Annual Report on the Administration of the Privacy Act

2025–2026

Transport Canada Transports Canada

Canada

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TABLE OF CONTENTS

Introduction....4
The purpose of the Privacy Act....4
About Transport Canada....4

Organizational structure....4
The Access to Information and Privacy Office....4
Human resources....5

Delegation of responsibilities....5
Section 73.1 service agreements....5

Performance 2024–2025....5
Personal information request processing....5
Other request processing....7
Complaints....7
Material privacy breaches....7
Privacy impact assessments....8
Monitoring and compliance....8
Costs....9

Policies, guidelines, procedures and initiatives....9
Policies and procedures....9
Initiatives....10

Training and awareness....10
Training....10
Awareness and engagement....11

Annex A: Statistical report....12

Annex B: Supplemental statistical report....24

Annex C: Delegation order....27

Introduction

The purpose of the Privacy Act

The *Privacy Act* (the Act) protects an individual's privacy by setting out provisions related to the collection, use, disclosure, retention and disposal of personal information by federal government institutions. The Act also provides individuals a right of access to their personal information held by a federal government institution, subject to certain specific and limited exceptions.

This annual report is submitted to Parliament by the Minister of Transport, in accordance with section 72 of the *Privacy Act* and section 20 of the *Service Fees Act*. It describes how Transport Canada (TC) fulfilled its responsibilities and obligations for the reporting period of April 1, 2025, to March 31, 2026.

About Transport Canada

TC is responsible for developing and overseeing the Government of Canada's transportation policies and programs in support of a safe, secure, green, innovative, and integrated transportation system that promotes trade, economic growth, and a cleaner environment. Transport Canada did not have any wholly owned subsidiaries during the reporting period.

For more information about TC, visit tc.canada.ca.

Organizational structure

The Access to Information and Privacy Office

The Access to Information and Privacy (ATIP) Office is the focal point for access to information and privacy requests and services at TC. During the reporting period the ATIP Office reported to the Corporate Secretariat. At TC, the ATIP Coordinator (the primary contact for queries) is the Director of the ATIP Office. During the reporting period, the Director reported to the Corporate Secretary, who in turn reports to the Deputy Minister.

During the reporting period, the ATIP Office comprised:

- Three operations units responsible for the review of documents in response to requests made under the *Access to Information Act* and requests for personal information made under the *Privacy Act*, as well as internal advisory services related to Part 2 of the *Access to Information Act*, and to advise TC officials on access to information policy; and
- One privacy policy unit responsible for advising and supporting TC officials to ensure compliance with the *Privacy Act* and related policy instruments.

The ATIP Office works closely with departmental liaison officers who are the main points of contact between the ATIP Office and subject matter experts. They are responsible for ensuring requests tasked to their group or region are handled promptly and that relevant records are forwarded from offices of primary interest (OPIs) to the ATIP Office in accordance with established procedures and timelines.

Human resources

During the reporting period, a total of 12.75 person-years were dedicated to privacy activities. This figure does not include work performed by liaison officers in TC's groups and regions.

The ATIP Office continued to experience challenges with staffing certain analyst levels to process operational files. TC is not alone in the challenge to attract and retain access to information and privacy specialists—many institutions across the public sector are facing the same difficulty.

Delegation of responsibilities

Pursuant to subsection 73(1) of the Act, the Minister of Transport has delegated full powers, duties and functions for the administration of the Act to the following TC officials:

- The Deputy Minister
- The Associate Deputy Minister
- The Director General and Corporate Secretary
- The Director, ATIP (except for section 8(2)(m))
- Chiefs of the ATIP Office (except for sections 8(2)(j) and 8(2)(m))
- Senior ATIP Analysts (PM-05): sections 14, 15, 18(2), 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 31, 33(2) and 35
- ATIP Analysts (PM-04): sections 14, 15

A copy of the delegation order can be found at Annex C.

Section 73.1 service agreements

Under section 73.1 of the Act, a government institution may enter into a service agreement with another government institution presided over by, or under the responsibility of the same Minister to provide or receive services related to access to information. TC was not party to any such agreements over the course of the reporting period.

