjustments for items affecting net cost of operations but not affecting authorities:</i>		

Services provided without charge by other government departments (note 8)	(448,413)	(464,435)
Decrease (increase) in vacation pay and compensatory leave	57,226	(56,618)
Decrease (increase) in employee future benefits	3,977	539
Refunds of prior year expenditures	0	12
Adjustments to previous years' payables at year-end	(1)	45,036
	(387,211)	(475,466)
<i>Adjustments for items not affecting net cost of operations but affecting authorities :</i>		
Increase in salary overpayments	976	2,609
Current year authorities used	\$5,372,373	\$4,877,619

(b) Authorities provided and used (in dollars)

	2024	2023
<i>Vote 1 – Program expenditures</i>	\$5,944,453	\$5,852,431
Statutory amounts	550,187	478,644
	6,494,640	6,331,075
Less:		

Lapsed: Operating	(1,122,267)	(1,453,456)
Current year authorities used	\$5,372,373	\$4,877,619

4. Accounts payable and accrued liabilities

The following table presents details of ERC's accounts payable and accrued liabilities:

	2024	2023
Accounts payable to other government departments and agencies	(\$73,482)	\$13,581
Accounts payable to external parties	90,938	25,933
Total accounts payable	39,514	39,514
Accrued liabilities	237,121	104,521
Total accounts payable and accrued liabilities	\$254,577	\$144,035

5. Employee future benefits

(a) Pension benefits

The ERC's employees participate in the Public Service Pension Plan (the "Plan"), which is sponsored and administered by the Government of Canada. Pension benefits accrue up to a maximum period of 35 years at a

rate of 2 percent per year of pensionable service, times the average of the best five consecutive years of earnings. The benefits are integrated with Canada/Québec Pension Plan benefits and they are indexed to inflation.

Both the employees and the ERC contribute to the cost of the Plan. Due to the amendment of the *Public Service Superannuation Act* following the implementation of provisions related to Economic Action Plan 2012, employee contributors have been divided into two groups – Group 1 relates to existing plan members as of December 31, 2012 and Group 2 relates to members joining the Plan as of January 1, 2013. Each group has a distinct contribution rate.

The 2023-24 expense amounts to \$325,766 (\$312,698 in 2022-23). For Group 1 members, the expense represents approximately 1.02 times (1.02 times in 2022-23) the employee contributions and, for Group 2 members, approximately 1.00 times (1.00 times in 2022-23) the employee contributions.

The ERC's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the Financial Statements of the Government of Canada, as the Plan's sponsor.

(b) Severance benefits

Severance benefits provided to the ERC's employees were previously based on an employee's eligibility, years of service and salary at termination of employment. However, since 2011 the accumulation of severance benefits for voluntary departures progressively ceased for substantially all employees. Employees subject to these changes were given the option to be paid the full or partial value of benefits earned to date or collect the full or remaining value of benefits upon departure from the public service. By

March 31, 2024, substantially all settlements for immediate cash out were completed. Severance benefits are unfunded and, consequently, the outstanding obligation will be paid from future authorities.

The changes in the obligations during the year were as follows:

Changes in the obligations (in dollars)

	2024	2023
Accrued benefit obligation - Beginning of year	\$80,072	\$80,611
Expense for the year	(3,977)	(539)
Benefits paid during the year	0	0
Accrued benefit obligation - End of year	\$76,095	\$80,072

6. Accounts receivable and advances

The following table presents details of ERC's accounts receivable and advances balances:

	2024	2023
Receivables – Other government departments and agencies	\$101,728	\$389
Receivables – External parties	43,559	40,483
Employee advances	0	0
Total accounts receivable	\$145,287	\$40,872

The following table provides an aging analysis of accounts receivable from external parties and the associated valuation allowances used to reflect their net recoverable value.

	2024	2023
Accounts receivable from external parties		
Not past due	\$43,559	\$40,483
Number of days pas due		
1 to 30	0	0
31 to 60	0	0
61 to 90	0	0
91 to 365	0	0
over 365	0	0
sub-total	43,559	40,483
Less: Valuation allowance	0	0
Total	\$43,559	\$40,483

7. Tangible capital assets

Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset as follows:

All tangible capital assets and leasehold improvements having an initial cost of \$10,000 or more are recorded at their acquisition cost. The ERC does not capitalize intangibles, works of art and historical treasures that have

cultural, aesthetic or historical value, assets located on Indian reserves and museum collections.

