Annual Report on the Administration of the Access to Information Act

2025–2026

Transport Canada Transports Canada

Canada

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Catalogue No. T1-35E-PDF

ISSN 2816-6353

This document is available on the Transport Canada website at tc.canada.ca.

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Introduction

The purpose of the Access to Information Act

Part 1 of the *Access to Information Act* (the Act) provides Canadian citizens, permanent residents of Canada within the meaning of subsection 2(1) of the *Immigration and Refugee Protection Act*, and individuals who are present in Canada, a right of access to information contained in federal government records subject to certain specific and limited exceptions. Part 2 of the Act sets out requirements for proactive publication. The Act complements, but does not replace, other means of obtaining government information.

This annual report is submitted to Parliament by the Minister of Transport, in accordance with section 94 of the *Access to Information Act* and section 20 of the *Service Fees Act*. It describes how Transport Canada (TC) fulfilled its responsibilities and obligations for the reporting period April 1, 2025, to March 31, 2026.

About Transport Canada

TC is responsible for developing and overseeing the Government of Canada's transportation policies and programs in support of a safe, secure, green, innovative, and integrated transportation system that promotes trade, economic growth, and a cleaner environment. Transport Canada did not have any wholly owned subsidiaries during the reporting period.

For more information about TC, visit tc.canada.ca.

Organizational structure

The Access to Information and Privacy Office

The Access to Information and Privacy (ATIP) Office is the focal point for access to information and privacy requests and services at TC. During the reporting period the ATIP Office reported to the Corporate Secretariat. At TC, the ATIP Coordinator (the primary contact for queries) is the Director of the ATIP Office. During the reporting period, the Director reported to the Corporate Secretary, who in turn reports to the Deputy Minister.

During the reporting period, the ATIP Office comprised:

- Three operations units responsible for the review of documents in response to requests made under the *Access to Information Act* and requests for personal information made under the *Privacy Act*, as well as internal advisory services related to Part 2 of the *Access to Information Act*, and to advise TC officials on access to information policy; and
- One privacy policy unit responsible for advising and supporting TC officials to ensure compliance with the *Privacy Act* and related policy instruments.

The ATIP Office works closely with departmental liaison officers who are the main points of contact between the ATIP Office and subject matter experts. They are responsible for ensuring requests tasked to their group or region are handled promptly and that relevant records are forwarded from offices of primary interest (OPIs) to the ATIP Office in accordance with established procedures and timelines.

For a breakdown of the group(s) and/or positions responsible for meeting each applicable proactive publication requirement under Part 2 of the *Access to Information Act*, see the section "**Proactive Publication under Part 2 of the ATIA**" below.

Human resources

During the reporting period, a total of 27.25 person-years were dedicated to access to information activities, with 0.75 of those person-years having been the work of consultants. This figure does not include work performed by liaison officers in TC's groups and regions.

The ATIP Office continued to experience challenges with staffing certain analyst levels to process operational files. TC is not alone in the challenge to attract and retain access to information and privacy specialists—many institutions across the public sector are facing the same difficulty.

Delegation of responsibilities

Pursuant to subsection 95(1) of the Act, the Minister of Transport has delegated full powers, duties and functions for the administration of the Act to the following TC officials:

- The Deputy Minister
- The Associate Deputy Minister
- The Director General and Corporate Secretary
- The Director, ATIP
- Chiefs of the ATIP Office (except for section 6.1(1))
- Senior ATIP Analysts (PM-05): sections 7, 8(1), 9, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 27(1), 28(1), 33, 43(1) & 68
- ATIP Analysts (PM-04): 7, 8(1), 9, 27(1)

A copy of the delegation order can be found at Annex C.

Section 96 service agreements

Under section 96 of the Act, a government institution may enter into a service agreement with another government institution presided over by, or under the responsibility of the same Minister to provide or receive services related to access to information. TC was not party to any such agreements over the course of the reporting period.

Performance 2025–2026

This section highlights key information on TC's performance for fiscal year 2025–2026. See Annex A for the Statistical Report on the *Access to Information Act* and Annex B for the Supplemental Statistical Report on the *Access to Information Act* and *Privacy Act*.

