



PacifiCan

ANNUAL REPORT TO PARLIAMENT

Administration of the
Privacy Act

2025-2026



Pacific Economic
Development Canada

Développement économique
Canada pour le Pacifique

Canada 



This publication showcases how Pacific Economic Development Canada (PacifiCan) administers its responsibilities under the *Privacy Act*.

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TABLE OF CONTENTS

INTRODUCTION.....	3
Departmental Mandate.....	4
ORGANIZATIONAL STRUCTURE.....	5
Delegation of Authority.....	5
ATIP Centre of Expertise (ACoE).....	6
PERFORMANCE 2025-2026.....	7
Complaints.....	7
Training and Awareness.....	8
Policies, Guidelines and Procedures.....	8
Privacy Protections – Contracts / Agreements / Arrangements.....	9
Initiatives and Projects to Improve Privacy.....	10
Material Privacy Breaches.....	10
Privacy Impact Assessments.....	10
Public Interest Disclosures.....	10
Monitoring Compliance.....	10
Annex A STATISTICAL REPORT <i>PRIVACY ACT</i>.....	11
Annex B SUPPLEMENTAL STATISTICAL REPORT <i>ACCESS TO INFORMATION ACT AND PRIVACY ACT</i>.....	22
Annex C DELEGATION ORDER.....	25



INTRODUCTION

The *Privacy Act* (Revised Statutes of Canada, Chapter P-21, 1985) was proclaimed on July 1, 1983. It extends the present laws of Canada that protect the privacy of individuals and provides individuals with a right of access to personal information about themselves. It also protects the privacy of individuals by denying third party access to personal information relating to them and enabling them to exercise strict control over the collection, disclosure, and use of such information. Necessary exceptions should be limited and specific.

Bill C-58, *An Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts*¹ received royal assent on June 21, 2019. This resulted in the most significant amendments to the Act since it came into force in 1983.

That legislation amended the *Privacy Act* to, among other things:

- create a new exception to the definition of “personal information” with respect to certain information regarding an individual who is a ministerial adviser or a member of ministerial staff;
- authorize government institutions to provide services to other government institutions related to requests for personal information; and
- expand the Governor in Council’s power to amend the schedule to the Act and to retroactively validate amendments to that schedule.¹

This annual report is tabled in Parliament in accordance with section 72 of the *Privacy Act* and describes how Pacific Economic Development Canada (PacifiCan) administered its responsibilities for the reporting period.

¹ Government of Canada. LEGISinfo, Government Bill (House of Commons) C-58 (42-1) - Royal Assent - *An Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts* - Parliament of Canada, 2020. Accessed July 3, 2022. <https://www.parl.ca/DocumentViewer/en/42-1/bill/C-58/royal-assent>



■ DEPARTMENTAL MANDATE

PacifiCan's mandate is to support the growth and diversification of British Columbia's economy and advance the interests of the region in national economic policy, programs, and projects.

Pacific Economic Development Canada (PacifiCan) was established on August 06, 2021, to build enduring prosperity for British Columbians and all Canadians. PacifiCan works with partners and clients to seize opportunities for growth and advance three priorities:

Invest in B.C.'s Strengths: Anchor long term economic development by investing in innovative businesses with opportunities to scale

Supply Canada: Connect businesses and communities to opportunities arising from generational investments in major projects, strategic sectors and domestic trade

Grow Exports: Leverage B.C.'s position in the Pacific to help businesses diversify markets and increase exports

PacifiCan is overseen by the Minister of Housing and Infrastructure and Minister responsible for Pacific Economic Development Canada. PacifiCan does not have any special operating agencies or subsidiaries; wholly owned or otherwise.

The Agency operates under the provision of the *Western Economic Diversification Act*, which came into force on June 28, 1988. An Order in Council created PacifiCan, by way of the *Public Service Rearrangement and Transfer of Duties Act*.²

The Agency's clients are businesses, not-for-profit organizations, communities such as Indigenous groups, women-led businesses, academic institutions, municipalities, as well as business incubators and accelerators.

PacifiCan's mandate allows it to deliver a wide range of initiatives across the province and make strategic investments to build on regional strengths. Its place-based approach enables the Agency to cultivate strong partnerships with business and community organizations, researchers, academia, Indigenous peoples, provincial governments and municipal governments. These connections help PacifiCan reflect British Columbians perspectives in national decision-making.

