



PacifiCan

ANNUAL REPORT TO PARLIAMENT

Administration of the
Access to Information Act

2025-2026



Pacific Economic
Development Canada

Développement économique
Canada pour le Pacifique

Canada 



This publication showcases how Pacific Economic Development Canada (PacifiCan) administers its responsibilities under the *Access to Information Act*.

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For more information, contact

Pacific Economic Development Canada
Suite 1300, 300 West Georgia Street
Vancouver, BC
V6B 6B4
<https://pacifican.gc.ca>

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INTRODUCTION

The *Access to Information Act* (Revised Statutes of Canada, Chapter A-1, 1985) came into force on July 1, 1983. It extends the present laws of Canada to provide access to information under the control of the Government of Canada.

Bill C-58, *An Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts*¹ received royal assent on June 21, 2019. This resulted in the most significant amendments to the Act since it came into force in 1983.

The amended legislation improves how government information is provided to Canadians by:

- giving the Information Commissioner of Canada the power to make binding orders in relation to access to information requests, including the release of government records;
- requiring institutions to proactively publish specific information known to be of interest to the public, without the need for a request;
- allowing government institutions within the same ministerial portfolio to work together to process requests more efficiently; and
- eliminating all fees apart from the \$5 application fee.

The *Access to Information Act* balances access to government information with exemptions and exclusions that protect important democratic values such as the need for the public service to provide full, free, and frank advice to ministers, the protection of the confidentiality of Cabinet deliberations, the protection of personal information, and national security considerations.

In accordance with the principles that government information should be available to the public, the right to access is balanced against the legitimate need to protect sensitive information and permit effective functioning of government. Necessary exceptions should be limited and specific.

This annual report is tabled in Parliament in accordance with section 94 of the *Access to Information Act* and describes how Pacific Economic Development Canada (PacifiCan) administered its responsibilities during the reporting period.

¹ Treasury Board of Canada Secretariat. The *Access to Information Act*. Introduction: The updated *Access to Information Act*. <https://www.canada.ca/en/treasury-board-secretariat/services/access-information-privacy/access-information-act.html> (accessed Jun 03, 2025)



■ DEPARTMENTAL MANDATE

PacifiCan's mandate is to support the growth and diversification of British Columbia's economy and advance the interests of the region in national economic policy, programs, and projects.

The Agency was established on August 06, 2021, to build enduring prosperity for British Columbians and all Canadians. PacifiCan works with partners and clients to seize opportunities for growth and advance three priorities:

Invest in B.C.'s Strengths: Anchor long term economic development by investing in innovative businesses with opportunities to scale

Supply Canada: Connect businesses and communities to opportunities arising from generational investments in major projects, strategic sectors and domestic trade

Grow Exports: Leverage B.C.'s position in the Pacific to help businesses diversify markets and increase exports

PacifiCan is overseen by the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada. PacifiCan does not have any special operating agencies or subsidiaries; wholly owned or otherwise.

The Agency operates under the provision of the *Western Economic Diversification Act*, which came into force on June 28, 1988. An Order in Council created PacifiCan, by way of the *Public Service Rearrangement and Transfer of Duties Act*.²

The Agency's clients are businesses, not-for-profit organizations, communities such as Indigenous groups, women-led businesses, academic institutions, municipalities, as well as business incubators and accelerators.

PacifiCan's mandate allows it to deliver a wide range of initiatives across the province and make strategic investments to build on regional strengths. Its place-based approach enables the Agency to cultivate strong partnerships with business and community organizations, researchers, academia, Indigenous peoples, provincial governments and municipal governments. These connections help PacifiCan reflect British Columbians perspectives in national decision-making.

² Transfer of Duties Order: <https://laws-lois.justice.gc.ca/eng/regulations/SI-2021-43/FullText.html?wbdisable=false#>



ORGANIZATIONAL STRUCTURE

In 2025-2026, PacifiCan employed approximately 175 individuals in British Columbia and in Ottawa, including economists, commerce officers and policy analysts. Specialists in such areas as communications, corporate administration, financial management, human resources, information management & technology, and procurement, provide the policy and programs analysts with support.