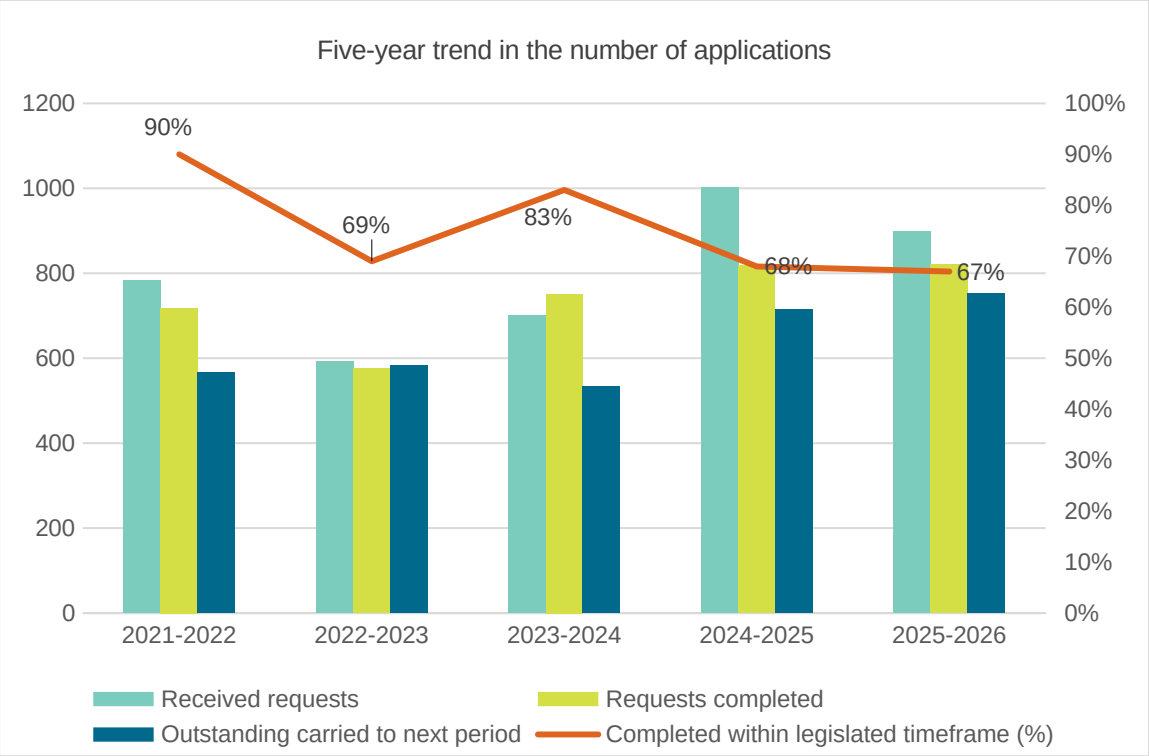
Access to information processing

Request processing

During 2025–2026, TC received 899 new requests, a decrease of 102 requests from the previous reporting period. 674 requests were carried over from the previous reporting period for a total of 1,573

requests on hand. A total of 820 files were closed during the reporting period, 553 of which were closed within legislated timelines for a compliance rate of 67.44%. This is in line with the 67.77% compliance rate in 2024-2025.

On March 31, 2026, 753 requests were carried over to the 2026–2027 fiscal year.



Text Version:

Fiscal year	Requests received	Requests completed	Outstanding carried to next period	Completed within legislated timeframe (%)
2021-2022	168	143	43	90%
2022-2023	150	172	27	69%
2023-2024	228	224	31	83%
2024-2025	1,001	819	714	68%
2025-2026	899	820	753	67%

Completion time

TC endeavours to complete every access to information request in a timely manner. Of the 820 requests completed in 2025–2026, 417 (49%) were completed within 30 days.

Number of days	0 to 15	16 to 30	31 to 60	61 to 120	121 to 180	181 to 365	More than 365
Number of requests	161	256	92	71	38	104	98

Number of days taken to process requests closed in 2025–2026

Outstanding late requests

TC seeks to minimize the number of new requests that go beyond legislated timelines while continuing to reduce the number of late and older requests. Requests carried over from previous years may be within legislated timelines or have become late. Of the 753 requests carried over to 2026–2027 from previous reporting periods, 581 requests were beyond legislated timelines. For a detailed breakdown, refer to table 1.1 in the supplemental statistical report found in Annex B.

Dispositions

TC makes every effort to disclose as much information as possible and to uphold the spirit of the Act. Of the 820 requests closed this reporting period, there were:

- 91 (11%) fully disclosed
- 355 (43.2%) partially disclosed
- 228 (27.8%) where no records existed
- 5 (0.6%) transferred to other institutions
- 128 (15.6%) abandoned
- 11 (1.3%) where no records were disclosed, of which:
    - 10 (1.21%) were all exempted
    - 1 (0.12%) were all excluded

In most cases, redacted information pertained to the application of the following provisions of the Act:

- Section 19 was applied in 282 requests to protect personal information
- Subsection 20(1) was applied in 137 requests to protect a third party's sensitive information
- Subsection 21(1) was applied in 251 requests to protect sensitive information related to the operations of government

Extensions

Under specific circumstances, the Act contains provisions for departments to extend the legislated deadline if the request cannot be completed within the 30-day time limit. More than one type of extension may apply to the same request. Of the 348 extensions cited during the reporting period, 154 were due to unreasonable interference with the operations of government (e.g., a large volume of responsive records were found or a lengthy search through a large number of records was required), 105 were for necessary consultations, and the remaining 89 extensions were for consultations with third parties regarding proprietary information. This represents an increase of 88 (33.85%) from the 2024–2025 reporting period, with the largest increase being observed in the number of extensions taken due to unreasonable interference with the operations of government. See section 5 of the statistical report, Annex A.