² Transfer of Duties Order: <https://laws-lois.justice.gc.ca/eng/regulations/SI-2021-43/FullText.html?wbdisable=false#>



ORGANIZATIONAL STRUCTURE

In 2025-2026, PacifiCan employed approximately 175 individuals in British Columbia and in Ottawa, including economists, commerce officers and policy analysts. Specialists in such areas as communications, corporate administration, financial management, human resources, information management & technology, and procurement, provide the policy and programs analysts with support.

PacifiCan has offices in British Columbia in Vancouver, Victoria, Kelowna, Prince George, Surrey, Cranbrook, Fort St. John, Prince Rupert, and Campbell River. The agency also has an office in Ottawa.

The Agency's Access to Information and Privacy (ATIP) staff are located at the Agency's Headquarters in Surrey and comprise PacifiCan's ATIP Centre of Expertise (ACoE).

■ DELEGATION OF AUTHORITY

As per the August 2021 Order in Council, the President of PacifiCan is the head of the organization for the purpose of the *Privacy Act*.

In accordance with subsection 73(1) of the *Privacy Act*, the President of PacifiCan delegated full powers, authorities, and responsibilities to the following positions (Annex C):

- Director General, Communications & Public Affairs
- Vice President, Policy & Communications
- ATIP Coordinator
- Chief of Staff

PacifiCan's ATIP Coordinator is supported by one Senior ATIP Advisor. No other ATIP personnel were employed by the Agency during this reporting period and no ATIP consultants were contracted.

PacifiCan was not party to any service agreements in the 2025-2026 fiscal year under section 73.1 of the *Privacy Act*.



■ ATIP CENTRE OF EXPERTISE (ACoE)

Privacy and personal information services are coordinated through the ACoE. During the reporting period, the ACoE continued to support PacifiCan's administration of the *Privacy Act*, including requests for personal information, privacy advice & guidance, privacy breach management, Personal Information Bank (PIB) maintenance, and privacy governance activities. The ACoE also leads Information Management initiatives such as litigation holds and InfoSource. The Senior ATIP Advisor processes all access and privacy requests.

The ACoE administers the ATIP programs and services for PacifiCan including:

- preparing files for decision on the disposition of access and privacy requests and responding to all requests submitted under the *Access to Information Act* and the *Privacy Act*;
- promoting awareness of the legislation to ensure departmental responsiveness to statutory obligations under the Acts;
- providing advice and recommendations to the Agency when dealing with the Treasury Board Secretariat, the Information Commissioner of Canada, the Privacy Commissioner of Canada, and other government organizations;
- conducting consultations with other federal government departments, other levels of government and third parties with respect to access to information and privacy issues; and
- monitoring and advising on the Agency's compliance with the Acts, regulations, procedures, and policies.

The ACoE is accountable for the development, coordination and implementation of policies, guidelines, systems, and procedures to manage the Agency's compliance with the Acts. Compliance is facilitated by the Senior ATIP Advisor, who works with all the business and program areas concerning requests, enquiries and ATIP awareness.



PERFORMANCE 2025-2026

2 privacy requests were received during the 2025–2026 fiscal year.

1 request was carried over from the previous reporting period.

The resulting total workload was 3 active requests.

All 3 requests were completed during the reporting period.

No requests were carried forward, and there were no active requests as of the last day of the reporting period.

2 requests were completed within legislated timelines.

1 request, which had been carried over from a previous reporting period, was completed beyond its legislated timeline.

REQUEST COMPLETION TIME (DAYS)						Total
1-30	31-60	61-120	121-180	181-365	>365	
2	0	0	0	1	0	3

66.7% of requests were completed within legislated timelines.

33.3% of completed requests were all disclosed

33.3% of completed requests were disclosed in part

33.3% of completed requests yielded no existing records.

■ COMPLAINTS

There were no active complaints as of the last day of the reporting period.

No complaints were received during the reporting period.

No complaints were carried over from a previous reporting period and none were carried forward.

No extensions were taken for any of the privacy requests completed.

No privacy consultations were received or processed during the reporting period.

PacifiCan reviewed its Personal Information Banks (PIBs) during the reporting period. No new PIBs were created and no modifications, requiring reporting, were made during 2025–2026.

■ TRAINING AND AWARENESS

PacifiCan celebrated Data Privacy Week from January 26 to January 30, 2026. The ACoE undertook an Agency-wide awareness campaign that included information on safeguarding personal information while maintaining openness & transparency. The concept of prioritizing



'privacy by design' was advocated to emphasize respect for individuals' data and reduce the risk of costly data breaches.

Data Privacy Week activities included learning opportunities such as Advancing Data Privacy in the Public Sector, and an event featuring the Privacy Commissioner of Canada. All these activities were promoted via email, executive newsletter and on PacifiCan's intranet site.