PacifiCan has offices in British Columbia in Vancouver, Victoria, Kelowna, Prince George, Surrey, Cranbrook, Fort St. John, Prince Rupert, and Campbell River. The agency also has an office in Ottawa.

The Agency's Access to Information and Privacy (ATIP) staff are located at the Agency's Headquarters in Surrey and comprise PacifiCan's ATIP Centre of Expertise (ACoE).

■ DELEGATION OF AUTHORITY

As per the August 2021 Order in Council, the President of PacifiCan is the head of the organization for the purpose of the *Access to information Act*.

In accordance with subsection 95(1) of the *Access to Information Act*, the President of PacifiCan delegated full powers, authorities and responsibilities to the following positions (Annex D):

- Director General, Communications & Public Affairs
- Vice President, Policy & Communications
- ATIP Coordinator
- Chief of Staff

PacifiCan's ATIP Coordinator is supported by one Senior ATIP Advisor.

No other ATIP personnel were employed by the Agency during this reporting period and no ATIP consultants were contracted.

PacifiCan was not party to any service agreements in the 2025-2026 fiscal year under section 96 of the *Access to Information Act*.



■ ATIP CENTRE OF EXPERTISE (ACoE)

All Access to Information and Privacy activities are coordinated through the ATIP Centre of Expertise. The ACoE also leads Information Management initiatives such as litigation holds and InfoSource. The Senior ATIP Advisor processes all access and privacy requests.

The ACoE is responsible for the administration of the ATIP program and services including:

- preparing files for decisions on the disposition of access and privacy requests, and responding to all requests submitted under the *Access to Information Act* and the *Privacy Act*;
- promoting awareness of the legislation to ensure the Agency's responsiveness to statutory obligations including, Part 2 of the *Access to Information Act* - Proactive Publication of Information;
- providing advice and recommendations to the Agency when dealing with the Treasury Board Secretariat, the Information Commissioner of Canada, the Privacy Commissioner of Canada, and other government organizations;
- conducting consultations with other federal government departments, other levels of government and third parties with respect to access to information and privacy issues; and
- monitoring and advising on the Agency's compliance with the Acts, proactive publication requirements, regulations, procedures and policies.

The ACoE is accountable for the development, coordination and implementation of policies, guidelines, systems, and procedures to manage the Agency's compliance with the Acts. Compliance is facilitated by the Senior ATIP Advisor, who works with all the business and program areas concerning requests, enquiries and ATIP awareness.



PERFORMANCE UNDER PART 1

PacifiCan completed 45 access to information requests during the 2025–2026 fiscal year. Of these, 36 requests were carried over from previous reporting periods and 13 were received during the reporting period.

REQUEST COMPLETION TIME (DAYS)						Total
1-30	31-60	61-120	121-180	181-365	>365	
10	0	1	0	2	32	45

While 11 requests (24%) were processed within their legislated timelines, the ACoE focused its efforts on resolving a substantial inventory of older and more complex files carried over from previous reporting periods. This resulted in the backlog being reduced from 36 files, at the beginning of the fiscal year, to 4 files at year-end, which represents a reduction of 89%.

- 24% of completed access to information requests were disclosed in their entirety.
- 73% of completed access to information requests were disclosed in part.
- 2.2% of completed access to information requests resulted in no records being located.
- No access to information requests were exempted nor excluded in their entirety.

The active requests which remained, as of the last day of the reporting period, consisted of:

- 2 requests that were received in the 2023-2024 fiscal year
 - no longer within legislated timelines as of the last day of the reporting period
- 2 requests that were received in the 2025-2026 fiscal year
 - still within legislated timelines as of the last day of the reporting period

PacifiCan had no active complaints during the course of the fiscal year. None were carried over from a previous year, and none were carried forward.