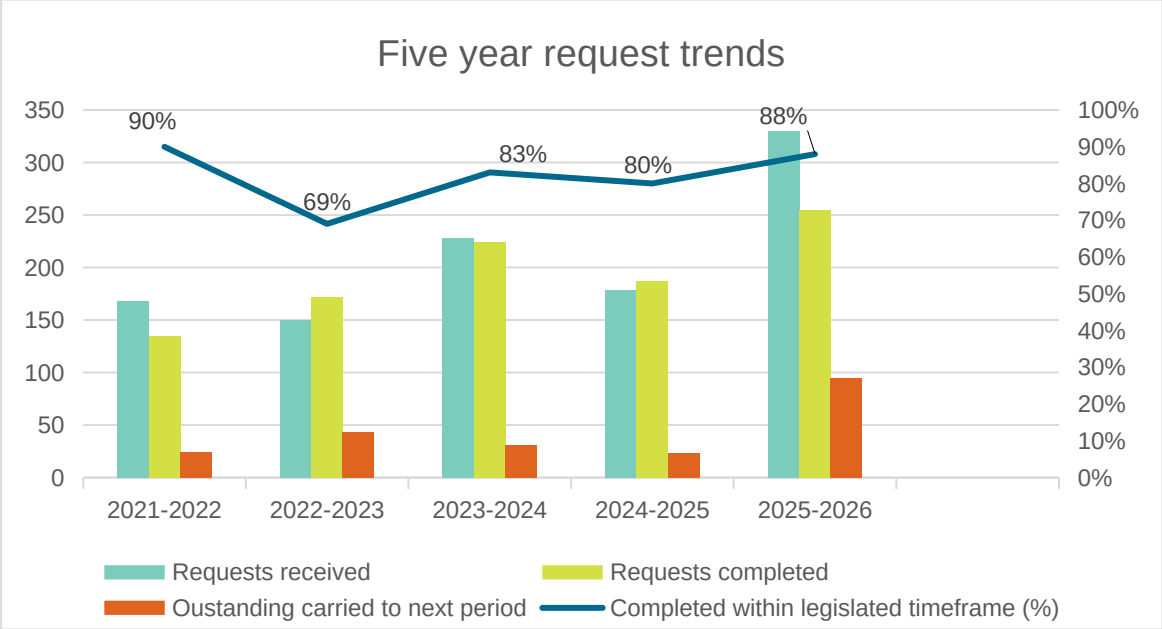
Performance 2025–2026

This section highlights key information on TC's performance for fiscal year 2025–2026. See Annex A for the Statistical Report on the *Privacy Act* and Annex B for the Supplemental Statistical Report on the *Access to Information Act* and *Privacy Act*.

Personal information request processing

Processing of requests for disclosure of personal information

Over the course of 2025–2026, TC received 330 new requests for personal information, a significant increase from the 179 received in the previous reporting period. 20 requests were carried over from the previous reporting period for a total of 350 requests on hand. 224 out of 255 (87.45%) requests were closed within legislated timeframes. This represents an improvement of 7.8% from the previous reporting period. On March 31, 2026, 95 requests were carried over to the 2026–2027 fiscal year.



Text Version:

Fiscal year	Requests received	Requests completed	Outstanding carried to next period	Completed within legislated timeframe (%)
2021-2022	168	143	43	90%
2022-2023	150	172	27	69%
2023-2024	228	224	31	83%
2024-2025	179	187	23	80%
2025-2026	330	255	95	88%

Completion time

TC endeavours to complete every personal information request in a timely manner. Of the 255 personal information requests completed in 2025–2026, 189 (74%) were completed within 30 days.

# of days	0 to 15	16 to 30	31 to 60	61 to 120	121 to 180	181 to 365	365 or more
# of requests	85	104	35	18	7	4	2

Number of days taken to process requests closed in 2025–2026

Outstanding late requests

TC seeks to minimize the number of new requests that go beyond legislated timelines. Requests carried over from previous years may be within legislated timelines or have become late. Of the 95 requests carried over to 2026–2027 from previous reporting periods, 52 requests were beyond legislated timelines.

Dispositions

TC makes every effort to disclose as much information as possible and uphold the spirit of the Act. Of the 255 requests closed during this reporting period, there were:

- 27 (10.5%) fully disclosed
- 122 (47.8%) partially disclosed
- 29 (11.3%) where no records existed
- 75 (29.4%) abandoned

Sections 18 through 28 of the Act set out the exemptions that can be applied in order to protect information pertaining to particular public or private interests. The majority of exemptions applied fell under Section 26 of the Act, which protects the personal information of another individual. This is consistent with historical trends.