PacifiCan did not undertake steps to ensure the completion of mandatory privacy training as per the *Directive on Personal Information Requests and Correction of Personal Information*.

Throughout the reporting period, the ACoE responded to enquiries from employees regarding privacy obligations and best practices for handling personal information. This ongoing engagement helped reinforce individual responsibilities under the *Privacy Act* and supported a culture of sound information management.

■ POLICIES, GUIDELINES AND PROCEDURES

PacifiCan implemented a series of privacy guidelines originally developed by PrairiesCan to strengthen employee awareness of privacy obligations and promote privacy-by-design practices across the department.

This includes guidance on the recording of meetings, the conduct of surveys, and the use of Microsoft Teams Premium Intelligence features such as transcription, translation, AI-generated meeting summaries, and action items.

The guidance provides practical direction on the collection, use, disclosure, retention, and safeguarding of personal information; participant notification requirements; the minimization of privacy risks associated with recordings and surveys; and the appropriate use of emerging technologies and AI-enabled tools. Collectively, these resources support employees in meeting their obligations under the *Privacy Act* and reinforce sound privacy management practices in day-to-day operations.

No new collections or new consistent uses of Social Insurance Numbers began during the reporting period.



■ PRIVACY PROTECTIONS - CONTRACTS / AGREEMENTS / ARRANGEMENTS

Section/Source Document	Relevant Privacy Protection Text (Verbatim Excerpt)
14.5 Repayable Contribution Agreement 14.5 Non-repayable Contribution Agreement	All information provided by the Recipient to the Minister will be treated in accordance with the <i>Access to Information Act</i> and the <i>Privacy Act</i> . These laws govern, protect and limit the collection, use and disclosure of personal, financial and technical information by federal government departments and agencies.
4.10 f Goods High Complexity RFP 4.10 f Goods Medium Complexity RFP 4.10 f Services High Complexity RFP 4.10 f Services Medium Complexity RFP 4.9 f Low Dollar Value RFP	Canada will treat all offers as confidential, subject to the provisions of the <i>Access to Information Act</i> and the <i>Privacy Act</i> .
15.1 a Goods High Complexity RFP 14.1 a Services High Complexity RFP	The Contractor must keep confidential all information provided to the Contractor by or on behalf of Canada in connection with the Work. The Contractor may disclose to a subcontractor any information necessary to perform a subcontract as long as the subcontractor agrees to keep the information confidential and the subcontractor only uses the information to perform a subcontract.
16.1 a Goods High Complexity RFP 15.1 a Services High Complexity RFP	The Contractor must at all times take all measures reasonably necessary for the safeguarding of the material so identified, including those set out in the PWGSC Contract Security Manual and its supplements and any other instructions issued by Canada.
16.1 b Goods High Complexity RFP 16.1 b Services High Complexity RFP	Representatives of Canada are entitled to inspect the Contractor's premises and the premises of a subcontractor at any tier for security purposes at any time during the Contract Period. The Contractor must comply with, and ensure that any subcontractor complies with, all written instructions issued by Canada dealing with the material so identified, including any requirement that employees of the Contractor or of any subcontractor execute and deliver declarations relating to reliability screenings, security clearances and other procedures.
14.1 Services Medium Complexity RFP	By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Offeror has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2019-01 of the Treasury Board Secretariat of Canada.



■ INITIATIVES AND PROJECTS TO IMPROVE PRIVACY

The ACoE undertook an initiative to streamline and simplify the process of record-gathering for the Offices of Primary Interest (OPIs). One of the components for that was the development of a new “ATIP Record Retrieval & Recommendations” form. This is a form which provides acknowledgement on behalf of the OPI that all relevant records have been gathered and provided to the ACoE. It also identifies who gathered the records and criteria used in the search.

The form requires significantly less free text and utilizes more direct questions with options to simply check off. The presentation is clearer and follows a logical sequence of steps that corresponds with the stages of a comprehensive search for records.

The new form reduces errors and the need for follow-up communications for clarifications. The feedback from the Offices of Primary Interest concerning this initiative has been positive.

■ MATERIAL PRIVACY BREACHES

No material privacy breaches occurred at PacifiCan during the reporting period. None were reported to the Office of the Privacy Commissioner nor to the Treasury Board of Canada Secretariat (Privacy and Responsible Data Division).

■ PRIVACY IMPACT ASSESSMENTS

No Privacy Impact Assessments were completed during the reporting period.

■ PUBLIC INTEREST DISCLOSURES

No disclosures were made under paragraph 8 (2)(m) of the *Privacy Act*.