31 extensions were taken during the reporting period:

- 23 extensions were taken due to interference with operations as per paragraph 9(1)(a)
- 1 extension was taken to accommodate internal and legal consultations as per paragraph 9(1)(b)
- 7 extensions were taken to accommodate third party consultations as per paragraph 9(1)(c)

Length of extensions	9(1)(a) Interference with operations / workload	9(1)(b) Consultation		9(1)(c) Third Party notice
		Cabinet confidence	Other	
30 days or less	12	0	1	0
31 to 60 days	3	0	0	1
61 to 120 days	8	0	0	6
121 to 180 days	0	0	0	0
Total extensions: 31				

11 consultations were received during the reporting period.

No consultations were carried over from the previous reporting period.

All consultation requests came from other Canadian Federal Government departments.

All consultations were completed in 30 days or less.

The ACoE also supports the review of Parliamentary Question (PQ) responses by providing advice on access to information and privacy considerations. During the reporting period the ACoE reviewed 14 (PQs) on behalf of the business and program areas. In addition, the ACoE responded to 3 PQs enquiring about the Agency's ATIP activities.

The ACoE meets with the various program areas to draft disclaimers and informational paragraphs for contracts, grants and contributions, administered by the Agency. PacifiCan also implements the same class of disclaimers and informational paragraphs in conjunction with the Department of Justice Canada and Public Services and Procurement Canada to inform clients, stakeholders and partners of our obligations, as a government institution, to public access.

■ TRAINING AND AWARENESS

PacifiCan celebrated Right to Know Week from September 22 to September 28, 2025. The ACoE undertook an Agency-wide awareness campaign that included information about the importance of access rights, open transparent government, and how we must be mindful of ATIP principles in our work. These messages were conveyed via email, executive newsletter and posted on PacifiCan's intranet site.



■ POLICIES, GUIDELINES, AND PROCEDURES

The tasking and retrieval process was redeveloped at PacifiCan to ensure a more robust and comprehensive search for responsive records. Standard practice is for the business and program areas to be sent a tasking email, that informs them of a request having been received, and instructions for them on how to proceed.

The ACoE crafted a set of guidelines and procedures, arranged in a logical order, that is intuitive and user-friendly for employees, who are not ATIP experts, to follow. These guidelines and procedures are inserted into the tasking email as a link to a set of tools that tell how to search for relevant records, how to determine if records are relevant, and how to document search strategies.

There are instructions for encryption, converting emails to pdf format, protecting records from unauthorized disclosure during retrieval, and how to organize records for submission to the ACoE. There is also guidance on effectively flagging sensitive information without having to be a subject matter expert in ATIP.

No new procedures or systems were introduced this year concerning proactive publication requirements under Part 2 of the *Access to Information Act*.

■ INITIATIVES AND PROJECTS TO IMPROVE ACCESS TO INFORMATION

The ACoE undertook an initiative to streamline and simplify the process of record-gathering for the Offices of Primary Interest (OPIs). One of the components for that was the development of a new “ATIP Record Retrieval & Recommendations” form. This is a form which provides acknowledgement on behalf of the OPI that all relevant records have been gathered and provided to the ACoE. It also identifies who gathered the records and criteria used in the search.

The form requires significantly less free text and utilizes more direct questions with options to simply check off. The presentation is clearer and follows a logical sequence of steps that corresponds with the stages of a comprehensive search for records.

The new form reduces errors and the need for follow-up communications for clarifications. The feedback from the Offices of Primary Interest concerning this initiative has been positive.



PROACTIVE PUBLICATION UNDER PART 2

Part 2 of the *Access to Information Act* requires government institutions to proactively publish specific information known to be of particular interest to the public.

PacifiCan's program and business groups produce the statistics and materials for proactive disclosure. For example, human resources staff compile the statistics for reclassification of positions, and procurement staff compile the statistics for contracts over \$10,000. The ACoE monitors compliance of the program areas to ensure the legislated deadlines are met. PacifiCan met 100% of publication requirements during the reporting period.