Asset Class	Amortization Period
Other equipment including furniture	5 years
Leasehold improvements	Over the useful life of the improvement or the lease term, whichever is shorter

Tangible Capital Assets (in d

	Cost				
Capital asset class	Opening balance	Acquisitions	Disposals & write-offs	Closing balance	Opening balance
Other equipment including furniture	\$42,382	0	0	\$42,382	\$42,382
Leasehold improvements	172,232	0	0	172,232	172,232
Total	\$214,614	0	0	\$214,614	\$214,614



Assets under construction are recorded in the applicable asset class in the year they are put into service and are not amortized until they are put into service.

8. Related party transactions

The ERC is related as a result of common ownership to all Government of Canada departments, agencies, and Crown corporations. Related parties also include individuals who are members of key management personnel or close family members of those individuals, and entities controlled by, or under shared control of, a member of key management personnel or a close family member of that individual. The ERC enters into transactions with these entities in the normal course of business and on normal trade terms. In addition, the ERC has an agreement with Public Safety Canada related to the provision of financial, contracting and procurement, human resource, information technology and security services. During the year, the ERC received common services which were obtained without charge from other Government departments as disclosed below.

a) Common services provided without charge by other government departments

During the year the ERC received services without charge from certain common service organizations related to accommodation and the employer's contribution to the health and dental insurance plans. These services provided without charge have been recorded in the ERC's Statement of Operations and Departmental Net Financial Position as follows:

Common services provided without charge by other government departments (in dollars)

	2024	2023
Accommodations	\$176,792	\$172,430
Employer's contribution to the health and dental insurance plans	269,146	290,597
Salary and associated expenditures of legal services provided by Justice Canada	2,475	1,408
Total	\$448,413	\$464,435

The Government has centralized some of its administrative activities for efficiency, cost-effectiveness purposes and economic delivery of programs to the public. As a result, the Government uses central agencies and common services organization so that one department performs services for all other departments and agencies without charge. The costs of these services, such as payroll and cheque issuance services provided by Public Services and Procurement Canada and audit services provided by the Office of the Auditor General are not included in the ERC's Statement of Operations and Departmental Net Financial Position.

(b) Other transactions with related parties

Other transactions with related parties (in dollars)

	2024	2023
Accounts receivable – Other government departments and agencies	\$101,728	\$389
Accounts payable – Other government departments and agencies	73,482	13,581

Expenses – Other government departments and agencies	\$224,860	\$221,862
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Expenses and revenues disclosed in (b) exclude common services provided without charges, which are already disclosed in (a).

9. Segmented information

Presentation by segment is based on the ERC's core responsibility. The presentation by segment is based on the same accounting policies as described in the Summary of significant accounting policies in note 2. The following table presents the expenses incurred and revenue generated for the main core responsibilities, by major object of expenses and by major type of revenues. The segment results for the period are as follows:

Segmented information (in dollars)

Expenses				
	Independent review of RCMP employment matters	Internal Services	2024 Total	2023 Total
Operating expenses				
Salaries and employee benefits	\$3,673,302	\$900,481	\$4,573,783	\$4,127,545
Professional and special services	374,732	194,494	569,226	552,449

Miscellaneous	0	248,152	248,152	244,429
Accommodation	137,038	39,754	176,792	172,430
Equipment	15,117	47,038	62,155	76,818
Utilities, material and supplies	40,940	7,815	48,755	44,328
Communication	3,613	5,722	9,335	16,987
Information	25,774	307	26,081	20,300
Equipment rentals	4,087	23,665	27,752	29,975
Travel and relocation	13,085	2,724	15,809	57,671
Repairs	0	768	768	7,544
Total expenses	4,287,688	1,470,920	5,758,608	5,350,476
Revenues				
Miscellaneous revenue	0	0	0	0
Revenue earned on behalf of government	(0)	(0)	(0)	(0)
Total revenues	(0)	(0)	(0)	0

Net cost of operations before government funding and transfers	\$4,287,688	\$1,470,920	\$5,758,608	\$5,350,476
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Date modified: 2025-07-23