Extensions

Under specific circumstances, the Act contains provisions to extend the legislated deadline if the request cannot be completed within the 30-day time limit. Of the 118 extensions cited during the reporting year, 113 were taken due to interference with operations. The remaining 5 extensions were taken to allow for consultations. For details of extensions taken during this period, see section 6 of the statistical report, Annex A.

Other request processing

Consultations received from other government institutions and organizations

TC received 3 consultations from other federal institutions during the reporting period.

Requests for correction of personal information and notation

There were no requests for correction and notation made during the reporting period.

Proactive disclosures

TC groups can seek advice from the ATIP Office about material intended to be released in the spirit of the *Privacy Act*. However, no such requests for advice were received during the reporting period.

Public interest disclosures

In the reporting period of 2025-2026, TC did not disclose any information pursuant to subparagraph 8(2)(*m*)(i) of the *Privacy Act*.

Complaints

Every individual who makes a request under the *Privacy Act* has the right to file a complaint with the Office of the Privacy Commissioner of Canada (OPC) regarding any matter relating to the processing of their request. An individual may also file more than one type of complaint for the same request. In 2025_2026, TC received 19 complaints

During the reporting period, one complaint was received under sections 4 to 8 of the *Privacy Act*. The complaint alleged that Transport Canada had improperly accessed personal information available through an online social networking platform.

Following its investigation, the Office of the Privacy Commissioner of Canada (OPC) determined that searching for an individual's name on the platform constituted a collection of personal information and, in the circumstances of the case, was not consistent with the requirements of the *Privacy Act*. As a result, the OPC concluded that the complaint was well-founded.

In response to the findings, the ATIP Office reviewed its practices and implemented changes to ensure alignment with the OPC's interpretation of the *Privacy Act*. Guidance and procedures were updated as necessary to strengthen compliance and support the appropriate handling of personal information by departmental officials. These measures are intended to reduce the risk of similar issues arising in the future and to promote the continued protection of individuals' privacy rights.

Material privacy breaches

A privacy breach is defined by the OPC as breaches that could reasonably be expected to create a real risk of significant harm to an individual. A material privacy breach is defined by TBS as a privacy breach that involves sensitive personal information and could reasonably be expected to cause injury or harm to the
individual.

During the reporting period, no material privacy breaches occurred at TC.

Privacy impact assessments

To fulfill its mandate, many of TC's activities require the collection, use, and disclosure of personal information. In accordance with TBS policies and directives, TC uses privacy impact assessments (PIAs) as a risk management tool to determine whether privacy risks are present in new or substantially modified departmental programs or activities that handle personal information to be used for an administrative purpose.

Work to ensure that Transport Canada is in compliance with the updated Directive on Privacy Impact Assessments issued by Treasury Board of Canada in October 2024 is ongoing and progress is being made to move TC's activities toward compliance. The Privacy Compliance Project is being delivered in phases to support departmental compliance with the Directive. The first phase, completed in 2025, assessed the current state of privacy compliance across 215 departmental programs, identifying multiple program areas that may require a Privacy Impact Assessment.

One PIA was completed by TC ATIP during this period (details below).

Drone Management Portal (DMP)

The Drone Management Portal (DMP) is a secure online service platform that allows users to manage their remotely piloted aircraft systems (RPAS), commonly known as drones. Through the portal, users can register or deregister drones, transfer ownership, access certificates of registration, take online exams, view flight review results, apply for and access drone pilot certificates, and update their contact information. Businesses may also use the portal to manage their drone fleets.

The DMP collects personal information, including name, contact information, citizenship status, and date of birth, to support program administration and regulatory requirements.

The PIA assessed the DMP's collection, use, disclosure, retention, and disposal of personal information. As a result of the assessment, privacy risks were identified and mitigation measures were implemented. The primary risk identified related to the retention and disposal of personal information, and recommendations were made to strengthen processes for the secure disposal of transitory records containing personal information in accordance with Government of Canada information management policies.

Monitoring and compliance

The ATIP Office continues its engagement of internal stakeholders in monitoring of personal information requests and compliance with the Act. During the reporting period, this was primarily done through regular reporting and discussion, including:

- A weekly progress report produced by the ATIP Office and shared with the Director General and Corporate Secretary, which gives an overview of request processing performance and is shared with the Deputy Minister;
- Routine reports to OPIs and Legal Services to track the status of retrievals and consultations coming from the ATIP Office;
- Weekly reporting within the ATIP Office on upcoming due dates for requests for staff members and managers to follow-up; and
- Routine reporting on compliance with search and retrieval timelines sent to OPIs and discussed with TC's senior leadership.