Some proactive disclosure materials are vetted through the ACoE prior to publishing. Examples of these are briefing materials, submitted as vetting files, for review by the Senior ATIP Analyst. After the review, the submitter will implement the Analyst's recommendations before publishing.

The ACoE has implemented a procedure to keep cabinet confidence from being disclosed via briefing note (BN) titles. The Offices of Primary Interest are responsible for flagging any titles which they suspect may constitute cabinet confidence when submitting BNs for review by the ACoE. The Senior ATIP Advisor then conducts a review of the entire BN and its annexes.

When the Senior ATIP Analyst determines the BN contains cabinet confidence, the BN, ATIP Advisor's analysis, and a content template, are submitted to PacifiCan's Legal Services Unit at the Department of Justice Canada (DOJ). When DOJ concurs with the ATIP Advisor's assertion of cabinet confidence, that title is excluded as per 69(1) of the *Access to Information Act*.

■ MONITORING COMPLIANCE

The ACoE monitors its access to information compliance (request deadlines etc.) via AccessPro software. A weekly report is created and disseminated, on a need-to-know distribution list, up to the Deputy Minister level. It discloses all open and outstanding ATIP files and their respective status. No personal or requester information is contained in the report.

To ensure proactive disclosure timelines are met, the ACoE regularly confirms via open.canada.ca that the data has been posted. The legislative requirements determine the frequency of confirmations. Monthly posting requirements necessitate monthly confirmations while quarterly posting requirements necessitate quarterly confirmations. Accuracy and completeness are supported through established review and approval processes within business and program areas prior to publication. Responsibility for approval varies depending on the nature of the information being disclosed, with approvals generally occurring at the manager level or above.



ANNEX A

PROACTIVE PUBLICATION REQUIREMENTS TABLE

Pacific Economic Development Canada (PacifiCan)
April 01, 2025, to March 31, 2026

PacifiCan is a government institution that is listed in Schedule I.1 of the *Financial Administration Act*. It is also listed as a government institution in Schedule I of the *Access to Information Act*.

Legislative Requirement	Section of ATIA	Publication Timeline	Does requirement apply to your institution? (Y/N)	Internal group(s) or positions(s) responsible for fulfilling requirement	% published within legislated timelines	Link to web page where published
Apply to all Government Institutions as defined in section 3 of the <i>Access to Information Act</i>						
Travel Expenses	82	Within 30 days after the end of the month of reimbursement	Y	Finance	100%	https://search.open.canada.ca/travel/?owner_org=pacifcan&page=1&sort=start_date+desc&year=2025%7C2026
Hospitality Expenses	83	Within 30 days after the end of the month of reimbursement	Y	Finance	100%	https://search.open.canada.ca/hospitality/?owner_org=pacifican&page=1&sort=start_date+desc&year=2025%7C2026
Reports tabled in Parliament	84	Within 30 days after tabling	Y	Program and Business area authors Corporate Services	100%	https://www.canada.ca/en/pacific-economic-development/corporate/transparency.html



Apply to government entities or Departments, agencies, and other bodies subject to the Act and listed in Schedules I, I.1, or II of the <i>Financial Administration Act</i>						
Contracts over \$10,000	86	Q1-3: Within 30 days after the quarter Q4: Within 60 days after the quarter	Y	Procurement	100%	https://search.open.canada.ca/contracts/?owner_org=pacifica&page=1&sort=contract_date+desc&year=2025%7C2026
Grants & Contributions over \$25,000	87	Within 30 days after the quarter	Y	Client Active Care Group	100%	https://search.open.canada.ca/grants/?owner_org=pacifica&page=1&sort=agreement_start_date+desc&year=2025%7C2026&agreement_value_range=en=%28d%29+%2425%2C000+-+%24100%2C000%7C%28e%29+%24100%2C000+-+%241%2C000%2C000%7C%28f%29+%241%2C000%2C000+-+%245%2C000%7C%28g%29+More+than+%245%2C000%2C000&agreement_type=C%7CG
Packages of briefing materials prepared for new or incoming	88(a)	Within 120 days after appointment	Y	Program and Business area authors Corporate Services		No postings