■ MONITORING COMPLIANCE

The ACoE monitors the time taken to process personal information requests (deadlines etc.) via AccessPro software. A weekly report is created and disseminated, on a need-to-know distribution list, up to the Deputy Minister level. It discloses all open and outstanding ATIP files and their respective status. No personal or requester information is contained in the report.



ANNEX A

STATISTICAL REPORT *PRIVACY ACT*

Name of institution: Pacific Economic Development Canada (PacifiCan)
Reporting period: April 1, 2025, to March 31, 2026

SECTION 1: REQUESTS UNDER THE *PRIVACY ACT*

1.1 Number of requests		Number of Requests
Received during reporting period		2
Outstanding from previous reporting periods		1
• Outstanding from previous reporting period	1	
• Outstanding from more than one reporting period	0	
Total		3
Closed during reporting period		3
Carried over to next reporting period		0
• Carried over within legislated timeline	0	
• Carried over beyond legislated timeline	0	

1.2 Channels of requests

Source	Number of Requests
Online	2
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	2

SECTION 2: INFORMAL REQUESTS

2.1 Number of informal requests		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		0
Carried over to next reporting period		0



2.2 Completion time of informal requests

Completion Time							
0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
0	0	0	0	0	0	0	0

2.3 Pages released informally

Less Than 500 Pages Released		500-10000 Pages Released		More Than 10000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0

SECTION 3: REQUESTS CLOSED DURING THE REPORTING PERIOD

3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	
All disclosed	0	0	0	0	0	1	0	1
Disclosed in part	1	0	0	0	0	0	0	1
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	1	0	0	0	0	0	1
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied								
Total	1	1	0	0	0	1	0	3



3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	1
19(1)(f)	0	22.1	0	27	0
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.4	0		

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	0	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
53	53	2



3.5.2 Relevant pages processed and disclosed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less Than 500 Pages Processed		500-10000 Pages Processed		More Than 10000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	1	2	0	0	0	0
Disclosed in part	1	51	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	2	53	0	0	0	0

3.5.3 Relevant minutes processed and disclosed for audio and video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio and video formats by size of requests

Disposition	Number of Requests	Minutes Processed
All disclosed	0	0
Disclosed in part	0	0
All exempted	0	0
All excluded	0	0
Request abandoned	0	0
Neither confirmed nor denied	0	0
Total	0	0



3.5.5 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests

3.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	2
Percentage of requests closed within legislated timelines (%)	66.66

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/Workload	External Consultation	Internal Consultation	Other
1	0	0	0	1



3.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	1	0	1
More than 365 days	0	0	0
Total	1	0	1

SECTION 4: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Paragraph 8(5)	Total
0	0	0	0

SECTION 5: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

SECTION 6: EXTENSIONS

6.1 Reasons for extensions and dispositions of requests

Number of extensions taken	15(a)(i) Interference with operations				15(a)(ii) Consultation			15(b) Translation purpose or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	
0	0	0	0	0	0	0	0	0



6.2 Length of extensions

Number of extensions taken	15(a)(i) Interference with operations				15(a)(ii) Consultation			15(b) Translation purpose or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	0	0	0	0	0	0	0	0
31 days or greater	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

SECTION 7: CONSULTATIONS RECEIVED FROM OTHER INSTITUTIONS AND ORGANIZATIONS

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0



7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0



SECTION 8: COMPLETION TIME OF CONSULTATIONS ON CABINET CONFIDENCES

8.1 Requests with Legal Services

Number of Days	Fewer Than 500 Pages Processed		500-10 000 Pages Processed		More Than 10 000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 500 Pages Processed		500-10 000 Pages Processed		More Than 10 000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	0	0	0	0	0	0

SECTION 9: COMPLAINTS AND INVESTIGATIONS NOTICES RECEIVED

9.1 Investigations

Section 31	Section 33	Section 35	Court action	Total
0	0	0	0	0



SECTION 10: PRIVACY IMPACT ASSESSMENTS (PIAs) AND PERSONAL INFORMATION BANKS (PIBs)

10.1 Programs and activities

Number of existing programs or activities that use personal information that have been substantially modified during the reporting period	0
Number of new programs or new activities that use personal information established during the reporting period	17

10.2 Privacy Impact Assessments

Number of PIAs completed	0
Number of PIAs modified	0
Number of PIA summaries published during the reporting period	0
Number of PIAs for which the risk mitigation measures have been reviewed during the reporting period	0

10.3 Privacy Protocols

Number of privacy protocols completed to establish or modify Personal Information Banks	0
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10.4 Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	1	0	0	0
Central	0	0	0	0
Total	1	0	0	0