The standard retrieval timeframe for OPIs is eight business days. Overall compliance for return of records and recommendations to the ATIP Office during the reporting period was 66%.

Costs

The cost of administering the Act during fiscal year 2025–2026 amounted to $1,062,434. This excludes costs incurred throughout the department for the search, retrieval and preparation of recommendations to enable and inform the processing of requests in accordance with the Act, as well as legal costs related to consultation or advice.

Policies, guidelines, procedures and initiatives

Policies and procedures

The following procedures were created or modified during the reporting period:

Improvements to the Privacy Impact Assessment process

The ATIP Office's Privacy Policy Unit developed and implemented a new privacy impact assessment tool to guide TC programs through the PIA process. Although the impact of the tool was not fully measurable at the time of reporting, it is anticipated that it will improve timeliness and promote consistency in the process.

During the reporting period, the TC ATIP Privacy Policy Unit also developed and implemented new templates for all forms to ensure consistency with the new TBS *Directive on Privacy Practices*. The Privacy Policy Unit also developed new guidance documents for publication, aimed at raising departmental awareness of privacy considerations in a variety of circumstances.

New Preliminary Breach Assessment

Privacy Policy also developed a new Privacy Breach Risk Assessment tool to provide consistency in evaluating risk and ensure more robust and timely responses.

Initiatives

Case Management System

The ATIP Office completed its migration to the ATIPXpress case management system, with the new platform becoming operational on April 1, 2025. The implementation of ATIPXpress was meant to support a more modern and streamlined approach to administering requests under the *Access to Information Act* and the *Privacy Act*.

As with any large-scale digital transformation initiative, some functionality and system issues continued to be identified following implementation. Furthermore, some essential functionality of the system has yet to be delivered by the vendor. Work to address these deficiencies is ongoing through collaboration among the system vendor, the Treasury Board of Canada Secretariat, Public Services and Procurement Canada, and members of the federal ATIP community.

Transport Canada remained actively engaged in these efforts throughout the reporting period. The department participated in interdepartmental working groups and forums to identify issues, share operational experience, and support the timely implementation of system improvements. Transport Canada also served on the ATIPXpress Interdepartmental Steering Committee and contributed to testing activities, information-gathering exercises, and feedback mechanisms aimed at enhancing system performance and supporting continuous improvement across the ATIP community.

Training and awareness

The goal of training and awareness is to educate and engage TC employees on privacy principles, to relay responsibilities and expectations regarding the retrieval and review of records, and to introduce new measures for privacy protection.

Training

In accordance with Transport Canada’s (TC) requirement to safeguard individual privacy and emphasize the significance of privacy protection, the institution has organized awareness sessions, shared updated reference material via a new Sharepoint experience, and highlighted training opportunities for all staff members during the reporting period.

The TC ATIP Office Privacy Policy Unit (PPU), in collaboration with the Internal Communications Team, successfully organized a series of awareness activities for Data Privacy Week. Leveraging the institution’s internal communication channels, staff members were given opportunities to engage in the Data Privacy week's events and gain insights into their roles and responsibilities under the *Privacy Act* and relevant Treasury Board Secretariat (TBS) directives.

Training for TC staff members

Transport Canada mandates that all new employees complete the Access to Information and Privacy Fundamentals course offered by the Canada School of Public Service to ensure that all employees understand their roles and responsibilities under both the Access to Information Act and the Privacy Act. To this end 808 employees of Transport Canada successfully completed this training in 2025-2026.

Training for ATIP Office analysts

ATIP analysts benefited from a comprehensive training and professional development program throughout the reporting period. Learning opportunities included both internal and external training designed to strengthen technical expertise, support professional growth, and enhance the consistent application of the *Access to Information Act* and the *Privacy Act*. This included participation in training sessions delivered by the Access to Information and Privacy Community Development Office (APCDO), which provides specialized learning opportunities for the federal ATIP community.

In addition, all ATIP analysts received training on the department's new ATIPXpress case management system following its implementation. This training supported the effective use of the new platform and helped ensure a smooth transition to updated processes and workflows.

To remain informed of emerging trends, legislative developments, and evolving best practices, representatives of the ATIP Office also participated in key professional forums, including the Canadian Access and Privacy Association's Annual Conference and the Canadian Bar Association's Access to Information and Privacy Law Conference. Participation in these events provided valuable opportunities to exchange knowledge, share experiences with colleagues across jurisdictions, and remain current on developments affecting the administration of access to information and privacy programs in Canada.