Other request processing

Consultation requests received from other government institutions and organizations

TC receives consultation requests from other institutions in relation to requests made under the *Access to Information Act* or other access to information legislation. In 2025–2026, TC received 167

such requests, with 144 consultations coming from other Government of Canada institutions and 23 from other organizations. This represents an increase of 9 (5.7%) from the previous reporting period.

In addition, 14 consultations were carried over from the previous reporting period for a total of 158 consultations. Of these, 152 consultations were completed and 17 were carried forward into the next fiscal year, 12 of which were within negotiated timelines.

Informal requests for previously released information

Summaries of completed access to information requests are published on the Open Government website open.canada.ca. Copies of response packages can be requested through the site. In 2025–2026, TC responded to 121 informal requests, a decrease of 219 (56.9%) from the previous reporting period. This was due to the necessary reallocation of resources to maximize the ability to meet statutory deadlines.

Complaints

Every individual who makes a request under the Act has the right to file a complaint with the Office of the Information Commissioner of Canada (OIC) regarding any matter relating to the processing of their request. An individual may also file more than one type of complaint for the same request. In 2025–2026 TC received 236 complaints, a slight decrease from the 241 complaints received in 2024-2025. There were 192 complaints closed during the reporting period and included the following:

Total complaints resolved	Discontinued	Not well founded	Well founded
192	78	20	29

Findings of complaints resolved in 2025–2026

A total of 198 complaints were still open on March 31, 2026:

- 79 (39.9%) received in 2025-2026
- 113 (57%) received in 2024–2025
- 2 (1%) received in 2023-2024
- 0 (0%) received in 2022–2023
- 1 (0.05%) received in 2021–2022
- 3 (1.5%) received in 2020–2021

Key issues and actions taken on complaints

The ATIP Office continued to work closely with the Office of the Information Commissioner (OIC) to address and resolve complaints under the *Access to Information Act*. Throughout 2025–2026, the collaborative relationship between the two organizations remained an important factor in supporting the timely progression of complaint files.

During the reporting period, the ATIP Office management team and the OIC's Director of Investigations maintained regular monthly meetings. These meetings served as a proactive forum to discuss open complaint files, identify emerging issues, and support the efficient resolution of investigations.

This ongoing engagement enabled the early identification of trends and challenges, allowing corrective measures to be implemented in a timely manner. A significant proportion of the complaints

under investigation related to a specific subject area. The ATIP Office continued to work closely with the OIC to address these complaints as efficiently and effectively as possible.

During the reporting period, the institution received 32 Orders from the Information Commissioner, affecting a total of 67 access to information requests. The ATIP Office prioritized the implementation of these Orders and successfully met all prescribed deadlines. While this work required the reallocation of resources and affected the processing of some other requests, compliance with all Orders was achieved.

Proactive disclosures

TC discloses a lot of information proactively as part of the federal government's Open Government commitment to enhance accountability and transparency, and in line with the spirit of the *Access to Information Act*. The commitment is bolstered by provisions within the Act itself, requirements found in other pieces of federal legislation, and TBS directives, such as the *Directive on Open Government*.

TC's proactive disclosures can be accessed through the Transparency section of the TC website: tc.canada.ca/en/corporate-services/transparency.

Proactive publications listed under the Access to Information Act

Part 2 of the Act sets out various materials that Ministers and heads of government institutions must proactively publish on a regular basis, in electronic form. TC supports the Minister of Transport in meeting their obligations under sections 73 to 80 of the Act. TC is also a government entity as defined under section 81, and therefore all types of information listed in sections 82 to 90 apply to TC's proactive publishing obligations.

At TC, different groups are responsible for ensuring that materials are made available within statutory timeframes on either the Open Government website at open.canada.ca or TC website at tc.canada.ca. The table below sets out most proactive materials listed under Part 2 of the Act, the groups involved in publishing during the 2025–2026 reporting period, and the rates of compliance for each (e.g., the percentage of monthly/quarterly, etc., materials that were published on time).