10.5 Info Source page

Date of the most recent major change to Personal Information Banks on the Info Source page	Aug-23
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SECTION 11: SOCIAL INSURANCE NUMBERS

Number of new programs or activities that collect or use Social Insurance Numbers	0
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SECTION 12: PRIVACY BREACHES

12.1 Material Privacy Breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

12.2 Non-Material Privacy Breaches

Number of non-material privacy breaches	1
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SECTION 13: PRIVACY TRAINING

Number of employees that have completed privacy training during the reporting period	0
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SECTION 14: RESOURCES RELATED TO THE *PRIVACY ACT*

14.1 Allocated Costs

Expenditures		Amount
Salaries		\$10,611
Overtime		\$0
Goods and Services		\$0
• Professional services contracts	\$0	
• Other	\$0	
Total		\$10,611

14.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	0.50
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
Total	0.50



ANNEX B

SUPPLEMENTAL STATISTICAL REPORT ***ACCESS TO INFORMATION ACT AND PRIVACY ACT***

Name of institution: Pacific Economic Development Canada (PacifiCan)

Reporting period: April 1, 2025, to March 31, 2026

SECTION 1: REQUESTS CARRIED OVER AND ACTIVE COMPLAINTS UNDER THE *ACCESS TO INFORMATION ACT*

1.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are <i>Within</i> Legislated Timelines as of March 31, 2026	Requests Carried Over that are <i>Beyond</i> Legislated Timelines as of March 31, 2026	Total
Received in 2025-26	2	0	2
Received in 2024-25	0	0	0
Received in 2023-24	0	2	2
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17 or earlier	0	0	0
Total	2	2	4

1.2 Active complaints with the Information Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2025-26	0
Received in 2024-25	0
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0



Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17 or earlier	0
Total	0

SECTION 2: REQUESTS CARRIED OVER AND ACTIVE COMPLAINTS UNDER THE PRIVACY ACT

2.1 Requests carried over to next reporting period, broken down by reporting period received

Fiscal year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2026	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2026	Total
Received in 2025-26	0	0	0
Received in 2024-25	0	0	0
Received in 2023-24	0	0	0
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17 or earlier	0	0	0
Total	0	0	0

2.2 Active complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2025-26	0
Received in 2024-25	0
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0



Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2016-17 or earlier	0
Total	0

SECTION 3: UNIVERSAL ACCESS UNDER THE *PRIVACY ACT*

How many requests were received from foreign nationals outside of Canada in 2025-26?	0
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ANNEX C

DELEGATION ORDER

ACCESS TO INFORMATION ACT AND PRIVACY ACT DELEGATION ORDER ARRÊTÉ DE DÉLÉGATION EN VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION ET DE LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

The President of Pacific Economic Development Canada, pursuant to subsection 95(1) of the *Access to Information Act* and subsection 73(1) of the *Privacy Act*, hereby designate the persons holding the positions set out in the schedules attached hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the President as the head of Pacific Economic Development Canada, under the provisions of the Acts and related regulations set out in the schedule opposite each position.

En vertu du paragraphe 95(1) de la *Loi sur l'accès à l'information* et du paragraphe 73(1) de la *Loi sur la protection des renseignements personnels*, président de Développement économique du Pacifique Canada, délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont il est, en qualité de responsable de la Développement économique du Pacifique Canada, investi par les dispositions de la Loi ou de son règlement mentionnées en regard de chaque poste.

SCHEDULE / ANNEXE

<u>Position / Poste</u>	Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements	Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements
Director General, Communications & Public Affairs/ Directrice général, Communications et affaires publiques/Access to Information and Privacy Coordinator / Coordonnatrice de l'accès à l'information et de la protection des renseignements personnels	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Vice President, Policy & Communications / vice-présidente, Politiques et communications	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Chief Of Staff / Chef de cabinet	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Senior ATIP Advisor /Conseiller principal en matière d'accès à l'AIPRP	Section/ Disposition 9; 11(2); 27(1) and (4); 28(1), (2) and (4); 33; 43(1), 44(2) and/ et 6 (1) of Regulations/ du règlements	Section/ Disposition:15

Dated, at the City of Surrey this 17 day of April 2026

Fait à Surrey ce 17e jour d'avril 2026

NAINA SLOAN

PRESIDENT, PACIFIC ECONOMIC DEVELOPMENT CANADA

PRÉSIDENTE de DÉVELOPPEMENT ÉCONOMIQUE CANADA POUR LE PACIFIQUE