Awareness and engagement

The ATIP Office continued to engage TC staff on privacy issues throughout the reporting period:

- Meetings between ATIP Office management and liaison officers are held to share details of latest initiatives and gain a better understanding of each party’s challenges
- Access to information and privacy matters were regularly discussed with TC’s Director General and Corporate Secretary, and other members of TC’s senior leadership
- Promotion of news and events such as Data Privacy Week, the new Privacy Breach Management Toolkit and the new Privacy Impact Assessment Submission Form process for the Office of the Privacy Commissioner

Annex A: Statistical report

Statistical Report on the Privacy Act

Name of institution: Transport Canada
Reporting period: April 1, 2025, to March 31, 2026

Section 1: Requests under the Privacy Act

1.1 Number of requests

		Number of Requests
Received during reporting period		330
Outstanding from previous reporting periods		20
• Outstanding from previous reporting period	18	
• Outstanding from more than one reporting period	2	
Total		**350**
Closed during reporting period		255
Carried over to next reporting period		95
• Carried over within legislated timeline	43	
• Carried over beyond legislated timeline	52	

1.2 Channels of requests

Channel	Number of Requests
Online	261
E-mail	64
Mail	5
In person	0
Phone	0
Fax	0
Total	**330**

Section 2: Informal requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		1
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		**1**
Closed during reporting period		1
Carried over to next reporting period		0

2.2 Completion time of informal requests

Completion time							
0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More than 365 Days	Total
1	0	0	0	0	0	0	**1**

2.3 Pages released informally

Less than 500 Pages Released		500-10000 Pages Released		More than 10000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
1	0	0	0	0	0

Section 3: Requests closed during the reporting period

3.1 Disposition and completion time

Disposition of requests	Completion Time (calendar days)							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
All disclosed	2	20	4	1	0	0	0	**27**
Disclosed in part	6	56	30	17	7	4	2	**122**
All exempted	0	0	0	0	0	0	0	**0**
All excluded	0	0	0	0	0	0	0	**0**
No records exist	5	23	1	0	0	0	0	**29**
Request abandoned	72	3	0	0	0	0	0	**75**
Neither confirmed nor denied	0	2	0	0	0	0	0	**2**
Total	**85**	**104**	**35**	**18**	**7**	**4**	**2**	**255**

3.2 Exemptions

Section	Number of requests	Section	Number of requests	Section	Number of requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	1	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	1	24(a)	0
19(1)(c)	1	22(1)(b)	18	24(b)	0
19(1)(d)	2	22(1)(c)	0	25	1
19(1)(e)	0	22(2)	0	26	111
19(1)(f)	0	22.1	0	27	11
20	0	22.2	0	27.1	0
21	0	22.3	1	28	0
		22.4	0		

3.3 Exclusions

Section	Number of requests	Section	Number of requests	Section	Number of requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	1
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Dataset	Video	Audio	
0	150	0	2	4	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
54512	34075	228

3.5.2 Relevant pages processed by request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less than 500 pages processed		500-10000 pages processed		More than 10000 pages processed	
	Number of Requests	Pages processed	Number of Requests	Pages processed	Number of Requests	Pages processed
All disclosed	28	1329	0	0	0	0
Disclosed in part	98	12149	23	30279	1	10755
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	76	0	0	0	0	0
Neither confirmed nor denied	2	0	0	0	0	0
Total	**204**	**13478**	**23**	**30279**	**1**	**10755**

3.5.3 Relevant minutes processed and disclosed for audio and video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
257	141	5

3.5.4 Relevant minutes processed per request disposition for audio and video formats

Disposition	Number of Requests	Minutes Processed
All disclosed	0	0
Disclosed in part	5	257
All exempted	0	0
All excluded	0	0
Request abandoned	0	0
Neither confirmed nor denied	0	0
Total	**5**	**257**

3.5.5 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	1	1	0	2	**4**
Disclosed in part	7	1	1	6	**15**
All exempted	0	0	0	0	**0**
All excluded	0	0	0	0	**0**
Request abandoned	0	0	0	6	**6**
Neither confirmed nor denied	0	1	0	0	**1**
Total	**8**	**3**	**1**	**14**	**26**