Publications prescribed by the Act	Section of the Act	Publication timeline	TC groups responsible	Government of Canada websites	Compliance rate
For TC					
Travel expenses	82	Within 30 days after the end of the month of reimbursement	• Finance and Management Services, with assistance from • Executive Office (for the Deputy Minister and Associate Deputy Minister) and • Assistant deputy ministers' offices (for assistant deputy ministers and associate assistant deputy ministers)	Open Government	92%
Hospitality expenses	83	Within 30 days after the end of the month of reimbursement	As above	Open Government	83%
Reports tabled in Parliament	84	Within 30 days after tabling	• Various OPIs, with assistance from: • Communications – Web Services	Transport Canada	98.1%
Reclassification	85	Within 30 days	• Human Resources Branch	Open	100%

of positions		after the quarter		Government	
Contracts over $10,000	86	Q1–3: Within 30 days after the quarter Q4: Within 60 days after the quarter	• Finance and Management Services	Open Government	100%
Grants and contributions over $25,000	87	Within 30 days after the quarter	• Programs	Open Government	100%
Packages of briefing materials prepared for new or incoming deputy heads or equivalent	88(a)	Within 120 days after appointment	• Executive Office, with assistance from: • Various OPIs • Corporate Secretariat and • Communications – Web Services	Transport Canada	100%
Titles and reference numbers of memoranda prepared for a deputy head or equivalent, that is received by their office	88(b)	Within 30 days after the end of the month received	• Executive Office, with assistance from: • Various OPIs and • Corporate Secretariat	Open Government	92%
Packages of briefing materials prepared for a deputy head or equivalent's appearance before a committee of Parliament	88(c)	Within 120 days of after appearance	• Executive Office Parliamentary Affairs Unit, with assistance from: • Various OPIs and • Corporate Secretariat	Transport Canada	100%
For the Minister of Transport					
Packages of briefing materials prepared by a government institution for new or incoming ministers	74(a)	Within 120 days after appointment	• Executive Office, with assistance from: • Various OPIs • Corporate Secretariat and • Communications – Web Services	Transport Canada	100%
Titles and reference numbers of memoranda prepared by a government institution for the minister, that is received	74(b)	Within 30 days after the end of the month received	• Executive Office, with assistance from: • Various OPIs and • Corporate Secretariat	Open Government	92%

by their office					
Packages of question period notes	74(c)	Within 30 days of the last sitting day of the House of Common in June and December	• Executive Office – Policy and Issues Management Directorate, with assistance from: • Corporate Secretariat and • Communications – Web Services	Transport Canada	100%
Packages of briefing materials prepared by a government institution for a minister's appearance before a committee of Parliament	74(d)	Within 120 days after appearance	• Executive Office - Parliamentary Affairs Unit, with assistance from: • Various OPIs and • Corporate Secretariat	Transport Canada	100%
Travel expenses	75	Within 30 days after the end of the month of reimbursement	• Executive Office and • Finance and Management Services	Open Government	92%
Hospitality expenses	76	Within 30 days after the end of the month of reimbursement	As above	Open Government	83%
Contracts over $10,000	77	Q1–3: Within 30 days after the quarter Q4: Within 60 days after the quarter	• Finance and Management Services	Open Government	100%

Other proactive disclosures

TC also publishes other information proactively, including:

- Annual expenditures for travel, hospitality and conferences;
- Reports on findings of wrongdoing; and
- Monthly summaries of ATIP requests.

Monitoring and compliance

Oversight of access to information processing

The ATIP Office continues its engagement of internal stakeholders in monitoring of access to information requests and compliance with the Act. During the reporting period, this was primarily done through regular reporting and discussion, including:

- A weekly progress report produced by the ATIP Office and shared with the Director General and Corporate Secretary and the Deputy Minister, which gives an overview of request processing performance;
- Routine reports to OPIs and Legal Services to track the status of retrievals and consultations coming from the ATIP Office;

- Weekly reporting within the ATIP Office on upcoming due dates for requests for staff members and managers to follow-up; and
- Routine reporting on compliance with search and retrieval timelines sent to OPIs and discussed with TC's senior leadership.

The standard retrieval timeframe for OPIs is eight business days. Overall compliance for the return of records and recommendations to the ATIP Office during the reporting period was 66%.

Monitoring of outgoing consultations with other institutions

Consultations with other institutions sometimes take place during access to information processing, either because TC needs the input of another institution to properly exercise its discretion, or TC is required to advise an institution about information it intends to release. As consultations significantly prolong request timelines, it is important that federal institutions are not consulting above what is required. The ATIP Office continues to monitor consultations, ensuring that:

- Through various training opportunities, analysts have a thorough understanding of the Act's requirements related to intervention with government institutions and third parties; and
- Each consultation request is reviewed and approved prior to being sent, with particular attention paid to confirming the source of the information and justification for the need to consult (e.g., for third parties, ensuring that TC does in fact have reason to believe that records might contain information that would be harmful for the third party if released).

Proactive publications

The responsibility of complying with Part 2 of the Act falls to specific TC groups as indicated in 'Management of Proactive Publications' above. Processes have been set up for each set of materials, and multiple teams are involved. Where necessary, the ATIP Office reviews and provides advice on material that should not be published. Each TC area is aware of the importance of on-time publishing and for most materials, publishing times are monitored through the Open Government website, where they are uploaded. For materials published on TC's website, teams within the Executive Office work with Web Services to ensure publishing deadlines are kept.