deputy heads or equivalent						
Titles and reference numbers of memoranda prepared for a deputy head or equivalent, that is received by their office	88(b)	Within 30 days after the end of the month received	Y	Office of the President	100%	https://search.open.canada.ca/briefing_titles/?owner_org=pacifican&page=1&sort=date_received+desc&year=2026%7C2025&addressee=D
Packages of briefing materials prepared for a deputy head or equivalent's appearance before a committee of Parliament	88(c)	Within 120 days after appearance	Y	Program and Business area authors Parliamentary Affairs		No postings
Applies to government institutions that are departments named in Schedule I to the <i>Financial Administration Act</i> or portions of the core public administration named in Schedule IV to that Act (i.e. government institutions for which Treasury Board is the employer)						
Reclassification of positions	85	Within 30 days after the quarter	Y	Human Resources	100%	https://search.open.canada.ca/reclassification/?owner_org=pacifican&page=2&sort=date+desc
Apply to Ministers' Offices (therefore apply to any institution that performs proactive publication on behalf of a Minister's Office)						
Packages of briefing materials prepared by a government institution for new or incoming ministers	74(a)	Within 120 days after appointment	Y	Parliamentary Affairs	100%	https://www.canada.ca/en/pacific-economic-development/corporate/transparency/briefing-documents/2025-ministerial-briefing-materials.html



Titles and reference numbers of memoranda prepared by a government institution for the minister, that is received by their office	74(b)	Within 30 days after the end of the month received	Y	Office of the President	100%	https://search.open.canada.ca/briefing_titles/?owner_org=pacifican&page=1&sort=date_received+desc&year=2025%7C2026&addressee=M
Package of question period notes prepared by a government institution for the minister and in use on the last sitting day of the House of Commons in June and December	74(c)	Within 30 days after last sitting day of the House of Commons in June and December	Y	Parliamentary Affairs		No postings
Packages of briefing materials prepared by a government institution for a minister's appearance before a committee of Parliament	74(d)	Within 120 days after appearance	Y	Parliamentary Affairs	100%	https://www.canada.ca/en/pacific-economic-development/corporate/transparency/briefing-documents/2025-committee-of-the-whole.html
Travel Expenses	75	Within 30 days after the end of the month of reimbursement	N			Institution does not post on behalf of the Minister
Hospitality Expenses	76	Within 30 days after the end of the month of reimbursement	N			Institution does not post on behalf of the Minister



Contracts over \$10,000	77	Q1-3: Within 30 days after the quarter Q4: Within 60 days after the quarter	N			Institution does not post on behalf of the Minister
Ministers' Offices Expenses Note: This consolidated report is currently published by TBS on behalf of all institutions.	78	Within 120 days after the fiscal year	N			https://open.canada.ca/en/expenditures-ministers-offices



ANNEX B

STATISTICAL REPORT *ACCESS TO INFORMATION ACT*

Name of institution: Pacific Economic Development Canada (PacifiCan)

Reporting period: April 1, 2025, to March 31, 2026

SECTION 1: REQUESTS UNDER THE *ACCESS TO INFORMATION ACT*

1.1 Number of requests

		Number of Requests
Received during reporting period		13
Outstanding from previous reporting periods		36
• Outstanding from previous reporting period	2	
• Outstanding from more than one reporting period	34	
Total		49
Closed during reporting period		45
Carried over to next reporting period		4
• Carried over within legislated timeline	2	
• Carried over beyond legislated timeline	2	

1.2 Sources of requests

Source	Number of Requests
Media	6
Academia	1
Business (private sector)	1
Organization	0
Public	5
Decline to Identify	0
Total	13

1.3 Channels of requests

Source	Number of Requests
Online	13
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	13



SECTION 2: INFORMAL REQUESTS

2.1 Number of informal requests

		Number of Requests
Received during reporting period		23
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		23
Closed during reporting period		23
Carried over to next reporting period		0