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

	Requests closed within legislated timelines
Number of requests closed within legislated timelines	223
Percentage of requests closed within legislated timelines (%)	87.45%

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External consultation	Internal consultation	Other
32	21	3	0	8

3.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timelines where no extension was taken	Number of requests past legislated timelines where an extension was taken	Total
1 to 15 days	6	2	**8**
16 to 30 days	1	0	**1**
31 to 60 days	6	2	**8**
61 to 120 days	4	3	**7**
121 to 180 days	1	2	**3**
181 to 365 days	3	0	**3**
More than 365 days	2	0	**2**
Total	**23**	**9**	**32**

Section 4: Disclosures under subsection 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
2	0	0	**2**

Section 5: Requests for correction of personal information and notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	**0**

Section 6: Extensions

6.1 Reasons for extensions

Number of extensions taken	15(a)(i) Interference with operations				15(a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	
118	47	15	47	4	0	5	0	0

6.2 Length of extensions

Length of Extensions	15(a)(i) Interference with operations				15(a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence (Section 70)	External	Internal	
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	47	15	47	4	0	5	0	0
31 days or greater								0
Total	**47**	**15**	**47**	**4**	**0**	**5**	**0**	**0**

Section 7: Consultations received from other institutions and organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada institutions	Number of pages to review	Other organizations	Number of pages to review
Received during the reporting period	3	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	**3**	**0**	**0**	**0**
Closed during the reporting period	3	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond	0	0	0	0

negotiated timelines				

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of days required to complete consultation requests							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
Disclose entirely	0	2	0	0	0	0	0	**2**
Disclose in part	0	0	1	0	0	0	0	**1**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	0	0	0	0	0	0	0	**0**
Other	0	0	0	0	0	0	0	**0**
Total	**0**	**2**	**1**	**0**	**0**	**0**	**0**	**3**

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendations	Number of days required to complete consultation requests							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
Disclose entirely	0	0	0	0	0	0	0	**0**
Disclose in part	0	0	0	0	0	0	0	**0**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	0	0	0	0	0	0	0	**0**
Other	0	0	0	0	0	0	0	**0**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Section 8: Completion time of consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer than 500 Pages Processed		500–10000 Pages Processed		More than 10000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	1	845	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0

61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	**0**	**0**	**1**	**845**	**0**	**0**

8.2 Requests with Privy Council Office

Number of Days	Fewer than 100 Pages Processed		100–500 Pages Processed		501–1,000 Pages Processed		1,001–5,000 Pages Processed		More than 5,000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Section 9: Complaints and investigations

Section 31	Section 33	Section 35	Court action	Total
19	19	11	1	**50**

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Programs and activities

Number of existing programs or activities that use personal information that have been substantially modified during the reporting period	0
Number of new programs or new activities that use personal information established during the reporting period	3

10.2 Privacy Impact Assessments

Number of PIAs completed	1
Number of PIAs modified	0
Number of PIA summaries published during the reporting period	1
Number of PIAs for which the risk mitigation measures have been reviewed during the reporting period	0

10.3 Privacy Protocols

Number of privacy protocols completed to establish or modify Personal Information Banks	1

10.4 Institutions-specific and central personal information banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	27	1	0	1
Central	0	0	0	0
Total	**27**	**1**	**0**	**1**

10.5 Info Source Page

Date of the most recent major change to Personal Information Banks on the Info Source page	17/10/2025

Section 11: Social Insurance Number

Number of new programs or activities that collect or use Social Insurance Number	0

Section 12: Privacy breaches

12.1 Material privacy breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

12.2 Non-material privacy breaches

Number of non-material privacy breaches	23

Section 13: Privacy Training

Number of employees that have completed privacy training during the reporting period	808

Section 14: Resources related to the Privacy Act

14.1 Allocated costs

Expenditures		Amount
Salaries		$1,062,434
Overtime		$7,146
Goods and Services		$52,714
• Professional services contracts	$15,667	
• Other	$37,047	
Total		**$1,122,294**

14.2 Human resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	11.000
Part-time and casual employees	1.000
Regional staff	0.000
Consultants and agency personnel	0.250
Students	0.500
Total	**12.750**

Annex B: Supplemental statistical report

Supplemental statistical report on the Access to Information Act and Privacy Act

Name of institution: Transport Canada
Reporting period: April 1, 2025, to March 31, 2026