Fees

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution. With respect to fees collected under the *Access to Information Act*, the information below is reported in accordance with the requirements of section 20 of the *Service Fees Act*.

In accordance with the changes to the *Access to Information Act* that came into force on June 21, 2019, TC may only charge an application fee of $5, as set out in paragraph 7(1)(a) of the Regulations. Pursuant to the TBS *Directive on Access to Information Requests*, issued on July 13, 2022, institutions can waive this application fee as deemed appropriate.

In 2025-2026, application fees were collected for 795 requests for a total revenue of $3, 975 and application fees were waived or refunded for 103 requests, representing a total of $515.

Costs

The cost of administering the Act during fiscal year 2025–2026 amounted to $2,183 842. This excludes costs incurred throughout the department for the search, retrieval and preparation of recommendations to enable and inform the processing of requests in accordance with the Act, as well as legal costs related to consultation or advice.

Policies, guidelines, procedures and initiatives

Policies and procedures

The following process was modified during the reporting period:

Proactive Publication

To support the timely publication of briefing note titles for the Deputy Minister and Minister, the ATIP Office collaborated with the Executive Office to review existing processes and identify opportunities for greater efficiency.

As part of this effort, enhancements were made to the consultation process to foster greater collaboration with the Offices of Primary Interest. These changes enabled a more efficient assessment process by ensuring that Offices of Primary Interest provided more complete and consistent information when submitting briefing notes. As a result, ATIP officials were able to review briefing note titles more quickly and effectively, reducing the need for follow-up and supporting the timely release of information to the public.

The ATIP Office continues to monitor the process and work closely with stakeholders to address any issues that arise and to identify further opportunities for continuous improvement.

Initiatives

Case Management System

The ATIP Office completed its migration to the ATIPXpress case management system, with the new platform becoming operational on April 1, 2025. The implementation of ATIPXpress was meant to support a more modern and streamlined approach to administering requests under the *Access to Information Act* and the *Privacy Act*.

As with any large-scale digital transformation initiative, some functionality and system issues continued to be identified following implementation. Furthermore, some essential functionality of the system has yet to be delivered by the vendor. Work to address these deficiencies is ongoing through collaboration among the system vendor, the Treasury Board of Canada Secretariat, Public Services and Procurement Canada, and members of the federal ATIP community.

Transport Canada remained actively engaged in these efforts throughout the reporting period. The department participated in interdepartmental working groups and forums to identify issues, share operational experience, and support the timely implementation of system improvements. Transport Canada also served on the ATIPXpress Interdepartmental Steering Committee and contributed to testing activities, information-gathering exercises, and feedback mechanisms aimed at enhancing system performance and supporting continuous improvement across the ATIP community.

Training and awareness

The goal of training and awareness is to educate and engage TC employees on the principles of access to information, to relay the responsibilities and expectations regarding the retrieval and review of records, and to introduce new measures for better handling requests and managing proactive disclosures.

Training

Training for TC staff members

The ATIP Office developed and delivered a ten-session training curriculum in both official languages on key provisions and requirements of the Access to Information Act. The training was provided to ATIP analysts and Offices of Primary Interest (OPIs) to support the consistent interpretation and application of legislative requirements.

Transport Canada mandates that all new employees complete the Access to Information and Privacy Fundamentals course offered by the Canada School of Public Service to ensure that all employees understand their roles and responsibilities under both the Access to Information Act and the Privacy Act. To this end 808 employees of Transport Canada successfully completed this training in 2025-2026.

Training for ATIP Office analysts

ATIP Office analysts benefited from both extensive in-house and external training, including:

- Training sessions provided by the Access to Information and Privacy Community Development Office;
- Training on the new case management system in both formal and informal formats;
- The annual conferences of the Canadian Access and Privacy Association, as well as the Access to Information and Privacy Law Conference held by the Canadian Bar Association.

Awareness and engagement

The ATIP Office continued to engage TC staff on access to information issues throughout the reporting period:

- Meetings between ATIP Office management and liaison officers are held to share details of latest initiatives and gain a better understanding of each party's challenges;
- Promotion of news and events such as Right to Know Week and Data Privacy Week;

Annex A: Statistical Report

Statistical Report on the Access to Information Act

Name of institution: Transport Canada
Reporting period: April 1, 2025 to March 31, 2026

Section 1: Requests under the Access to Information Act

1.1 Number of requests

		Number of Requests
Received during reporting period		899
Outstanding from previous reporting periods		674
• Outstanding from previous reporting period	323	
• Outstanding from more than one reporting period	351	
Total		**1,573**
Closed during reporting period		820
Carried over to next reporting period		753
• Carried over within legislated timeline	172	
• Carried over beyond legislated timeline	581	