2.2 Completion time of informal requests

Completion Time							
0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
0	23	0	0	0	0	0	23

2.3 Pages released and re-leased informally

Less Than 500 Pages released and re-released		500-10000 Pages released and re-released		More Than 10000 Pages released and re-released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
23	1257	0	0	0	0

SECTION 3: APPLICATIONS TO THE INFORMATION COMMISSIONER ON DECLINING TO ACT ON REQUESTS

	Number of Requests
Outstanding from previous reporting periods	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0



SECTION 4: REQUEST CLOSED DURING THE REPORTING PERIOD

4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	
All disclosed	0	1	0	0	0	0	10	11
Disclosed in part	3	5	0	1	0	2	22	33
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	1	0	0	0	0	0	0	1
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	4	6	0	1	0	2	32	45

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	1	18(a)	0	20.1	2
13(1)(b)	0	16(2)(a)	0	18(b)	2	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	11
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	14
14	4	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	16
14(a)	3	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	2	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	1	16.1(1)(d)	0	19(1)	16	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	12	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	7	26	1



Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
16(1)(a)(ii)	0	16.5	0	20(1)(d)	8		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0	*I.A.: International Affairs *Def: Defence of Canada * S.A. Subversive Activities					

4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	1	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	1	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	0	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
2749	2509	44



4.5.2 Relevant pages processed and disclosed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less than 500 Pages Processed		501-10 000 Pages Processed		More Than 10 000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	11	322	0	0	0	0
Disclosed in part	0	0	33	2427	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	11	322	33	2427	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for audio and video formats

	Number of Requests	Minutes Processed
All disclosed	0	0
Disclosed in part	0	0
All exempted	0	0
All excluded	0	0
Request abandoned	0	0
Neither confirmed nor denied	0	0
Declined to act with the approval of the Information Commissioner	0	0
Total	0	0



4.5.5 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	9	0	0	9
All exempted	0	0	0	0
All excluded	0	2	0	2
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	9	2	0	11

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	11
Percentage of requests closed within legislated timelines (%)	24.44

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principle Reason			
	Interference with operations/Workload	External Consultation	Internal Consultation	Other
34	0	34	0	0



4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	3	13	16
31 to 60 days	0	4	4
61 to 120 days	0	14	14
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	3	31	34

SECTION 5: EXTENSIONS

5.1 Reasons for extensions and dispositions of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference with Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	23	0	1	7
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	23	0	1	7



5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	12	0	1	0
31 to 60 days	3	0	0	1
61 to 120 days	8	0	0	6
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	23	0	1	7

SECTION 6: FEES

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	13	\$65.00	0	0	1	\$5.00
Other fees	0	0	0	0	0	0
Total	13	\$65.00	0	0	1	\$5.00

SECTION 7: CONSULTATIONS RECEIVED FROM OTHER INSTITUTIONS AND ORGANIZATIONS

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	11	267	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	11	267	0	0
Closed during the reporting period	11	267	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0



7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	9	1	0	0	0	0	0	10
Disclose in part	1	0	0	0	0	0	0	1
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	10	1	0	0	0	0	0	11

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0



SECTION 8: COMPLETION TIME OF CONSULTATIONS ON CABINET CONFIDENCES

8.1 Requests with Legal Services

Number of Days	Fewer Than 500 Pages Processed		501-10000 Pages Processed		More than 10000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0
16 to 30	2	58	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	2	58	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 500 Pages Processed		501-10000 Pages Processed		More than 10000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	0	0	0	0	0	0

SECTION 9: INVESTIGATIONS AND REPORTS OF FINDINGS

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
0	0	0



9.2 Investigations and Reports of Findings

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing an intent to issue an order by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

SECTION 10: COURT ACTION

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

SECTION 11: RESOURCES RELATED TO THE *ACCESS TO INFORMATION ACT*

11.1 Allocated Costs

Expenditures		Amount
Salaries		\$166,252
Overtime		\$0
Goods and Services		\$53,466
• Professional services contracts	\$0	
• Other	\$53,466	
Total		\$219,718