Section 1: Open requests and complaints under the Access to Information Act

1.1 Number of open requests that are outstanding from previous reporting periods

Fiscal Year Open Requests Were Received	Open Requests that are Within Legislated Timelines as of March 31, 2025	Open Requests that are Beyond Legislated Timelines as of March 31, 2025	Total
Received in 2025–2026	157	152	**309**
Received in 2024–2025	13	143	**156**
Received in 2023-2024	2	67	**69**
Received in 2022-2023	0	25	**25**
Received in 2021-2022	0	53	**53**
Received in 2020-2021	0	36	**36**
Received in 2019-2020	0	74	**74**
Received in 2018-2019	0	11	**11**
Received in 2017-2018	0	16	**16**
Received in 2016-2017 or earlier	0	4	**4**
Total	**172**	**581**	**753**

1.2 Number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2025–2026	79
Received in 2024–2025	113
Received in 2023-2024	2
Received in 2022-2023	0
Received in 2021-2022	1
Received in 2020-2021	3
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017 or earlier	0
Total	**198**

Section 2: Open requests and complaints under the Privacy Act

2.1 Number of open personal information requests that are outstanding from previous reporting periods

Fiscal Year Open Requests Were Received	Open Requests that are Within Legislated Timelines as of March 31, 2025	Open Requests that are Beyond Legislated Timelines as of March 31, 2025	Total
Received in 2025–2026	43	47	**90**
Received in 2024–2025	0	5	**5**
Received in 2023-2024	0	0	**0**
Received in 2022-2023	0	0	**0**
Received in 2021-2022	0	0	**0**
Received in 2020-2021	0	0	**0**
Received in 2019-2020	0	0	**0**
Received in 2018-2019	0	0	**0**
Received in 2017-2018	0	0	**0**
Received in 2016-2017 or earlier	0	0	**0**
Total	**43**	**52**	**95**

2.2 Number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2025–2026	14
Received in 2024–2025	0
Received in 2023-2024	0
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017 or earlier	0
Total	**14**

Section 3: Universal access under the Privacy Act

How many requests were received from confirmed foreign nationals outside of Canada in 2025–2026?	2

Annex C: Delegation order

Access to Information Act and Privacy Act Delegation

Arrêté de délégation en vertu de la Loi sur l'accès à l'information et la Loi sur la protection des renseignements personnels

The Minister of Transport, pursuant to subsection 95(1) of the *Access to Information Act* and subsection 73(1) of the *Privacy Act*, delegates the persons holding the positions set out in the attached schedule, including persons designated to act in their absence, to exercise the powers, duties and functions of the Minister of Transport as the head of the Department of Transport, under the provisions of these Acts and related Regulations[1], set out in the attached schedule opposite each position.

This delegation replaces all previous designations.

Dated at the City of Ottawa, in the Province of Ontario, this 20 day of January, 2025.

En vertu de l'article 95(1) de la *Loi sur l'accès à l'information* et de l'article 73(1) de la *Loi sur la protection des renseignements personnels*, le ministre des Transports délègue aux titulaires des postes mentionnés à l'annexe ci-jointe, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont il est, en qualité de responsable du ministère des Transports, investi par les dispositions de ces Lois ou de ces règlements[2] connexes mentionnés à l'annexe ci-jointe en regard de chaque poste.

Le présent document remplace et annule tout arrêté antérieur.

Daté, en la ville d'Ottawa, dans la province d'Ontario, ce 20 jour du mois d'janvier 2025.



Anita Anand
Minister of Transport / Ministre des Transports

[1] *Access to Information Act Regulations* and *Privacy Act Regulations*
[2] *Règlement sur l'accès à l'information* et *Règlement sur la protection des renseignements personnels*

Delegation schedule

Position	Access to Information Act and Regulations	Privacy Act and Regulations
Deputy Minister	Full authority	Full authority
Associate Deputy Minister	Full authority	Full authority
Director General and Corporate Secretary	Full authority	Full authority
Director, ATIP	Full authority	Full authority except: PA: 8(2)(m)
Chiefs, ATIP	Full authority except: ATIA: 6.1(1)	Full authority except: PA: 8(2)(j) and 8(2)(m)
Senior ATIP Advisors (PM-05)	ATIA: 7, 8(1), 9, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 27(1), 28(1), 33, 43(1) and 68	PA: 14, 15, 18(2), 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 31, 33(2) and 35
ATIP Analysts (PM-04)	7, 8(1), 9, 27(1)	14, 15