1.2 Sources of requests

Source	Number of Requests
Media	150
Academia	23
Business (private sector)	220
Organization	24
Public	130
Decline to Identify	352
Total	899

1.3 Channels of requests

Channel	Number of Requests
Online	794
E-mail	86
Mail	19
In person	0
Phone	0
Fax	0
Total	**899**

Section 2: Informal requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		246
Outstanding from previous reporting periods		1410
• Outstanding from previous reporting period	1400	
• Outstanding from more than one reporting period	10	
Total		**1656**
Closed during reporting period		121
Carried over to next reporting period		1535

2.2 Completion time of informal requests

Completion time							
0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More than 365 Days	Total
2	1	2	1	12	27	76	**121**

2.3 Pages released and re-released informally

Less Than 500 Pages Released and Re-Released		500-10000 Pages Released and Re-Released		More Than 10000 Pages Released and Re-Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
114	8148	6	7370	1	48926

Section 3: Applications to the Information Commissioner on declining to Act on requests

	Number of Requests
Outstanding from previous reporting period	1
Sent during reporting period	135
Total	**136**
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	1
Withdrawn during reporting period	0
Carried over to next reporting period	135

Section 4: Requests closed during the reporting period

4.1 Disposition and completion time

Disposition of requests	Completion Time (calendar days)							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
All disclosed	8	49	15	5	0	12	2	**91**
Disclosed in part	6	72	45	56	31	70	75	**355**
All exempted	0	5	4	1	0	0	0	**10**
All excluded	0	0	0	1	0	0	0	**1**
No records exist	46	126	27	3	4	20	2	**228**
Request transferred	5	0	0	0	0	0	0	**5**
Request abandoned	96	2	1	5	3	2	19	**128**
Neither confirmed nor denied	0	2	0	0	0	0	0	**2**
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	**0**
Total	**161**	**256**	**92**	**71**	**38**	**104**	**98**	**820**

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	9	16(2)	27	18(a)	5	20.1	1
13(1)(b)	2	16(2)(a)	1	18(b)	8	20.2	1
13(1)(c)	4	16(2)(b)	1	18(c)	1	20.4	1
13(1)(d)	1	16(2)(c)	37	18(d)	3	21(1)(a)	99
13(1)(e)	1	16(3)	1	18.1(1)(a)	1	21(1)(b)	130
14	8	16.1(1)(a)	0	18.1(1)(b)	1	21(1)(c)	16
14(a)	10	16.1(1)(b)	0	18.1(1)(c)	1	21(1)(d)	6
14(b)	1	16.1(1)(c)	0	18.1(1)(d)	3	22	5
15(1)	6	16.1(1)(d)	0	19(1)	282	22.1(1)	1
15(1) - I.A.*	10	16.2(1)	0	20(1)(a)	1	23	90
15(1) - Def.*	4	16.3	0	20(1)(b)	93	23.1	1
15(1) - S.A.*	3	16.4(1)(a)	0	20(1)(b.1)	2	24(1)	9
16(1)(a)(i)	3	16.4(1)(b)	0	20(1)(c)	33	26	2
16(1)(a)(ii)	0	16.5	2	20(1)(d)	8		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	3	17	3				
16(1)(c)	6						
16(1)(d)	0						

*I.A.: International Affairs
Def.: Defense of Canada
S.A.: Subversive Activities

4.3 Exclusions

Section	Number of requests	Section	Number of requests	Section	Number of requests
68(a)	9	69(1)	1	69(1)(g) re (a)	34
68(b)	1	69(1)(a)	7	69(1)(g) re (b)	0
68(c)	1	69(1)(b)	0	69(1)(g) re (c)	20
68.1	1	69(1)(c)	2	69(1)(g) re (d)	8
68.2(a)	1	69(1)(d)	6	69(1)(g) re (e)	10
68.2(b)	1	69(1)(e)	5	69(1)(g) re (f)	18
		69(1)(f)	3	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Dataset	Video	Audio	
0	443	5	5	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
230218	137413	587

4.5.2 Relevant pages processed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less than 500 pages processed		500-10000 pages processed		More than 10000 pages processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	83	5570	8	20478	0	0
Disclosed in part	271	27537	82	123678	2	33091
All exempted	10	109	0	0	0	0
All excluded	1	162	0	0	0	0
Request abandoned	113	1645	15	17948	0	0
Neither confirmed nor denied	2	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	**480**	**35023**	**105**	**162104**	**2**	**33091**

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
388	339	5

4.5.4 Relevant minutes processed per request disposition for audio and video formats

Disposition	Number of Requests	Minutes Processed
All disclosed	0	0
Disclosed in part	5	388
All exempted	0	0
All excluded	0	0
Request abandoned	0	0
Neither confirmed nor denied	0	0
Declined to act with the approval of the Information Commissioner	0	0
Total	**5**	**388**