11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	1.5
Part-time and casual employees	0
Regional staff	0
Consultants and agency personnel	0
Students	0
Total	1.5



ANNEX C

SUPPLEMENTAL STATISTICAL REPORT ***ACCESS TO INFORMATION ACT AND PRIVACY ACT***

Name of institution: Pacific Economic Development Canada (PacifiCan)

Reporting period: April 1, 2025, to March 31, 2026

SECTION 1: REQUESTS CARRIED OVER AND ACTIVE COMPLAINTS UNDER THE ***ACCESS TO INFORMATION ACT***

1.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are <i>Within</i> Legislated Timelines as of March 31, 2026	Requests Carried Over that are <i>Beyond</i> Legislated Timelines as of March 31, 2026	Total
Received in 2025-26	2	0	2
Received in 2024-25	0	0	0
Received in 2023-24	0	2	2
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17 or earlier	0	0	0
Total	2	2	4



1.2 Active complaints with the Information Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2025-26	0
Received in 2024-25	0
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17 or earlier	0
Total	0

SECTION 2: REQUESTS CARRIED OVER AND ACTIVE COMPLAINTS UNDER THE *PRIVACY ACT*

2.1 Requests carried over to next reporting period, broken down by reporting period received

Fiscal year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2026	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2026	Total
Received in 2025-26	0	0	0
Received in 2024-25	0	0	0
Received in 2023-24	0	0	0
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17 or earlier	0	0	0
Total	0	0	0



2.2 Active complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2025-26	0
Received in 2024-25	0
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17 or earlier	0
Total	0

SECTION 3: UNIVERSAL ACCESS UNDER THE *PRIVACY ACT*

How many requests were received from foreign nationals outside of Canada in 2025-26?	0
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ANNEX D

DELEGATION ORDER

ACCESS TO INFORMATION ACT AND PRIVACY ACT DELEGATION ORDER
ARRÊTÉ DE DÉLÉGATION EN VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION ET DE LA LOI SUR LA PROTECTION
DES RENSEIGNEMENTS PERSONNELS

The President of Pacific Economic Development Canada, pursuant to subsection 95(1) of the *Access to Information Act* and subsection 73(1) of the *Privacy Act*, hereby designate the persons holding the positions set out in the schedules attached hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the President as the head of Pacific Economic Development Canada, under the provisions of the Acts and related regulations set out in the schedule opposite each position.

En vertu du paragraphe 95(1) de la *Loi sur l'accès à l'information* et du paragraphe 73(1) de la *Loi sur la protection des renseignements personnels*, président de Développement économique du Pacifique Canada, délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont il est, en qualité de responsable de la Développement économique du Pacifique Canada, investi par les dispositions de la Loi ou de son règlement mentionnées en regard de chaque poste.

SCHEDULE / ANNEXE

<u>Position / Poste</u>	Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements	Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements
Director General, Communications & Public Affairs/ Directrice général, Communications et affaires publiques/Access to Information and Privacy Coordinator / Coordonnatrice de l'accès à l'information et de la protection des renseignements personnels	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Vice President, Policy & Communications / vice-présidente, Politiques et communications	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Chief Of Staff / Chef de cabinet	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Senior ATIP Advisor /Conseiller principal en matière d'accès à l'AIPRP	Section/ Disposition 9; 11(2); 27(1) and (4); 28(1), (2) and (4); 33; 43(1), 44(2) and/ et 6 (1) of Regulations/ du règlements	Section/ Disposition:15

Dated, at the City of Surrey this 17 day of April 2026

Fait à Surrey ce 17e jour d'avril 2026

NAINA SLOAN

PRESIDENT, PACIFIC ECONOMIC DEVELOPMENT CANADA

PRÉSIDENTE de DÉVELOPPEMENT ÉCONOMIQUE CANADA POUR LE PACIFIQUE