4.5.5 Other complexities

Disposition	Consultation required	Legal advice sought	Other	Total
All disclosed	3	2	6	**11**
Disclosed in part	94	31	15	**140**
All exempted	2	0	0	**2**
All excluded	0	1	0	**1**
Request abandoned	3	2	20	**25**
Neither confirmed nor denied	0	0	0	**0**
Declined to act with the approval of the Information Commissioner	0	0	0	**0**
Total	**102**	**36**	**41**	**179**

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

	Requests closed within legislated timelines
Number of requests closed within legislated timelines	553
Percentage of requests closed within legislated timelines (%)	67.439

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/workload	External consultation	Internal consultation	Other
267	147	11	11	98

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	32	3	**35**
16 to 30 days	7	5	**12**
31 to 60 days	15	9	**24**
61 to 120 days	25	10	**35**
121 to 180 days	16	4	**20**
181 to 365 days	41	11	**52**
More than 365 days	86	3	**89**
Total	**222**	**45**	**267**

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	11	0	3	1
Disclosed in part	76	20	68	75
All exempted	0	0	3	1
All excluded	0	0	1	0
Request abandoned	54	1	9	12
No records exist	13	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	**154**	**21**	**84**	**89**

5.2 Length of extensions

Length of extensions	9(1)(a) Interference with operations	9(1)(b) Consultation		9(1)(c) Third party notice
		Section 69	Other	
30 days or less	17	0	11	0
31 to 60 days	9	1	16	35
61 to 120 days	20	11	30	22
121 to 180 days	54	5	4	7
181 to 365 days	44	2	16	15
365 days or more	10	2	7	10
Total	**154**	**21**	**84**	**89**

Section 6: Fees

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	795	$3975.00	103	$515.00	0	$0.00
Other fees	0	$0.00	0	$0.00	0	$0.00
Total	**798**	**$3975.00**	**103**	**$515.00**	**0**	**$0.00**

Section 7: Consultations received from other institutions and organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	144	7222	23	3988
Outstanding from the previous reporting period	14	6483	0	0
Total	**158**	**13705**	**23**	**3988**
Closed during the reporting period	130	11570	22	3967
Carried over within negotiated timelines	12	1539	0	0
Carried over beyond negotiated timelines	5	5555	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of days required to complete consultation requests							

	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
Disclose entirely	18	51	21	4	1	0	0	**95**
Disclose in part	3	6	9	10	3	1	0	**32**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	0	0	1	1	0	0	0	**2**
Other	1	0	0	0	0	0	0	**1**
Total	**22**	**57**	**31**	**15**	**4**	**1**	**0**	**130**

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendations	Number of days required to complete consultation requests							
	0 to 15 days	16 to 30 days	31 to 60 days	61 to 120 days	121 to 180 days	181 to 365 days	More than 365 days	Total
Disclose entirely	5	8	2	3	0	0	0	**18**
Disclose in part	0	3	1	0	0	0	0	**4**
Exempt entirely	0	0	0	0	0	0	0	**0**
Exclude entirely	0	0	0	0	0	0	0	**0**
Consult other institution	0	0	0	0	0	0	0	**0**
Other	0	0	0	0	0	0	0	**0**
Total	**5**	**11**	**3**	**3**	**0**	**0**	**0**	**22**

Section 8: Completion time of consultations on Cabinet confidences

8.1 Requests with Legal Services

Number of Days	Fewer than 500 Pages Processed		500–10000 Pages Processed		More than 10000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	20	997	1	457	0	0
16 to 30	5	102	0	0	0	0
31 to 60	16	428	0	0	0	0
61 to 120	5	303	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	2	112	0	0	0	0
More than 365	0	0	0	0	0	0
Total	**48**	**1942**	**1**	**457**	**0**	**0**

8.2 Requests with Privy Council Office

Number of Days	Fewer than 500 Pages Processed		500-10000 Pages Processed		More than 10000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0
More than 365	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**	**0**

Section 9: Investigations and reports of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal representations
236	46	14

9.2 Investigations and reports of finding

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
34	9	32	58	13	32

Section 10: Court action

10.1 Court actions on complaints

Section 41				
Complainant (1)	**Institution (2)**	**Third Party (3)**	**Privacy Commissioner (4)**	**Total**
3	0	0	0	**3**

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
1

Section 11: Resources related to the Access to Information Act

11.1 Allocated costs

Expenditures		Amount
Salaries		$2,004,260
Overtime		$21,440
Goods and Services		$158,142
• Professional services contracts	$48,000	
• Other	$111,142	
Total		**$2,183,842**

11.2 Human resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	22.00
Part-time and casual employees	3.000
Regional staff	0.000
Consultants and agency personnel	0.750
Students	1.500
Total	**27.250**

Annex B: Supplemental statistical report

Supplemental statistical report on the Access to Information Act and Privacy Act

Name of institution: Transport Canada
Reporting period: April 1, 2025 to March 31, 2026

Section 1: Open requests and complaints under the Access to Information Act

1.1 Number of open requests that are outstanding from previous reporting periods

Fiscal Year Open Requests Were Received	Open Requests that are Within Legislated Timelines as of March 31, 2026	Open Requests that are Beyond Legislated Timelines as of March 31, 2026	Total
Received in 2025–2026	157	152	**309**
Received in 2024–2025	13	143	**156**
Received in 2023-2024	2	67	**69**
Received in 2022-2023	0	25	**25**
Received in 2021-2022	0	53	**53**
Received in 2020-2021	0	36	**36**
Received in 2019-2020	0	74	**74**
Received in 2018-2019	0	11	**11**
Received in 2017-2018	0	16	**16**
Received in 2016-2017 or earlier	0	4	**4**
Total	**172**	**581**	**753**

1.2 Number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2025–2026	79
Received in 2024–2025	113
Received in 2023-2024	2
Received in 2022-2023	0
Received in 2021-2022	1
Received in 2020-2021	3
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017 or earlier	0
Total	**198**

Section 2: Open requests and complaints under the Privacy Act

2.1 Number of open personal information requests that are outstanding from previous reporting periods

Fiscal Year Open Requests Were Received	Open Requests that are Within Legislated Timelines as of March 31, 2026	Open Requests that are Beyond Legislated Timelines as of March 31, 2026	Total
Received in 2025–2026	43	47	**90**
Received in 2024–2025	0	5	**5**
Received in 2023-2024	0	0	**0**
Received in 2022-2023	0	0	**0**
Received in 2021-2022	0	0	**0**
Received in 2020-2021	0	0	**0**
Received in 2019-2020	0	0	**0**
Received in 2018-2019	0	0	**0**
Received in 2017-2018	0	0	**0**
Received in 2016-2017 or earlier	0	0	**0**
Total	**43**	**52**	**95**

2.2 Number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2025–2026	14
Received in 2024–2025	0
Received in 2023-2024	0
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017 or earlier	0
Total	**14**

Section 3: Universal Access under the Privacy Act

How many requests were received from foreign nationals outside of Canada in 2025-2026?	2

Annex C: Delegation order

Access to Information Act and Privacy Act Delegation

Arrêté de délégation de pouvoirs en vertu de la Loi sur l'accès à l'information et la Loi sur la protection des renseignements personnels

The Minister of Transport, pursuant to subsection 95(1) of the *Access to Information Act* and subsection 73(1) of the *Privacy Act*, delegates the persons holding the positions set out in the attached schedule, including persons designated to act in their absence, to exercise the powers, duties and functions of the Minister of Transport as the head of the Department of Transport, under the provisions of these Acts and related Regulations[1], set out in the attached schedule opposite each position.

This delegation replaces all previous designations.

Dated at the City of Ottawa, in the Province of Ontario, this 20 day of January, 2025.

En vertu de l'article 95(1) de la *Loi sur l'accès à l'information* et de l'article 73(1) de la *Loi sur la protection des renseignements personnels*, le ministre des Transports délègue aux titulaires des postes mentionnés à l'annexe ci-jointe, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont il est, en qualité de responsable du ministère des Transports, investi par les dispositions de ces Lois ou de ces règlements[2] connexes mentionnés à l'annexe ci-jointe en regard de chaque poste.

Le présent document remplace et annule tout arrêté antérieur.

Daté, en la ville d'Ottawa, dans la province d'Ontario, ce 20 jour du mois d'janvier 2025.



Anita Anand
Minister of Transport / Ministre des Transports

[1] *Access to Information Act Regulations* and *Privacy Act Regulations*
[2] *Règlement sur l'accès à l'information* et *Règlement sur la protection des renseignements personnels*

Delegation schedule

Position	Access to Information Act and Regulations	Privacy Act and Regulations
Deputy Minister	Full authority	Full authority
Associate Deputy Minister	Full authority	Full authority
Director General and Corporate Secretary	Full authority	Full authority
Director, ATIP	Full authority	Full authority except: PA: 8(2)(m)
Chiefs, ATIP	Full authority except: ATIA: 6.1(1)	Full authority except: PA: 8(2)(j) and 8(2)(m)
Senior ATIP Advisors (PM-05)	ATIA: 7, 8(1), 9, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 27(1), 28(1), 33, 43(1) and 68	PA: 14, 15, 18(2), 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 31, 33(2) and 35
ATIP Analysts (PM-04)	7, 8(1), 9, 27(1)	14, 15